

# Cabinet

Tuesday 5 December 2023

11.00 am

Rooms GO2A, B and C, 160 Tooley Street, London SE1 2QH

## Supplemental Agenda No. 3

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Date: 30 November 2023

<b>Item No.</b> 14.	<b>Classification:</b> Open	<b>Date:</b> 5 December 2023	<b>Meeting Name:</b> Cabinet
<b>Report title:</b>		Policy and Resources: Budget Setting Update 2024-25	
<b>Ward(s) or groups affected:</b>		All	
<b>Cabinet Member:</b>		Councillor Stephanie Cryan, Communities, Democracy and Finance	

### **FOREWORD – COUNCILLOR STEPHANIE CRYAN, CABINET MEMBER FOR COMMUNITIES, DEMOCRACY AND FINANCE**

The Autumn statement on 22 November 2023 was disappointing. Economic growth remains weak and inflation and interest rates are expected to stay higher for longer and rather than compensating public services for the higher costs, the Chancellor opted to cut taxes. It was clear that councils will not receive any funding for the additional inflationary pressures in 2023-24 and there was no specific announcement for local government funding in 2024-25. The provisional settlement is due only at the end of December, when the council will receive specific notification of grant funding for next year.

Despite the lack of long-term certainty of funding from the Government we will be setting a three year budget to ensure we are delivering the services and support our residents want and need. This report takes into consideration both the autumn statement and the updated budget proposals for 2024-25 to 2026-27. We previously reported the scale of the challenge that we looked to be facing for the three year medium term budget planning process. We set out the emerging pressures in the context of high interest rate and inflation rates, and the resultant cost of living crisis and those requiring social care and those faced with homelessness.

The report has identified savings options that fit within the overall policy and financial framework, aligning resources to the council's key priorities including commitments around Southwark 2030, Southwark Stands Together, the climate emergency, our Council Delivery Plan and the additional demand pressures.

We have set out in this report £20.9m of savings in 2024-25 through a combination of efficiencies and other savings. These proposals will be consulted on with staff, affected residents and other stakeholders and partners as necessary.

After amending our assumptions following the autumn statement, together with the savings currently identified, the budget gap reported in October of £24m has reduced to £6.7m. This is after assuming a council tax increase of 4.99% in line with the governments policy statement in December 2022 (2.99% general increase, and 2% for social care).

Unlike central government, the council is legally required to set a balanced revenue budget without resorting to borrowing so I have asked that work to explore ways to manage this is continued. Further work is needed to set out detailed council wide transformation plans for the period beyond 2024-25.

Notwithstanding the challenges, this administration remains determined to keep our promises, to protect the most vulnerable, reduce inequalities and to continue to focus on the delivery of Southwark 2030 and to make Southwark a Fairer, Greener, Safer borough.

## **RECOMMENDATIONS**

That cabinet note:

1. The updates from the autumn statement delivered on the 22 November 2023 and the budget challenge process;
2. The updated budget gap for 2024-25 of £6.7m; and for the following 2 years £4.5m and £4.6m respectively;
3. The proposed options to help achieve a balanced 2024-25 budget and indicative savings for 2025-26 and 2026-27 together with departmental narratives (Appendices A to E);
4. Appendix F which details the draft fees and charges schedules;
5. Strategic Directors will continue to work with their respective Cabinet Members to find additional savings option;
6. The intention is to prepare a balanced one year 2024-25 budget, together with indicative savings for the following two years, for recommendation by cabinet, in advance of approval by council assembly in February 2024;
7. Equality Impact Assessments are ongoing and that a cumulative impact assessment will be presented to cabinet as part of the budget update in February;
8. Officers will undertake further consultation for new budget options where necessary or appropriate;
9. The appendices A-F will be considered by the overview and scrutiny committee on 22 January 2024, prior to February 2024 cabinet.

That cabinet approve:

10. The write-off of one NNDR debt of £292,849.08 which is irrecoverable (Appendix G).

## BACKGROUND AND PURPOSE

11. Each year, the council updates a detailed policy and resources strategy covering a period that normally reflects the duration of the government's financial settlement, which in recent years has been for one year only. The 2024-25 budget will be presented for approval, in line with the requirements of the Local Government Finance Act, by council assembly in February 2024 as part of council tax setting.
12. In addition, the council has undergone a three-year budget process which will be reported to February cabinet and council assembly. This will detail the predicted budgets, funding gaps and expected further savings required for the following two years, 2025-26 and 2026-27. This approach will enhance the council's commitment to financial planning and efficiency. Most importantly, it ensures that the policies and priorities set out in the council delivery plan are aligned to the projected financial resources.
13. During austerity, (2011-12 and 2019-20), the council lost government funding in cash terms of more than £146m. Since then, the council has faced the impact of the pandemic and currently a cost of living crisis. During this period the council has also looked to keep council tax as low as possible, recognising the pressure this places on all households but particularly the most vulnerable. Southwark remains the eighth lowest council tax rate in London. The impact of constrained income streams at the same time as increased demand and the increased cost of delivering council services has created significant budget pressures over this 12-year period.
14. This report provides an update on the work undertaken to both reflect the work undertaken through the budget challenge process and the latest information on available resources following the autumn statement. It considers budget savings and commitments proposed through the budget challenge process for the full three-year period, 2024-25 to 2026-27, ensuring that the council's vision illustrated through Southwark 2030 and the council delivery plan are put at the heart of this budget. The report follows the October cabinet approach and takes a multi-year view to manage efficiencies within the council and to ensuring financial sustainability in the longer term. It also seeks to bring together reporting requirements into one document, enabling simpler and shorter formats, with the appendices providing the detail for cabinet to note or approve.

## KEY ISSUES FOR CONSIDERATION

### Autumn Statement – 22 November 2023

15. The initial spending assumptions and economic context were set out in the October cabinet report. The autumn statement provided no significant changes to the funding assumptions for local government. The increase in tax receipts through the freezing of thresholds has been used to deliver cuts to corporation tax and national insurance rather than compensate public services for higher costs.
16. Both inflation and interest rates remain high – October CPI has reduced to 4.6% from September CPI at 6.7%, though this is still above the government's 2% target. Central bank interest rates remain at 5.25%. The Office for Budget Responsibility (OBR) economic and fiscal outlook that was published alongside the statement downgrades economic growth in 2024 and 2025 to 0.7% and 1.4%, from the March 2023 forecast. Unemployment increases to 4.6% of the labour force and living standards expected to be 3.5% lower than the pre pandemic level.
17. The key announcements in the November autumn statement were:-
  - Overall, the public sector, as previously announced, will be given a 1% a year increases, in real terms. However, given that some sectors have been promised more, the OBR forecasts that local government is likely to have a reduction by 2.3% in real terms from 2025-26.
  - To deliver planned reductions whilst maintaining and improving public services would require a significant improvement in public sector productivity. The government announced a target of 0.5% p.a. in productivity improvements, through reductions in bureaucracy.
  - An increase in the local housing allowance (LHA) rates, to equal the 30th percentile of an area's market rents in 2024-25. The government's decision to reset LHA rates should alleviate the huge affordability pressures facing private renters on benefits. However, the Institute of Fiscal Studies (IFS) comments that the decision to then freeze rates for a year rather than permanently linking rates to rents means this is only a temporary solution. Families on benefits continue to face uncertainty on the affordability of their housing.
  - Support for small businesses. The standard business rates will be increased by September CPI (6.7%); the small business multiplier will be frozen for a fourth consecutive year. The current 75% relief for eligible retail, hospitality and leisure properties will be extended for 2024-25. Local Authorities will be fully compensated for the loss of business rate income because of these measures and will receive new burdens funding for administrative and IT costs.

- To reform the local planning system to allow councils to recover the full cost of planning fees for major planning applications in return for a requirement to meet faster timelines, otherwise fees will be refunded in full.
  - The National Living Wage will increase by 9.8% from April 2024, to £11.44 an hour and lower the age threshold from 23 to 21 years old.
  - Benefits will increase in line with the September CPI (6.7%) and the triple-lock for pensions will be honoured giving an increase of 8.5%. There will be changes to the work capability assessments for those unable to work due to illness or disability. The long term unemployed (over 18 months) will be required to take part in mandatory work placements or their benefits will be cut.
18. The Autumn Statement made no reference to permitted increases in council tax so the assumption remains from the December 2022 policy statement that the core referendum principle allows for increases in council tax up to 3%. Similarly, the assumption remains that the social care precept increase will continue at 2%.
19. It has been confirmed that there is no extension to the Household Support Fund grant for 2024-25. In 2023-24, Southwark received £5.5m of government funding to support vulnerable households, which will no longer be available.

### **The Budget Challenge Process**

20. The budget challenge process commenced after the July 2023 cabinet which reported a potential budget gap of £24m in 2024-25 with a cumulative expected funding gap of £51m over the 3 year period to 2026-27.
21. The council has completed two budget challenge rounds to find savings as well as early identification of future demand and cost pressures. Currently the net impact of these reduces the 2024-25 funding gap to £6.7m.
22. The process has been conducted with regard to the full 3 year period, with a review of future council procurement plans to better assess the council's proposed commitments and savings over the medium term. These are being assessed together with identifying council-wide transformation programmes to reconfigure services and the corporate centre to support the council delivery plan priorities.
23. Consultation with residents on how to achieve these priorities, is taking place via the Southwark 2030 project, with a report due in March 2024. The themes identified and actions required to achieve this will be aligned to available financial resources.

## Updated three year budget proposals

24. In accordance with instructions from the October 2022 cabinet, this report provides updated budget proposals for 2023-24. Taking into account the latest funding assumptions and assuming the options presented in schedules B-E are accepted in full, the current gap stands at £6.7m.
25. The remaining gap still presents a challenge, not least in the context of the savings that the council has previously had to make throughout the austerity period, the impact of unfunded increases in inflation and additional commitments to support residents with the cost of living crisis. Strategic Directors will continue to work with their respective Cabinet Members to find additional savings options to present a fully balanced 2024-25 budget for the February 2024 cabinet meeting, in advance of February council assembly.
26. Table 1 below compares the current ‘most likely’ budget scenario against the current year budget (2023-24). It itemises changes in resources available (e.g., government grant and council tax income) and provides a high-level summary of efficiencies and improved use of resources, income generation and savings that impact on service levels. More detailed information on specific proposals can be found at Appendices B to E.

**Table 1: Change in Key Budget lines 2023-24 to 2026-27**

		2023-24	2024-25	2025-26	2026-27
Resources	Un-Ringfenced Government Grants	(82.38)	(83.55)	(80.00)	(81.18)
	Ringfenced Government Grants	(78.68)	(82.62)	(83.65)	(84.71)
	<b>TOTAL GOVERNMENT FUNDING</b>	<b>(161.05)</b>	<b>(166.16)</b>	<b>(163.65)</b>	<b>(165.88)</b>
	Council Tax	(137.71)	(146.99)	(158.75)	(170.01)
	Business Rate Growth	(136.06)	(131.07)	(131.07)	(131.07)
	<b>COUNCIL TAX AND RETAINED BUSINESS RATES</b>	<b>(273.77)</b>	<b>(278.06)</b>	<b>(289.82)</b>	<b>(301.07)</b>
	Contribution from earmarked reserves	(2.50)	(2.50)	(2.50)	-
	<b>TOTAL RESOURCES</b>	<b>(437.32)</b>	<b>(446.72)</b>	<b>(455.97)</b>	<b>(466.96)</b>
Growth & Savings	Prior Year Budget	391.15	437.32	446.72	455.97
	Inflation	48.74	26.40	24.07	18.18
	Commitments & Contingency:	13.84	10.64	6.69	6.17
	Savings	(16.41)	(20.93)	(17.02)	(8.72)
	<i>In-Year Gap</i>		6.72	4.49	4.64
	<i>Prior year savings not yet identified</i>			6.72	11.20
	<b>TOTAL SHORTFALL (cumulative)</b>	-	6.72	11.20	15.84

## Government Grants

27. The un-ringfenced government grants include the Revenue Support Grant (RSG), the business rates top up and legacy grants. The autumn statement indicated no change from the October assumptions, which suggest a reduction in cash terms for 2025-26 and 2026-27. This represents a significant real terms reduction in funding with inflation currently running at 4.6%. The distribution of grant will not be known before the provisional local government finance settlement in late December. The publication of the ‘Final Settlement’ in January 2023 enables local authorities to finalise their budgets and to set their council tax by the statutory deadline (11 March).
28. The ring-fenced grants include the Social Care grants, Improved Better Care Fund (BCF), the Public Health Grant. No change has been assumed following

the Autumn statement.

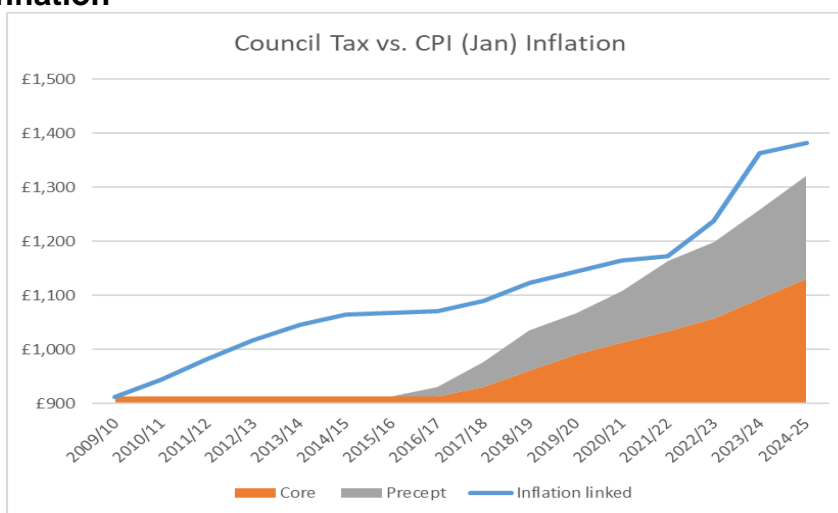
29. The overall position remains the same as reported to October cabinet for government grants. It should be noted that the unringfenced grants make up only around 50% of the total government grant funding which constrains local autonomy to spend in areas of local need. The actual allocations will be reported to February cabinet following the local government settlement announcement.

## Revenue Funding from Local Taxation

### Council Tax

30. The council is committed to keeping council tax low. The Southwark element of council tax was frozen from 2008-09 until 2017-18. After this financial pressures and the cumulative impact of reduced government funding meant that it was no longer sustainable to hold this position.
31. In the December 2022 policy statement, it was announced that the cap on council tax would remain at 2.99%, with the assumption that local authorities will use this additional flexibility to fund council services.
32. The authority has been able to maintain the eighth lowest level of council tax in London in 2023-24, despite having incurred some of the largest reductions in government grants. Table 2 shows that council tax would still remain below the charge it would have been if CPI had been applied each year since 2010-11.

**Table 2: Comparison of Actual (and proposed) Council Tax increases vs. Inflation**



33. The Council Tax Relief Scheme continues to provide support for our financially vulnerable residents and the council has committed to making no substantive changes to the scheme for 2024-25.



### Social Care precept

34. Since 2016-17, the Government has provided flexibility to local authorities to increase council tax to provide a contribution towards the significant financial pressures in social care. The Government guidance was:
- a 2% increase in the precept in 2016-17;
  - a 6% increase over the three-year period 2017-20. A 3% precept was applied in 2017-18 and 2018-19 and 0% in 2019-20;
  - a 2% increase in 2020-21;
  - A 3% increase with local discretion to spread across 2021-22 and 2022-23
  - A 2% increase in 2023-24.
35. The December 2022 policy statement extended this flexibility for a further year with an increase to 2%. The government's spending power calculations assumes that all authorities with social care responsibilities will increase the precept in line with the guidance.

### Council Tax

36. All except two London Boroughs, including Southwark, increased their council tax in 2023-24, with 21 of those choosing to do so by the maximum amount permissible. This is indicative of the cumulative impact of financial stress across local authorities in London.
37. In the context of pressures on council finances, the resilience of reserves and the historical year on year reductions in spending power, council tax remains a key source of income for the council. An increase of 2.99% in council tax amounts to £4.1m income.
38. As reported in the 2024-25 Council Tax Base report (also on the agenda), growth in the tax base is slightly higher than previous years as the number of new buildings completed and projected for completion has increased, and the total amount of discounts, exemptions, and relief reduces after high levels of support offered to residents during Covid.
39. The report recommends that the collection rate be maintained at 97.2%, but given the current economic climate, this target is particularly challenging for the forthcoming year. The revenues collection teams will be reviewing approaches to collection and enforcement, where possible, to maintain levels of performance.

### Business Rates

40. The 2024-25 budget includes a forecast assumption that the council's Business Rate Retention income will remain the same as in 2023-24. As the council no longer receives support for pandemic-related collection fund deficits, this shows a decrease in resources for 2024-25: these assumptions remain the same since October. The economic recession and energy cost crisis adds to the challenges of maintaining business rate yields. Careful review of financial risk reserves may be required to manage any volatility.

### **Inflation and Pay Costs**

41. Inflation continues to be a key risk to the council's budget setting process for 2024-25 with October CPI running at 4.6% The autumn statement assumptions expect inflation to be 7.5% overall in 2023 and to fall back down to 3.6% in 2024 and 1.8% in 2025.
42. Taking this forecast into account, the current general fund budget forecast includes the following assumptions;
  - i) Contractual inflation (5%)
  - ii) Pay inflation (6%)

### **Efficiencies and Improved Use of Resources**

43. The council is committed to keeping council tax low by delivering value for money across all of our services. In part, this is met through ensuring that the council is focussed on meeting the budget gap with proposed efficiency savings. The total budget proposals include efficiency savings of £12.8m (detailed in Appendix B).

### **Income Generation**

44. As the council looks for ways to protect front line services, consideration is given to maximising the council's income generation by seeking income streams in line with council policies and priorities. The council will seek to generate additional income by reviewing fees, charges and contributions and seeking further opportunities to provide commercial services. The total budget proposals include additional income generation of £7.6m (detailed in Appendix C).

### **Savings Impacting on Service Delivery**

45. Wherever possible, the aim is to continue to protect front line services from saving reductions. However, the extent of the government austerity measures means that after careful consideration, it is inevitable that some service reductions will be required to balance the budget. The schedules at Appendix D propose savings of £0.6m with potential to impact on service delivery.
46. Comprehensive equalities analysis of the impact of these savings will be considered before the budget is finalised.

### **Commitments**

47. The proposals include £5.7m of commitments, many of which are driven by inflationary pressures.
48. A detailed list of all proposed commitments can be found in Appendix E.

## **Fees and Charges**

49. Under Part 3C of the constitution, cabinet is responsible for the approval of new fees and charges and agreement of charging levels in line with the medium term resources strategy.
50. In reviewing fees and charges, the policy is to increase them to a level that is at least equal to the most appropriate London average except where this either conflicts with council policy, or would lead to adverse revenue implications or would impact adversely on vulnerable clients. The draft schedules have used the September CPI at 6.7% to update many of the fees and charges (Appendix F). The final schedules of proposed fees and charges for 2024-25 will be brought to cabinet for approval in February 2024.

## **Use of Reserves and Balances**

51. The council retains a level of earmarked reserves and these are reported each year within the annual statement of accounts. These reserves are maintained to fund:
  - invest to save opportunities, which form part of the modernisation agenda and are expected to deliver future ongoing revenue savings;
  - investment in regeneration and development where spend may be subject to unpredictable market and other factors;
  - exceptional items or pressures which are difficult to predict and which are not included in revenue budgets or within the capital programme.
52. For a number of years previously, the council had planned for the use of reserves to help smooth the impact of government funding reductions and other budget pressures especially during the period of austerity. Not only did this help to protect council services but it has also allowed time to transition towards new ways of working, productivity improvements and efficiencies.
53. The budget proposals for 2024-25 include a contribution of £2.5m from general reserves to balance the budget.
54. The level of balances remains subject to the scrutiny of the section 151 officer who must ensure that any one off contributions to the budget is appropriate and affordable. In previous years, this judgment has been facilitated by the availability of unused contingency funds as budgets have met their targets.

## **Planned Corporate Contingency**

55. It is proposed that the planned corporate contingency of £4m be maintained to support emerging budget pressures during the year. In the current and previous years, this contingency has been essential to manage in year demand and cost pressures.

### **Debt Write-offs**

56. The constitution requires that all debt write-offs greater than £50k are subject to cabinet approval.
57. A business rates debt of £292,849 has been deemed irrecoverable. All possible action has been taken to recover the debt but the company has gone into liquidation. There was no dividend paid to unsecured creditors and the company was dissolved in February 2023. This can be met from the council's bad debt provision. Details are in appendix H.

### **Consultation**

58. Business rate payers will be consulted on the budget proposals in early January 2024. One hundred organisations will be selected using a method that captures the range of financial liabilities of organisations paying NNDR in Southwark.

### **Community, equalities (including socio-economic) and health impacts**

59. The council works in accordance with the single public sector equality duty contained within section 149 of the Equality Act 2010. This means the council must have due regard to the need to eliminate unlawful discrimination, harassment and victimisation, and advance equality of opportunity and foster good relations between different groups.
60. Transparency and fairness form part of the seven budget principles and are an underlying principle in the Borough Plan. As with the budget for 2023-24 and for previous years, each department will undertake equality analysis/screening on its budget proposals ahead of the final decisions being taken. Where screenings identify potential impacts, more detailed analysis is being carried out.
61. Undertaking equality analysis helps the council to understand the potential effects that the budget proposals may have on different groups. The analysis also considers if there may be any unintended consequences and how any of these issues can be mitigated. Analysis is also undertaken to consider any crosscutting and organisation-wide impacts.
62. For many services, the budget proposals will include efficiencies that have staffing implications. As specific proposals are brought forward, and at each stage of implementation thereafter, the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.

63. Equality analysis will continue through the cycle of planning and implementation of these budget proposals. In line with our Public Sector Equality Duty, any changes to services arising from these proposals will be implemented in such a way to not impact disproportionately on any specific section or group in our community. Where necessary, consultation will be undertaken alongside mitigating actions where necessary. In line with the process across the council, information on the equality analysis will be shared with the relevant cabinet members so it can be considered when decisions are taken. The equality analyses will be collated across the council to look for any cumulative impacts.

### **Climate change implications**

64. There are no direct climate change implications arising directly from this report, which provides an update on the budget setting process for 2024-25. The individual proposals contained within this report and its appendices will be subject to appropriate processes to assess and mitigate risks and to maximise potential benefits.

## **SUPPLEMENTARY ADVICE FROM OTHER OFFICERS**

### **Assistant Chief Executive (Governance and Assurance)**

65. The council has a legal obligation to set a balanced budget on an annual basis as prescribed in the Local Government and Finance Act 1992 and associated Regulations. The issues contained in this report will assist in the future discharge of that obligation.
66. Council assembly is responsible for agreeing the council budget in accordance with Part 3A of the council's constitution. Cabinet responsibilities under Part 3B of the constitution include agreeing a draft budget for council assembly. This report sets out the progress that has been made in relation to making that recommendation, which will be made at a future cabinet meeting.
67. The report includes reference to the proposed fees and charges that will be agreed at a future cabinet meeting. These are agreed on an annual basis and are included in the cabinet's reserved activities in Part 3C of the constitution. Fees and charges are set on the basis of a range of statutory duties and powers including the Local Government Act 2003 and the Localism Act 2011. Ordinarily these will be set on a cost recovery basis.
68. There is reference in the report to the statutory requirement (under section 65 Local Government Finance Act 1992) to consult representatives of non-domestic ratepayers in relation to the council's proposals for expenditure in the forthcoming financial year. The results of such consultation will need to be conscientiously taken into account by the cabinet and council assembly in finalising the budget proposals.
69. The council is required under section 149 of the Equality Act 2010 to have due regard to the need to:
- Eliminate unlawful discrimination harassment and victimisation

- Advance equality of opportunity between people who share protected characteristics and those who do not
- Foster good relations between people who share protected characteristics and those who do not.

70. Equality analysis is the mechanism by which the council considers these effects. The report sets out how it is proposed equality analysis will be undertaken in relation to the budget proposals so that the implications can be considered when the budget recommendations are made.
71. It is essential that cabinet give due regard to the council's duty under the Equality Act 2010 and the implications for protected groups in the context of that duty in relation to this decision and future decisions on the budget proposals.
72. This report also seeks agreement to a write-off of a business rates debt. Because this is over £50,000 it is a matter reserved to the cabinet to determine in accordance with Part 3C of the constitution.

#### **REASONS FOR URGENCY**

73. The council is committed to publishing budget proposals at the earliest possible opportunity to ensure they are available to the public for comments and questions. Presenting this report to cabinet on 5 December 2023 gives the opportunity for debate prior to presentation of budget figures to February cabinet. Under the council's constitution, there is a requirement for the overview and scrutiny committee to review and challenge budget proposals and this is due to take place in January 2024.

#### **REASONS FOR LATENESS**

74. The report was delayed due the timing of the autumn statement, subsequent analysis of the impact and the need to take into account the latest updates from the budget challenge process.

#### **BACKGROUND DOCUMENTS**

<b>Background Papers</b>	<b>Held At</b>	<b>Contact</b>
<a href="#">Agenda item 9, October 2023 cabinet report</a>	160 Tooley Street PO Box 64529 London SE1P 5LX	Tim Jones 020 7525 1772

**APPENDICES**

<b>No:</b>	<b>Title</b>
Appendix A	Departmental Narratives
Appendix B	Proposed Efficiencies and Improved Use of Resources
Appendix C	Proposed Income Generation
Appendix D	Proposed Savings Impacting on Service Delivery
Appendix E	Proposed Commitments
Appendix F	Draft Fees & Charges
Appendix G	Debt write off

**AUDIT TRAIL**

<b>Cabinet member</b>	Councillor Stephanie Cryan, Communities, Democracy & Finance	
<b>Lead officer</b>	Clive Palfreyman, Strategic Director of Finance	
<b>Report author</b>	Timothy Jones – Departmental Finance Manager	
<b>Version</b>	Final	
<b>Dated</b>	30 November 2023	
<b>Key Decision?</b>	Yes	
<b>CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER</b>		
	<b>Comments Sought</b>	<b>Comments included</b>
Assistant Chief Executive (Governance and Assurance)	Yes	Yes
Strategic Director of Finance	Yes	Yes
Cabinet Member	Yes	Yes
<b>Date final report sent to Constitutional Team</b>		30 November 2023

## STRATEGY AND COMMUNITIES

### Overview

- A.1. The Strategy and Communities department brings together corporate functions and is responsible for the council's strategic core. The vision for the department is to work in partnership to support everyone who has a stake in our borough to deliver the Southwark 2030 Strategy and associated transformation and change. Our strategic intent is to use modern change techniques, skills and insight to provide impactful support to our organisation, our partners and our community to sustain the work and focus which will be required to deliver the 2030 vision and transformation priorities of the council.
- A.2. The purpose of Strategy and Communities is to ensure that that the council has the corporate services that effectively enable the organisation to achieve the priorities and commitments set out in the Council Delivery Plan, and more widely Southwark 2030 and the transformation priorities associated with that vision.
- A.3. The department comprises the Chief Executive office, Leader's Office and Cabinet Office, Equalities, Diversity and Inclusion, Communications and Corporate Consultation, Strategy and Change, Policy, Partnerships and Performance, and Emergency Planning and Resilience.
- A.4. The departments provides strategic leadership and has responsibility for our framework for equality, diversity and inclusion ensuring this is at the heart of our transformation agenda of people power, thriving neighbourhoods and closing the gap in equalities in all we do.
- A.5. The department includes the emergency planning team, leading on the council's overall emergency plan and ensuring the Council is best able to respond to emergency incidents and build community resilience.
- A.6. The department has identified savings for the forthcoming 2024-27 period amounting to £234,000. This will be achieved through effective prioritisation of business activity to release savings and will require ongoing analysis and prioritisation of the capacity support given to cross-council projects and programmes.
- A.7. The department has a commitment of £7,500 in 2024-25 to support enhancement of emergency planning and resilience support bringing this in line with resilience standards for London.

### Equalities Analysis

- A.8. As specific proposals are brought forward the impacts on residents and staff will be assessed for equalities impact, although an initial assessment has not highlighted any areas of concern. Any proposals affecting staff will be assessed



in accordance with the council's reorganisation, redeployment and redundancy procedures.

## GOVERNANCE AND ASSURANCE

### Overview

- A.9. Governance and Assurance comprises of the Constitutional Team and Member services, Legal Services. Human Resources (HR) and Organisational Development, Corporate Facilitates Management, Electoral Services, Scrutiny, and information Governance
- A.10.HR and Organisational Development includes the council's key enabling functions to support service delivery council wide alongside leadership of workforce strategy and planning.
- A.11.Legal services is a trading service offering legal support to all parts of the council. It covers the whole range of local authority legal work including corporate advice; advice in relation to governance matters, contract formation and advice, litigation and advice departmental specialisms; and general litigation including debt collection.
- A.12.Constitutional and Member Services - support member level decision making at council meetings and in individual decision making. The team provides Constitutional advice and support to the Mayor/Civic Office, councillors, officers and the general public ensuring the decision making process is efficient, open and accountable to local people. The constitution is maintained by the team and this provides the framework for the council's decision making processes.
- A.13.Scrutiny - The scrutiny team provides advice, research and meeting support to the members of the overview and scrutiny committee and its commissions to enable the effective undertaking of the council's scrutiny function, working towards driving improvement in public services.
- A.14.Information Governance are responsible for advising and supporting all staff on data protection, data breaches, data sharing, data rights, information requests and records management matters
- A.15.Electoral Services team are responsible for electoral registration, all electoral events and polling district boundary reviews. The team provide support to the Electoral Registration Officer and to the Returning Officer, both statutory roles with personal responsibility for delivery.
- A.16.Corporate Facilities Management oversee the management, repair, maintenance, compliance and provision of facilities management and workplace related services to the council's operational and non-housing estate. CFM manage a broad range of essential corporate support contracts (printing services, archiving and storage, couriers, taxis, furniture, stationary, postage etc.). Human Resources and Organisational Development - includes the council's key enabling functions to support service delivery council wide alongside leadership of workforce strategy and planning:-

A.17. The department has identified savings for the forthcoming 2024-27 period amounting to £3.6m. This will be achieved through reorganisation of staffing structures and review of processes to achieve efficiencies, rationalisation of Council staff accommodation and disposal of buildings as well as innovative ideas for income generation.

A.18. The department has a commitment of £100k to support period poverty £50k to support the service improvements.

### **Equalities Assessment Summary**

A.19. Equalities analyses of the impact of the proposed savings and commitments over the 3 year period are assessed as low.

## CHILDREN'S AND ADULTS' SERVICES

### Overview

- A.20. Children's and Adults' Services represents approximately half of the council's general fund budget. The department provides a wide range of services, including social care, education and public health, to all sections of the population in Southwark.
- A.21. The budget proposals for 2024-25 are made up of a combination of efficiencies that are a continuation of tried and tested approaches as well as proposals that relate to change in the way services are delivered to achieve better value for money. The proposals aim to ensure minimal impact on statutory and front line services and some of them focus on redesigning the back office functions as well as maximising income generation. In the current economic climate, the cost of living crisis and higher than 'normal' inflation increases, these are difficult financial decisions to make, but are consistent with the council's vision of a fairer future for all.
- A.22. For several years now, the council, in partnership with the NHS and voluntary sector colleagues, have provided a safe social care service with good outcomes and within budget. The sector continues to struggle with the combined effects of austerity, demand pressures, workforce challenges, continued funding uncertainty, as well as taking on significant burdens as a result of the cost of living crisis.
- A.23. The department is also proposing a commitment in order to address the increasing pressure on the home to school transport. The increase in demand for special education needs support as well as the inflationary increases led to significant cost pressures for the service. While the service is working on mitigation actions such as implementation of the independent travel training, promoting direct payments and further review of the 16-25 transport it is expected that some investment in the service will be necessary over the next few years to get it onto a sustainable position.

### Equalities Analysis

- A.24. The equalities analysis is currently being undertaken for each proposal. Consultations have been and will be undertaken for proposals relating to service changes where appropriate. The impact is mitigated by alternative offers of services, support or personal budgets, as per service user choice, in line with the Care Act eligibility and national legislative thresholds and government guidance.
- A.25. In line with our Public Sector Equality Duty, any changes to services arising from these proposals will be implemented in such a way so as to not impact disproportionately on any specific section or group in our community. The equality analysis is under way and will be collated to look for any cumulative impacts. In line with the process across the council, information on equality

analysis will be shared with decision-makers for consideration before any decisions are taken.

A.26. The vision set out in the council's delivery plan are reflected in the proposals set forth as is a shift upstream to prevention and early help, recognising the evidence base and the outcomes that can be achieved by offering our residents good universal services.

## **HOUSING**

### **Overview**

A.27. The department comprises a diverse range of services funded from both the general fund and the ring-fenced housing revenue account (HRA) for landlord services. The department aims to maximise investment in its housing stock, build new council homes at council rents, deliver consistently high quality services and continue to support the most vulnerable residents, particularly those in need of temporary housing. These ambitions have to be affordable and the council must ensure long term financial sustainability.

A.28. A high proportion of the housing general fund budget is either demand driven or of a fixed contractual nature, for example, temporary accommodation and the customer contact centre, which leaves relatively little scope to make any meaningful savings towards meeting the budget gap without having a detrimental impact on services.

### **Asset Management**

A.29. General fund services comprise aids and adaptations, handypersons, empty homes and private sector housing renewal and building safety.

### **Resident Services - Temporary Accommodation (TA) and Housing Solutions**

A.30. Southwark is a leading authority on homeless prevention recognised nationally. However the cost of TA remains unremitting, driven by the growing national homelessness crisis, unaffordable private sector rented accommodation and government restrictions on Local Housing Allowance (LHA) rates meaning welfare benefits no longer cover the cost of private rented accommodation. These factors along with the unprecedented fallout of the pandemic has had a very significant impact on the council's TA budget. Furthermore, the Housing Solutions service is under similar budgetary pressure with the need for additional staff resources to cope with the demand and the rising cost of upfront incentives payable to landlords to support homeless households into private sector leased accommodation.

### **Equalities Assessment Summary**

A.31. The department undertakes equality analysis/screening on its budget proposals ahead of final decisions being taken. This helps to understand the potential effects that the budget proposals may have on different groups and whether there may be unintended consequences and how such issues can be mitigated. Analysis is also undertaken to consider any cross-cutting and organisation-wide impacts and continues through the cycle of planning and implementation of these proposals

A.32. In line with our Public Sector Equality Duty, any changes to services arising from the proposals in Appendices B-E will be implemented in such a way so as to not

impact disproportionately on any specific section or group in our community. Where necessary, consultation will be undertaken alongside mitigating actions where necessary. In line with the process across the council, information on the equality analysis will be shared with the relevant cabinet members so it can be considered when decisions are taken.

## **ENVIRONMENT, NEIGHBOURHOODS AND GROWTH**

### **Overview**

- A.33. The Environment, Neighbourhoods and Growth department delivers services that make a real difference to the everyday lives of all residents and visitors. The department is focused on providing high quality services to the borough's residents and shaping those services to support the wellbeing of our residents and support the objectives of other parts of the council.
- A.34. The department aims to make Southwark's neighbourhoods great places to live, places that are clean, safe and vibrant and where activities and opportunities are accessible to all. As well as our front-line environmental services we are proud to work with partners to improve health and wellbeing for all our residents through a rich leisure and cultural programme.
- A.35. Many of the operational activities of the department are frontline services for the benefit of all residents: they physically improve the environment; they provide opportunities for health and enjoyment, support knowledge and learning or help improve safety and confidence. The department has six directorates, Environment, Leisure, Planning and Growth, Local Economy Team, Climate Change, Stronger neighbourhoods.

### **2024-25 Savings**

- A.36. For the forthcoming year, 2024-25, the department has identified a number of savings options and these are reflected in the detailed budget schedules for the department.

### **Fees and Charges**

- A.37. The 2024-25 fees and charges for the department are proposed to be increased in line with inflation or benchmarked against other London Boroughs where appropriate and details are reflected in the Fees and Charges schedules for the department.

### **Equality Analysis**

- A.38. As specific proposals are brought forward the impacts on residents will be assessed for equalities impact, although an initial equalities impact assessment has not highlighted any significant concern. Any proposals affecting staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.



## **FINANCE AND CORPORATE**

### **Overview**

- A.40. The Finance Department provides strategic financial leadership for the department and Section 151 responsibilities. The department has five divisions, professional financial services, exchequer services, pensions services, the procurement advice team and technology and digital services.
- A.41. In supporting the council delivery plan, the department's vision is to "make a positive difference everywhere we engage" and to be "efficient and effective in all that we do". Specifically, finance endeavours to help the council to "manage every penny as carefully as local families look after their own household budgets".
- A.42. The Corporate budgets include technical accounting budgets such as Minimum Revenue Provision (MRP), treasury income and costs, pension related costs and budgets which impact across the wider council. The £4m contingency budget also sits within corporate to support the wider budget risks.

### **Efficiencies, Income generation and other savings**

- A.43. Over 70% of the departments expenditure budget is staffing costs and we are continuously reviewing services to ensure they are operating efficiently and are adapting to changing demands and caseloads so as to ensure they are fit for the future. Savings of £5.2m are proposed in 2024-27 through a range of operating efficiencies.

### **Commitments**

- A.44. The department is proposing a small number of commitments to cover additional costs arising from IT and licencing costs.

### **Equality Analysis**

- A.45. As specific proposals are brought forward, and at each stage of implementation thereafter, the impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.

**Savings Type**

**Efficiencies and Improved use of Resources**

**APPENDIX B**

		2024-25	2025-26	2026-27	Total
		£000	£000	£000	£000
	<b>ACE - Governance &amp; Assurance</b>	(370)	(1,095)	(793)	(2,258)
	<b>ACE - Strategy and Communities</b>	(70)	(70)	(94)	(234)
	<b>Children and Adults</b>	(7,256)	(5,889)	(3,676)	(16,821)
<i>of which</i>	<i>Adults' Social Care</i>	(3,250)	(2,250)	(1,000)	(6,500)
	<i>Children and Families</i>	(3,208)	(3,340)	(2,386)	(8,934)
	<i>Education</i>	(618)	(149)	(140)	(907)
	<i>Commissioning</i>	(180)	(150)	(150)	(480)
	<b>Environment, Neighbourhoods and Growth</b>	(960)	(1,150)	(500)	(2,610)
	<b>Finance</b>	(2,895)	(1,049)	(1,000)	(4,944)
	<b>Housing</b>	-	-	-	-
	<b>Public Health</b>	(1,239)	(180)	-	(1,419)
		<b>(12,790)</b>	<b>(9,433)</b>	<b>(6,063)</b>	<b>(28,286)</b>

Department	Division	Ref.	Description	2024-25	2025-26	2026-27	Total
				£000	£000	£000	£000
Children and Adults	Adults' Social Care	101	Efficiencies through promoting greater independence for clients linked to ongoing recovery post discharge through early and regular reviews and interventions such as bed-based reablement, support from occupational therapists, aids and adaptations as well as greater use of universal services and the transitioning of clients into more independent accommodation.	(2,000)	(1,500)	(1,000)	(4,500)
Children and Adults	Adults' Social Care	102	Efficiencies through maximisation of extra care, night time provision and step down accommodation.	(500)	(500)		(1,000)
Children and Adults	Adults' Social Care	103	Efficiency as result of review and re-distribution of work across Adults' Social Care	(500)			(500)
Children and Adults	Adults' Social Care	105	Telecare transformation	(250)	(250)		(500)

Department	Division	Ref.	Description	2024-25 £000	2025-26 £000	2026-27 £000	Total £000
Children and Adults	Children and Families	106	Consolidation of performance and data functions, enabled through modernisation and digital transformation of performance frameworks and systems	(300)			(300)
Children and Adults	Children and Families	107	Modernisation of business management and administration capacity through digital transformation	(354)	(498)	(498)	(1,350)
Children and Adults	Children and Families	108	Reformed service delivery and development of an enhanced pathway to independence for Care Leavers	(746)	(400)	(402)	(1,548)
Children and Adults	Children and Families	109	Continued reduction of numbers of children in care, and in high cost placements, through ongoing investment in effective services to support children and families.	(1,063)	(1,800)	(1,180)	(4,043)
Children and Adults	Children and Families	110	Transformation of Children and Family Centres into Family Hubs, making most efficient and effective use of partnership early help resources and capacity to reduce higher end late intervention for supporting families. This efficiency also takes into account a 21% reduction in the number of 0-4 year olds in recent years.	(185)	(150)	(100)	(435)
Children and Adults	Children and Families	111	Review staffing structure whilst protecting statutory functions within children's social care.	(380)	(312)	(206)	(898)
Public Health	Public Health	112	Efficiencies in the Public Health workforce.	(200)			(200)
Public Health	Public Health	113	Free school meals - reduced numbers due to falling pupil numbers.	(221)	(180)		(401)
Public Health	Public Health	114	Efficiencies in delivery of sexual health service provision.	(228)			(228)
Public Health	Public Health	115	Efficiencies in delivery of Healthy Adults health promotion and outreach services	(230)			(230)
Public Health	Public Health	116	Efficiencies in delivery of Children and Young People outreach services	(360)			(360)

Department	Division	Ref.	Description	2024-25 £000	2025-26 £000	2026-27 £000	Total £000
Children and Adults	Education	119	Review all support functions across the division (business support, finance, project support, data and performance and data)	(125)			(125)
Children and Adults	Education	120	Consolidation of council work relating to information advice and guidance, work placements and post-16 provision.		(9)		(9)
Children and Adults	Education	121	Hearing and visually impaired service: Consolidate the boroughwide service and embed it in schools	(161)			(161)
Children and Adults	Education	122	Prioritise delivery of Education Psychology Team to delivery of statutory duties and support to the most in need pupils		(140)	(140)	(280)
Children and Adults	Education	123	Integration of Early Years support into Family Hubs neighbourhood delivery models	(152)			(152)
Children and Adults	Education	124	Savings through senior management reductions through joining Children and Families, and Education Services.	(180)			(180)
Children and Adults	Commissioning	125	Reduction in contribution to costs related to insourced hostels due to consolidation from 6 to 5 buildings due to improved flow of support and continued home first approach.	(100)			(100)
Children and Adults	Commissioning	126	Reduction in training budget to reflect actual spend over the last few years	(5)			(5)
Children and Adults	Commissioning	127	Funding from PH Grant to support the commissioning activities related to the division in terms of procurement and commissioning.	(35)			(35)
Children and Adults	Commissioning	128	Rationalisation of ancillary software (small ICT contracts)	(40)			(40)
Children and Adults	Commissioning	129	Rationalisation of use of ICT systems for record keeping into a single database		(150)	(150)	(300)
ACE - Governance & Assurance	Corporate Facilities Management	131	Rationalisation of the corporate estate including Talfourd House, Curlew House, 47B East Dulwich Road and Sumner Road	(270)	(220)		(490)

Department	Division	Ref.	Description	2024-25 £000	2025-26 £000	2026-27 £000	Total £000
Finance	Exchequer Services	132	Review of corporate contact centre/Exchequer customer services to promote digital first, align performance standards/look at generating economies and consistent approaches to performance management.	(80)			(80)
ACE - Strategy and Communities	ACE-S&C	135	Rationalisation of the three year strategy for the Strategy and Communities team and activity to ensure the target operating model is contained within a fixed financial envelope.	(70)	(70)	(94)	(234)
Environment, Neighbourhoods and Growth	Waste & Cleansing	136	Resolution of outstanding contract issues within the Waste Management contract	(800)			(800)
Environment, Neighbourhoods and Growth	Planning & Growth	138	Reorganisation of Property and Sustainable Growth Division	(100)	(200)		(300)
Environment, Neighbourhoods and Growth	Communities	139	Review of Communities directorate structure	(60)			(60)
Environment, Neighbourhoods and Growth	All	142	Conduct a review of expenditure and income in the light of regional and national benchmarks particularly where current financial performance indicates that Southwark is a high-spend council, and consider options for change.		(500)	(500)	(1,000)
Environment, Neighbourhoods and Growth	Waste & Cleansing	143	Reduction in property related costs (utilities/rent/service charges) by relocating Cleansing and Grounds maintenance services from Sandgate Industrial Estate		(450)		(450)
Finance	Technology and Digital Services	144	Savings arising from the replacement of circuits across council buildings as part of the national switchover of the Public Switched Telephone Network from analogue to digital. Savings will accrue across council departments.	(150)			(150)
Finance	Technology and Digital Services	145	O2 mobile phone Contract Renegotiation and allocation policy review	(75)	(75)	(50)	(200)
Finance	Corporate	146	Efficiencies through centralising of some departmental IT support teams into the Tech & Digital service.		(200)		(200)
Finance	Technology and Digital Services	147	Technology and Digital Service staffing review		(80)		(80)

Department	Division	Ref.	Description	2024-25 £000	2025-26 £000	2026-27 £000	Total £000
Finance	Exchequer Services	148	Income collection staffing re-organisation	(370)			(370)
Finance	Exchequer Services	149	Merging of contact centres	(220)			(220)
Finance	Exchequer Services	150	Increased collection of Council Tax through reducing debt arising through the Council Tax Reduction Scheme (CTRS) following migration to Universal Credit		(250)		(250)
Finance	Corporate	151	Finance system replacement			(600)	(600)
Finance	All	152	Review and reduction of debt provision (cross cutting), in tandem with refresh of debt recovery approach and processes.	(350)	(350)	(350)	(1,050)
Finance	All	153	Removal of risk premium on employers' pension contributions for decarbonisation strategy following above benchmark fund performance.	(1,600)			(1,600)
Finance	Professional Finance Services	154	Reorganise Professional Finance Services to increase value-adding activity.	(50)			(50)
ACE - Governance & Assurance	Corporate Facilities Management	160	More efficient use of resources for Helpdesk		(200)		(200)
ACE - Governance & Assurance	Corporate Facilities Management	163	Development of a corporate landlord model, inc. standardised approach to facilities management and opportunities for further income generation		(350)	(350)	(700)
ACE - Governance & Assurance	All	164	Rationalisation of staffing structures across Governance & Assurance.	(100)	(125)	(125)	(350)
ACE - Governance & Assurance	HR & OD	165	Reduced spend on third party support following implementation of SAP replacement			(68)	(68)
ACE - Governance & Assurance	HR & OD	166	HR & OD staffing efficiencies resulting from the replacement of SAP			(100)	(100)

Department	Division	Ref.	Description	2024-25 £000	2025-26 £000	2026-27 £000	Total £000
ACE - Governance & Assurance	HR & OD	167	Reduction in need to pay overtime		(150)	(150)	(300)
ACE - Governance & Assurance	Law and Governance	169	Rationalisation and efficiencies in administration of meetings		(50)		(50)
Children and Adults	Children and Families	170	Public Health investment in parenting programmes (see matching commitment, line 405)	(180)	(180)		(360)
Finance	Professional Finance Services	171	Insource some Internal Audit & Anti-Fraud Support		(94)		(94)

		2024-25	2025-26	2026-27	Total
		£000	£000	£000	£000
<b>ACE - Governance &amp; Assurance</b>		(150)	(1,080)	-	(1,230)
<b>ACE - Strategy and Communities</b>		-	-	-	-
<b>Children and Adults</b>		(2,215)	(1,800)	(1,100)	(5,115)
<i>Adults' Social Care</i>		(2,165)	(1,750)	(1,100)	(5,015)
<i>of which</i>	<i>Children and Families</i>	-	-	-	-
	<i>Education</i>	-	-	-	-
	<i>Commissioning</i>	(50)	(50)	-	(100)
<b>Environment, Neighbourhoods and Growth</b>		(5,213)	(3,409)	(1,466)	(10,088)
<b>Finance</b>		-	-	-	-
<b>Housing</b>		-	-	-	-
<b>Public Health</b>		-	-	-	-
		<b>(7,578)</b>	<b>(6,289)</b>	<b>(2,566)</b>	<b>(16,433)</b>

Department	Division	Ref.	Description	2024-25 £000	2025-26 £000	2026-27 £000	Total £000
Children and Adults	Adults' Social Care	201	Telecare - Income Generation from Health related services and digital health provision	-	(250)	(250)	(500)
Children and Adults	Adults' Social Care	202	Fairer contributions to Adults Social Care	(1,665)	(1,000)	(500)	(3,165)
Children and Adults	Commissioning	203	Introducing a flat two tier fee for (1) the equipment only and (2) equipment and response service in Telecare	(50)	(50)		(100)
ACE - Governance & Assurance	Law and Governance	204	Review fees in line with inflation (still significantly lower than market rates). Necessary in order to ensure that appropriate charges are made to the HRA, other statutory accounts and to external parties where appropriate	(150)			(150)
Environment, Neighbourhoods and Growth	Waste & Cleansing	205	Increase in Waste Management fees and charges including increases in Commercial Waste, recycling and other charges and increasing the Garden Waste charge from £60 to £80 per annum, maintaining charging levels below both the London average and near neighbours.	(417)			(417)
Environment, Neighbourhoods and Growth	Regulatory	206	Phase 2 Private Rented Sector Licensing - Additional income as a result of new schemes to licence private rented sector property (phase 2 - designations 3 and 4 of selective licensing)	(1,100)			(1,100)



Department	Division	Ref.	Description	2024-25 £000	2025-26 £000	2026-27 £000	Total £000
Environment, Neighbourhoods and Growth	Traded Services	207	Increased commercialisation opportunities		(100)	(100)	(200)
Environment, Neighbourhoods and Growth	Parking, Network Management & Markets	208	Savings from investment in Active Travel	(1,240)	(620)		(1,860)
Environment, Neighbourhoods and Growth	Parking, Network Management & Markets	209	Increase in Network Management income volumes	(150)	(100)		(250)
Environment, Neighbourhoods and Growth	Parking, Network Management & Markets	210	Review of PCN charges set by London Councils (Southwark currently issues approx. 190,000).		(950)		(950)
Environment, Neighbourhoods and Growth	Environment Directorate	211	Additional Income from Increased Fees and Charges across Environment directorate services	(381)	(280)	(290)	(951)
Environment, Neighbourhoods and Growth	Planning & Growth	212	Increases in planning fees by CPI, mandatory planning fees and Community Infrastructure Levy (CIL) admin fees	(275)	(333)	(379)	(987)
Environment, Neighbourhoods and Growth	Parks and Natural Environment	213	Additional Income from Increased Fees and Charges in Leisure Services	(750)	(484)	(493)	(1,727)
Environment, Neighbourhoods and Growth	Leisure Services	214	Additional or uplifted charges in parks & leisure centre car parks, and across some other discretionary services – including tennis court hire and youth & adventure play, informed by benchmarking undertaken	(200)	-		(200)
Environment, Neighbourhoods and Growth	Leisure Services	215	Additional income as a result of revenue savings at leisure centres from climate work	(150)	(120)	(75)	(345)
ACE - Governance & Assurance	Corporate Facilities Management	217	Rental Income generation from Tooley Street		(1,080)		(1,080)
Children and Adults	Adults' Social Care	219	Better Care Fund provides a stable contribution to Adult Social Care Hospital Discharge Teams and other related services. Additional BCF has been approved.	(500)	(500)	(350)	(1,350)
Environment, Neighbourhoods and Growth	Planning & Growth	220	Increases in Commercial property income from rent reviews and letting of void properties	(550)	(422)	(129)	(1,101)

**Savings Type**

**Savings Impacting on Service**

**APPENDIX D**

		2024-25	2025-26	2026-27	Total
		£000	£000	£000	£000
	<b>ACE - Governance &amp; Assurance</b>	(70)	-	-	(70)
	<b>ACE - Strategy and Communities</b>	-	-	-	-
	<b>Children and Adults</b>	-	(47)	(94)	(141)
<i>of which</i>	<i>Adults' Social Care</i>	-	-	-	-
	<i>Children and Families</i>	-	-	-	-
	<i>Education</i>	-	(47)	(94)	(141)
	<i>Commissioning</i>	-	-	-	-
	<b>Environment, Neighbourhoods and Growth</b>	(240)	(1,250)	-	(1,490)
	<b>Finance</b>	(250)	-	-	(250)
	<b>Housing</b>	-	-	-	-
	<b>Public Health</b>	-	-	-	-
		<b>(560)</b>	<b>(1,297)</b>	<b>(94)</b>	<b>(1,951)</b>

Department	Division	Ref.	Description	2024-25 £000	2025-26 £000	2026-27 £000	Total £000
Children and Adults	Education	301	Undertake review of the Southwark Information and Advice Service (SIAS) team.	-	(47)	(94)	(141)
Environment, Neighbourhoods and Growth	Regulatory	302	Review of Noise Nuisance service in order to ensure that the service continues to meet demand at the high volume times	(90)			(90)
Environment, Neighbourhoods and Growth	Parks and Natural Environment	304	Grounds Maintenance efficiencies - Idverde contract	(50)	-		(50)
Environment, Neighbourhoods and Growth	Parks and Natural Environment	305	Efficiencies in tree contract and capitalisation of some costs	(50)	-		(50)
Environment, Neighbourhoods and Growth	Leisure Services	312	Closure of Seven Islands Leisure Centre, when Canada Water leisure Centre opens		(1,000)		(1,000)
Finance	Professional Finance Services	314	Delete Vacant Posts	(250)			(250)

Department	Division	Ref.	Description	2024-25 £000	2025-26 £000	2026-27 £000	Total £000
ACE - Governance & Assurance	Law and Governance	315	Rationalisation of resources in the Elections Team	(70)			(70)
Environment, Neighbourhoods and Growth	Culture Division	316	Remodelling of library service - including introduction of additional services/uses. Will be informed by usage/demand and may include some self-service and some community management.	(50)	(250)		(300)

## Savings Type

## Commitment

## APPENDIX E

	2024-25	2025-26	2026-27	Total
	£000	£000	£000	£000
<b>ACE - Governance &amp; Assurance</b>	150	-	-	150
<b>ACE - Strategy and Communities</b>	8	-	-	8
<b>Children and Adults</b>	2,351	1,157	411	3,919
<i>of which</i>				
<i>Adults' Social Care</i>	415	-	-	415
<i>Children and Families</i>	-	-	-	-
<i>Education</i>	1,936	1,157	411	3,504
<i>Commissioning</i>	-	-	-	-
<b>Environment, Neighbourhoods and Growth</b>	1,700	-	-	1,700
<b>Finance</b>	286	28	-	314
<b>Housing</b>	-	-	-	-
<b>Public Health</b>	1,239	180	-	1,419
	<b>5,734</b>	<b>1,365</b>	<b>411</b>	<b>7,510</b>

Department	Division	Ref.	Description	2024-25	2025-26	2026-27	Total
				£000	£000	£000	£000
Public Health	Public Health	402	Food security and sustainable food strategy	90			90
Public Health	Public Health	403	School meal price increase (+ allocation methodology change)	425			425
Public Health	Public Health	404	Health outreach to health inclusion and vulnerable groups	152			152
Public Health	Public Health	405	Prevention in Children's settings	180	180		360
Public Health	Public Health	406	Investment in Community Reproductive Health services	227			227
Public Health	Public Health	408	Procurement Support to the existing commissioning team and further staffing investment in this team	85			85
Public Health	Public Health	409	Contribution to Supported Housing	80			80
Children and Adults	Education	413	Investment into Special Education Needs (SEND) transport provision to deal with demand and inflationary pressures of the service	1,936	457	411	2,804
Children and Adults	Education	414	Investment into Special Education Needs (SEND) delivery teams functions		700		700
ACE - Governance & Assurance	Law and Governance	415	Increased communications and workload associated with the Election Act - specifically the new requirement to show photo ID when voting	25	-		25
Environment, Neighbourhoods and Growth	Communities	417	Increased demand for No Recourse to Public Funds client payments and accommodation.	700			700

Department	Division	Ref.	Description	2024-25 £000	2025-26 £000	2026-27 £000	Total £000
Environment, Neighbourhoods and Growth	Leisure Services	418	Harmonisation of leisure centre staff contracts	750	-		750
Environment, Neighbourhoods and Growth	Leisure Services	419	Cost of additional repairs and maintenance in Leisure Centres	250	-		250
Finance	Technology and Digital Services	420	Increase in IT and Licensing costs arising through the in-sourcing of the council's Leisure service.	286	28		314
ACE - Governance & Assurance	Corporate Facilities Management	423	Implementation of period poverty commitment	100			100
Children and Adults	Adults' Social Care	425	Introducing an automatic disability related expenditure (DRE) disregard scheme	415			415
ACE - Strategy and Communities	ACE-S&C	426	Additional cost attached to bringing resilience support in line with resilience standards for London.	8			8
ACE - Governance & Assurance	Law and Governance	427	Overview & Scrutiny - Support costs for change in meeting style to implement the recommendations of the Scrutiny Review	25			25

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
CAS	CHILDREN AND ADULTS DIRECTORATE							
CAS	Adult Social Care	Service user contributions to cost of care	D	Fully flexible	Depends on individuals financial circumstances.	Depends on individuals financial circumstances.		Contributions are assessed based on the individual's ability to pay, in line with the council's fairer contributions.
CAS	Education - Adult Community learning	Childcare fees per hour	D	Fully Flexible	6.60	7.05	6.82%	Sept CPI (rounded to nearest 5p)
CAS	Education - Adult Community learning	Childcare fees per week	D	Fully Flexible	264.00	281.70	6.70%	Sept CPI (rounded to nearest 5p)
CAS	Education - Adult Community learning	Adult Learning Standard Fee per hour	D	Fully Flexible	5.50	5.85	6.36%	Sept CPI (rounded to nearest 5p)
CAS	Education - Adult Community learning	Adult Learning Standard Fee per hour (arts and creative sessions)	D	Fully Flexible	6.60	7.05	6.82%	Sept CPI (rounded to nearest 5p)
CAS	Education - Adult Community learning	Adult Learning Concessionary fee per hour	D	Fully Flexible	2.75	2.95	7.27%	Sept CPI (rounded to nearest 5p)
CAS	Education - Adult Community learning	Supply Chain Fees and Services	D	Capped	Up to 15% allocated funding	Up to 15% allocated funding		The Mayor has set a max of 20% however Southwark ALC charges 15% to allow for more funding to directly benefit Southwark adult learners.
Corporate	CORPORATE							
Corporate	REGISTRARS	Marriage Ceremonies Mon to Thu Approved Premises before 5pm	D	Fully Flexible	710.00	755.00	6.34%	Sept CPI ( rounded to nearest £)
Corporate	REGISTRARS	Marriage Ceremonies Fri/ Sat Approved Premises before 5pm	D	Fully Flexible	855.00	912.00	6.67%	Sept CPI ( rounded to nearest £)
Corporate	REGISTRARS	Marriage Ceremonies BH Sun Approved Premises	D	Fully Flexible	910.00	970.00	6.59%	Sept CPI ( rounded to nearest £)
Corporate	REGISTRARS	Marriage Ceremonies Mon to Thu Approved Premises after 5pm	D	Fully Flexible	950.00	1,010.00	6.32%	Sept CPI ( rounded to nearest £)
Corporate	REGISTRARS	Marriage Ceremonies Fri/ Sat Approved Premises after 5pm	D	Fully Flexible	1,030.00	1,099.00	6.70%	Sept CPI ( rounded to nearest £)
Corporate	REGISTRARS	Garden Room Enhanced Ceremonies	D	Fully Flexible	365.00	389.00	6.58%	Sept CPI ( rounded to nearest £)
Corporate	REGISTRARS	Garden Room Basic Ceremony	D	Fully Flexible	175.00	186.00	6.29%	Sept CPI ( rounded to nearest £)
Corporate	CITIZENSHIP	Private citizenship Single individual family	D	Fully Flexible	360.00	384.00	6.67%	Sept CPI ( rounded to nearest £)
Corporate	CITIZENSHIP	Private citizenship 2-3 individuals family	D	Fully Flexible	260.00	277.00	6.54%	Sept CPI ( rounded to nearest £)
Corporate	CITIZENSHIP	Private citizenship 4-5 individuals family	D	Fully Flexible	220.00	235.00	6.82%	Sept CPI ( rounded to nearest £)
ENG	ENVIRONMENT, DIRECTORATE							

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ENG	<b>WASTE &amp; CLEANSING SERVICES</b>							
ENG	<b>WASTE DISPOSAL</b>	Gate fee at Old Kent Road Waste Facility for non hazardous waste (charge per tonne)	D	Fully flexible	208.70	225.00	7.81%	Based on waste contract inflation estimation using August 2023 inflation levels for RPIX and Labour index measures used in contract definitions. Actual contract indexation for 2024/25 is fixed in mid February 2024 when January 2024 index data is published.
ENG		Hazardous wastes	D	Fully flexible	Prices on request	Prices on request	n/a	Hazardous Waste may require special management processes, and are charged at cost as invoiced by the Council's contractor, with an admin/overhead supplement of 20%
ENG		Tyres (charge per tonne)	D	Fully flexible	356.40	384.20	7.80%	Based on waste contract inflation estimation using August 2023 inflation levels for RPIX and Labour index measures used in contract definitions. Actual contract indexation for 2024/25 is fixed in mid February 2024 when January 2024 index data is published.
ENG		Charges for the disposal of litter and waste collected by other land owners (charge per tonne)	D	Fully flexible	127.35	140.10	10.01%	Actual contract costs for third party tonnage has risen substantially as a result of higher recovery and disposal costs for treated waste. Higher than inflation increase in charges to recover higher costs.
ENG	<b>RECHARGEABLE HOUSEHOLD WASTE SERVICES</b>	Green waste disposal charges to Parks unit contractor.	D	Fully flexible	86.65	86.65	0.00%	No increase proposed. This is to encourage separation of parks green waste for disposal at the Integrated Waste Management Facility which has the potential to improve the recycling rate achieved.
ENG								
ENG		<b>Weekly Container Hire &amp; Maintenance Charges</b>						
ENG		35yd Roll on Roll off	D	Fully flexible	22.00	23.75	7.95%	Based on waste contract inflation estimation using August 2023 inflation levels for RPIX and Labour index measures used in contract definitions. Actual contract indexation for 2024/25 is fixed in mid February 2024 when January 2024 index data is published.
ENG		Chamberlain / Paladin	D	Fully flexible	3.40	3.40	0.00%	Benchmarked Rates
ENG		1100 litre Eurobin	D	Fully flexible	3.40	3.40	0.00%	
ENG		660 litre Eurobin	D	Fully flexible	3.10	3.10	0.00%	
ENG		<b>Household Refuse Collections - Non Domestic premises</b>						
ENG		Clinical Waste Bags (per bag)	D	Fully flexible	5.00	5.40	8.00%	Based on waste contract inflation estimation using August 2023 inflation levels for RPIX and Labour index measures used in contract definitions. Actual contract indexation for 2024/25 is fixed in mid February 2024 when January 2024 index data is published.
ENG		1100 litre. Eurobin (hire and collection)	D	Fully flexible	16.40	17.70	7.93%	Based on waste contract inflation estimation using August 2023 inflation levels for RPIX and Labour index measures used in contract definitions. Actual contract indexation for 2024/25 is fixed in mid February 2024 when January 2024 index data is published.
ENG		660 litre. Eurobin (hire and collection)	D	Fully flexible	10.00	10.80	8.00%	
ENG		<b>Bulky Waste Collections</b>						
ENG		Bulky Household Waste Collections for residents (up to 10 items)	D	Fully flexible	35.00	35.00	0.00%	Benchmarked Rates
ENG		Bulky Household Waste Collections for landlords (up to 5 items)	D	Fully flexible	79.60	85.85	7.85%	Based on waste contract inflation estimation using August 2023 inflation levels for RPIX and Labour index measures used in contract definitions. Actual contract indexation for 2024/25 is fixed in mid February 2024 when January 2024 index data is published.
ENG		Collection of dead animals from private properties	D	Fully flexible	100.00	106.70	6.70%	Based on September 2023 CPI - Rounded

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		<b>Household Garden Waste Collections</b>						
ENG		Household garden waste collection service - annual subscription charge	D	Fully flexible	60.00	80.00	33.33%	Benchmarked Rates
ENG		Brown garden waste bags - batch of 20 pre-paid bags	D	Fully flexible	30.00	40.00	33.33%	
ENG	<b>PARKING SERVICES</b>							
ENG	<b>ON STREET PARKING</b>							
ENG	<b>Pay &amp; Display</b>	Zone C1, C2 , D, G, GR & F (per hour) Pay by phone or Paypoint / Diesel surcharge	D	Fully flexible	11.25	12.10	7.56%	Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on surveys of our kerb space use. Benchmarking indicates no increase above inflation necessary this year. Diesel Surcharge increased to support S.42.3 Air Quality strategy. Cash Machines will be removed, payment in Paypoint Shops added. Two tariffs inner and outer zone to take over from 4 existing tariffs.
ENG		Zone C1, C2 , D, G, GR & F (per hour) Pay by phone or Paypoint	D	Fully flexible	7.25	7.80	7.59%	
ENG		All other Zones (per hour) Pay by phone or Paypoint / Diesel surcharge	D	Fully flexible	7.75	8.30	7.10%	
ENG		All other Zones (per hour) Pay by Phone or Paypoint	D	Fully flexible	4.75	5.10	7.37%	
ENG	<b>OFF STREET PARKING</b>							
ENG	<b>Car Parks</b>							
ENG	<b>Peckham Car Parks per hour (amount with VAT) Cerise Road and Choumert Grove</b>	Per Hour Paybyphone or Paypoint	D	Fully flexible	2.00	2.50	25.00%	Charges comparable to neighbouring London local authorities with similar characteristics and demographics to Southwark. To match other Southwark off street car parks - in parks and leisure centre
ENG		Per Hour Paybyphone or Paypoint - Diesel surcharge	D	Fully flexible	NEW	3.75	NEW	Charges comparable to neighbouring London local authorities with similar characteristics and demographics to Southwark. To match other Southwark off street car parks - in parks and leisure centre
ENG	<b>Reintroduce Saturday Charges for the Peckham Car Parks per hour (amount with VAT) Cerise Road and Choumert Grove</b>	Per Hour Paybyphone or Paypoint	D	Fully flexible	NEW	2.50	NEW	Charges comparable to neighbouring London local authorities with similar characteristics and demographics to Southwark. To match other Southwark off street car parks - in parks and leisure centre
ENG		Per Hour Paybyphone or Paypoint - Diesel surcharge	D	Fully flexible	NEW	3.75	NEW	Charges comparable to neighbouring London local authorities with similar characteristics and demographics to Southwark. To match other Southwark off street car parks - in parks and leisure centre
ENG	<b>Season Tickets (car parks in Peckham )</b>	Season Tickets 1 month	D	Fully flexible	60.35	64.40	6.71%	
ENG		Season Tickets 3 months	D	Fully flexible	180.00	192.10	6.72%	
ENG		Season Tickets 6 months	D	Fully flexible	344.00	367.05	6.70%	
ENG		Season Tickets 12 months	D	Fully flexible	631.00	673.30	6.70%	
ENG	<b>PERMITS</b>							
ENG	Doctors Permit	Per annum	D	Fully flexible	146.00	155.80	6.71%	
ENG	Professional health workers permit	Per annum	D	Fully flexible	146.00	155.80	6.71%	
ENG	Informal carers permit - On street	Per annum	D	Fully flexible	NEW	153.30		



Appendix F								
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ENG	Residents Permits - all CPZ's - ULEZ compliant/petrol - First Permit	Per annum	D	Fully flexible	225.00	247.50	10.00%	Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on surveys of our kerb space use. The fees are in the main, in line with comparable boroughs. Where inflation rate is applied, it is rounded up to the nearest 5p. The discounts for electric vehicles to encourage their use as per S4.23 of the air quality action plan are being reduced at 5% per annum. The permit structure in the past made annual permits significantly cheaper than one month permits due to additional administration, as permits are nearly completely purchased on line this is anachronistic and therefore the residents permits now reflect their length only.
ENG		Monthly	D	Fully flexible	27.90	20.65	-25.99%	
ENG		Quarterly	D	Fully flexible	64.60	61.85	-4.26%	
ENG		Six Monthly	D	Fully flexible	122.40	123.75	1.10%	
ENG	Residents Permits - all CPZ's - Second and Subsequent permits and Diesel Non-ULEZ compliant first permit	Per annum	D	Fully flexible	300.00	320.10	6.70%	
ENG		Monthly	D	Fully flexible	31.60	33.75	6.80%	
ENG		Quarterly	D	Fully flexible	81.00	86.50	6.79%	
ENG		Six Monthly	D	Fully flexible	155.00	165.40	6.71%	
ENG	Residents permit - Electric vehicle discount - First permit	Per annum	D	Fully flexible	75.00	82.50	10.00%	
ENG	Residents permit - Hybrid vehicle discount - First permit	Per annum	D	Fully flexible	150.00	165.00	10.00%	
ENG	Residents permit blue badge holders discount - All permits	Per annum	D	Fully flexible	30.00	30.00	0.00%	
ENG	Business Permits - ULEZ Vehicle	Per annum	D	Fully flexible	676.50	721.90	6.71%	
ENG	Business Permits - Diesel non-ULEZ Vehicle	Per annum	D	Fully flexible	811.80	866.20	6.70%	
ENG	Business permit - Electric vehicle discount	Per annum (A 50% discount for electric vehicle users)	D	Fully flexible	338.80	361.50	6.70%	
ENG	Business Permits - ULEZ Vehicle	Quarterly	D	Fully flexible	209.00	223.10	6.75%	
ENG	Business Permits - Diesel non-ULEZ Vehicle	Quarterly	D	Fully flexible	242.00	258.30	6.74%	
ENG	Business Permits - ULEZ Vehicle	Six Monthly	D	Fully flexible	417.00	445.00	6.71%	
ENG	Business Permits - Diesel non-ULEZ Vehicle	Six Monthly	D	Fully flexible	485.00	517.50	6.70%	
ENG	Business Permits - Discount	Per annum discounted for Professional child care providers	D	Fully flexible	146.00	155.80	6.71%	
ENG	A Permits - Paper	Per annum	D	Fully flexible	340.00	362.80	6.71%	
ENG	A Permits - Virtual	Per annum	D	Fully flexible	282.00	300.00	6.38%	
ENG	SP Permits	Per annum	D	Fully flexible	282.00	300.00	6.38%	
ENG		1 Month	D	Fully flexible	40.00	42.70	6.75%	

Appendix F								
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ENG		3 Months	D	Fully flexible	80.00	85.40	6.75%	
ENG		6 Months	D	Fully flexible	160.00	170.80	6.75%	
ENG	Traders permits for permanent traders	12 months pro rata 4/5 business permit	D	Fully flexible	540.00	576.20	6.70%	
ENG	Traders permits for permanent traders - Diesel Non-ULEZ Vehicle	12 months pro rata 4/5 business permit	D	Fully flexible	650.00	693.60	6.71%	
ENG	Traders Permits	Per day	D	Fully flexible	4.50	4.80	6.67%	
ENG	Traders Permits - Diesel Non-ULEZ Vehicle	Per day	D	Fully flexible	6.20	6.60	6.45%	
ENG	<b>Residents Visitor Permits</b>	First book of 10 x 1 day paper vouchers	D	Fully flexible	33.80	36.10	6.80%	Based on September 2023 CPI - Rounded
ENG		Subsequent book - 10 x 1 day paper vouchers	D	Fully flexible	60.80	64.90	6.74%	Based on September 2023 CPI - Rounded
ENG		First set of 10 x 1 day virtual vouchers	D	Fully flexible	30.70	32.80	6.84%	Based on September 2023 CPI - Rounded
ENG		Subsequent sets of 10 x 1 day virtual vouchers	D	Fully flexible	55.25	59.00	6.79%	Based on September 2023 CPI - Rounded
ENG		Virtual single - 1 day parking sessions	D	Fully flexible	6.20	6.70	8.06%	Based on September 2023 CPI - Rounded
ENG		Virtual 10 - 5 hour parking sessions	D	Fully flexible	24.50	26.20	6.94%	Based on September 2023 CPI - Rounded
ENG		Virtual single - 5 hour parking sessions	D	Fully flexible	3.20	3.50	9.37%	Based on September 2023 CPI - Rounded
ENG		Virtual 10 - 1 hour parking sessions	D	Fully flexible	12.40	13.30	7.26%	Based on September 2023 CPI - Rounded
ENG		Virtual single - 1 hour parking sessions	D	Fully flexible	2.00	2.20	10.00%	Based on September 2023 CPI - Rounded
ENG	<b>Residents Visitor Permits - Blue Badge resident discount</b>	First book	D	Fully flexible	14.85	14.85	0.00%	No Change
ENG		Subsequent book 10	D	Fully flexible	26.65	26.65	0.00%	No Change
ENG		Virtual 10 - 5 hour parking sessions	D	Fully flexible	11.90	11.90	0.00%	No Change
ENG		Virtual 10 - 1 hour parking sessions	D	Fully flexible	5.90	5.90	0.00%	No Change
ENG	<b>Removal Vehicle Hire</b>	Hire of removal vehicle (3.5 hours) with staff Monday to Friday 8 am to 6.30 pm	D	Fully flexible	560.00	597.60	6.71%	Based on September 2023 CPI - Rounded
ENG		Hire of removal vehicle (3.5 hours) with staff outside of these hours Monday to Friday 8 am to 6.30 pm	D	Fully flexible	1,150.00	1,227.10	6.70%	Based on September 2023 CPI - Rounded
ENG	<b>Suspensions</b>							
ENG	Parking Bay Suspensions	Per Day/ car space	D	Fully flexible	45.00	48.10	6.89%	
ENG	Parking Bay Suspensions Admin Fee	Per suspension request	D	Fully flexible	79.00	84.30	6.71%	
ENG	Yellow Line dispensations	Full Day / vehicle	D	Fully flexible	45.00	48.10	6.89%	Based on September 2023 CPI - Rounded

Appendix F									
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ENG	Residents Bay - Traders Permit	Full Day / vehicle	D	Fully flexible	33.80	36.10	6.80%		
ENG	<b>STATUTORY</b>								
ENG	<b>Penalty Charge Notice</b>	North of South Circular Road	M	Fixed	130.00	130.00	0.00%	Charges set by London Councils with approval by the Mayor and Secretary of State.	
ENG			M	Fixed	80.00	80.00	0.00%		
ENG		South of South Circular Road	M	Fixed	110.00	110.00	0.00%		
ENG			M	Fixed	60.00	60.00	0.00%		
ENG		Discount if paid within 14 days	M	Fixed	0.50	0.50	0.00%		
ENG	<b>Charge Certificate (PCN becomes a charge certificate after 28 days after issuing)</b>	North of South Circular Road	M	Fixed	195.00	195.00	0.00%		
ENG			M	Fixed	135.00	135.00	0.00%		
ENG	<b>Charge Certificate</b>	South of South Circular Road	M	Fixed	165.00	165.00	0.00%		
ENG			M	Fixed	105.00	105.00	0.00%		
ENG	<b>Enforcement Agents</b>		M	Fixed	170.00	170.00	0.00%		
ENG			M	Fixed	200.00	200.00	0.00%		
ENG			M	Fixed	140.00	140.00	0.00%		
ENG			M	Fixed	110.00	110.00	0.00%		
ENG	Removals		M	Fixed	£200+£40/day	£200+£40/day	0.00%		
ENG	Bus Lanes		M	Fixed	130.00	130.00	0.00%		
ENG	Moving Traffic CCTV enforcement		M	Fixed	130.00	130.00	0.00%		
ENG	Parking enforcement		M	Fixed	130.00	130.00	0.00%		
ENG	Mobile Enforcement		M	Fixed	130.00	130.00	0.00%		
ENG	<b>ROAD NETWORK MANAGEMENT</b>								
ENG	<b>London wide Permit Scheme</b>								
ENG	<b>Road Category 0-2 &amp; Traffic Sensitive</b>	Provisional Advance Authorisation	M	Capped	105.00	105.00	0.00%		
ENG		Major Activity	M	Capped	240.00	240.00	0.00%		

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ENG		Standard Activity	M	Capped	130.00	130.00	0.00%	As an inner London Borough the costs are at the top of the range for a permitting authority. The fees are currently set to the maximum level permitted within the Code of Practice and hence no changes are permitted under current legislation.
ENG		Minor Activity	M	Capped	65.00	65.00	0.00%	
ENG		Immediate Activity	M	Capped	60.00	60.00	0.00%	
ENG	<b>Road Category 3-4 &amp; Non-Traffic Sensitive</b>	Provisional Advance Authorisation	M	Capped	75.00	75.00	0.00%	
ENG		Major Activity	M	Capped	150.00	150.00	0.00%	
ENG		Standard Activity	M	Capped	75.00	75.00	0.00%	
ENG		Minor Activity	M	Capped	45.00	45.00	0.00%	
ENG		Immediate Activity	M	Capped	40.00	40.00	0.00%	
ENG	<b>Street Works Fees</b>							
ENG		Sample Inspection Fees	M	Capped	50.00	50.00	0.00%	Fees for a range of inspections and fines for street works offences. These fees are all set by the Department for transport (DfT) and the Code of Practice for Inspection Fees ( fees under New Road and Street Works Act 1991). The fees section 74 for overrunning works were amended in October 2012. The fees are currently set to the maximum level permitted within the Code of Practice and hence no changes are permitted under the current legislation.
ENG		Defect inspection Fees	M	Capped	47.50	47.50	0.00%	
ENG		Third Party Inspection Fees	M	Capped	68.00	68.00	0.00%	
ENG		Fixed penalty notices for incorrect permit information	M	Capped	120.00	120.00	0.00%	
ENG		Fixed penalty notices for working without a permit	M	Capped	500.00	500.00	0.00%	
ENG		Section 74 charge Category 1 Traffic Sensitive Road - Carriageway Works Daily charge - days 1 to 3	M	Capped	5,000.00	5,000.00	0.00%	
ENG		Section 74 charge Category 1 Traffic Sensitive Road - Carriageway Works -Daily charge - day 4 ONWARDS	M	Capped	10,000.00	10,000.00	0.00%	
ENG		Section 74 charge Category 1 Road - Daily Charge Carriageway Works	M	Capped	2,500.00	2,500.00	0.00%	
ENG		Section 74 charge Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - days 1 to 3	M	Capped	3,000.00	3,000.00	0.00%	
ENG		Section 74 charge Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - day 4 onwards	M	Capped	8,000.00	8,000.00	0.00%	
ENG		Section 74 charge Category 2 Road - Daily Charge Carriageway Works	M	Capped	2,000.00	2,000.00	0.00%	
ENG		Section 74 charge Category 3 or 4 Traffic Sensitive Road - Carriageway Works Daily Charge	M	Capped	750.00	750.00	0.00%	
ENG		Section 74 charge Category 3 or 4 Road - Daily Charge Carriageway Works	M	Capped	250.00	250.00	0.00%	
ENG		Section 74 charge Category 1 Road - Daily Charge Footway Works	M	Capped	2,500.00	2,500.00	0.00%	
ENG		Section 74 charge Category 2 Road - Daily Charge Footway Works	M	Capped	2,000.00	2,000.00	0.00%	

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Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Section 74 charge Category 3 or 4 Road - Daily Charge Footway Works	M	Capped	250.00	250.00	0.00%	
ENG		Assessment of traffic management and routes (hourly Rate)	D	Fully flexible	88.00	93.90	6.70%	Based on September 2023 CPI - Rounded
ENG		Core Testing	D	Fully flexible	256.55	273.80	6.72%	Based on September 2023 CPI - Rounded
ENG		Filming Permit up to 3 days	D	Fully flexible	51.75	55.30	6.86%	Based on September 2023 CPI - Rounded
ENG		Filming Permit up to 10 days	D	Fully flexible	85.90	91.70	6.75%	Based on September 2023 CPI - Rounded
ENG		Filming Permit over 10 days or required Traffic Order	D	Fully flexible	401.90	428.90	6.72%	Based on September 2023 CPI - Rounded
ENG		Temporary Traffic Notice (TTN) for Filming	D	Fully flexible	616.50	657.90	6.72%	Based on September 2023 CPI - Rounded
ENG	<b>Licensing Fees</b>							
ENG		Hoardings/Scaffold (up to 10 metres) per month	D	Fully flexible	477.30	509.30	6.70%	Based on September 2023 CPI - Rounded
ENG		Hoardings/Scaffold (over 10 metres and up to 50 metres) per month	D	Fully flexible	636.40	679.10	6.71%	Based on September 2023 CPI - Rounded
ENG		Hoardings/Scaffold (over 50 metres) per month	D	Fully flexible	864.30	922.30	6.71%	Based on September 2023 CPI - Rounded
ENG		Crane Licences (Minor) Per crane operation 1 day	D	Fully flexible	£313.00 1st day £149.00	£334.00 1st day £159 following days	6.70%	Based on September 2023 CPI - Rounded
ENG		Containers/Site Huts/Portaloos (per month)	D	Fully flexible	344.00	367.10	6.72%	Based on September 2023 CPI - Rounded
ENG		Section 50 Licences	D	Fully flexible	738.80	788.30	6.70%	Based on September 2023 CPI - Rounded
ENG		Major Materials Licence (per sq. metre per month)	D	Fully flexible	27.00	28.90	7.04%	Based on September 2023 CPI - Rounded
ENG		Minor Materials Licence (up to 6 sq. metres)	D	Fully flexible	121.10	129.30	6.77%	Based on September 2023 CPI - Rounded
ENG		Conveyor Belt Licence (not including skip - per month)	D	Fully flexible		328.50		New fee
ENG		Hoist Licence (in addition to scaffold/hoarding licence, per month)	D	Fully flexible		328.50		New fee
ENG		Skip Licence (per month)	D	Fully flexible	93.60	99.90	6.73%	Benchmarked Rates
ENG		Street Furniture Licence Fee (per annum)	D	Fully flexible	246.70	263.30	6.73%	Based on September 2023 CPI - Rounded
ENG		Shop Front Licence (per annum)	D	Fully flexible		260.00		New licence name - same as Street Furniture but used for a different purpose.
ENG		Table & Chairs (per additional sq. metre)	D	Fully flexible	98.60	105.30	6.80%	Based on September 2023 CPI - Rounded
ENG		Street Furniture Licence/Shop front (per additional sq. metre)	D	Fully flexible	100.00	106.70	6.70%	Based on September 2023 CPI - Rounded
ENG		Advertising Board (per annum)	D	Fully flexible	98.60	103.60	5.07%	NEW FEE - For the placement of an advertising board.

Appendix F									
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments	
ENG		Pavement Licence	D	Capped	100.00	100.00	0.00%	Maximum fee £100 as set out in Business and Planning Act 2020.	
ENG		Temporary Traffic Orders (standard)	D	Fully flexible	2,587.00	2,587.00	0.00%	Benchmarked Rates	
ENG		Temporary Traffic Orders (emergency)	D	Fully flexible	2,511.00	2,511.00	0.00%	Benchmarked Rates	
ENG		Removal of Abandoned Vehicle from privately managed car park (each)	D	Fully flexible	150.00	150.00	0.00%	Recommended fee set out in legislation	
ENG		Fixed Penalty Notices	D	Fully flexible	100.00	100.00	0.00%	Capped. Reduced by 50% if paid within 14 days	
ENG		Licence Cancellation Fee	D	Fully flexible	30% of Licence fee	30% of Licence fee	0.00%		
ENG		Section 278 Overrun Charge - Category 1 Traffic Sensitive Road - Carriageway Works Daily charge - days 1 to 3	D	Capped	5,000.00	5,000.00	0.00%	Fees as set out in legislation.	
ENG		Section 278 Overrun Charge - Category 1 Traffic Sensitive Road - Carriageway Works -Daily charge - day 4 ONWARDS	D	Capped	10,000.00	10,000.00	0.00%		
ENG		Section 278 Overrun Charge - Category 1 Road - Daily Charge Carriageway Works	D	Capped	2,500.00	2,500.00	0.00%		
ENG		Section 278 Overrun Charge - Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - days 1 to 3	D	Capped	3,000.00	3,000.00	0.00%		
ENG		Section 278 Overrun Charge - Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - day 4 onwards	D	Capped	8,000.00	8,000.00	0.00%		
ENG		Section 278 Overrun Charge - Category 2 Road - Daily Charge Carriageway Works	D	Capped	2,000.00	2,000.00	0.00%		
ENG		Section 278 Overrun Charge - Category 3 or 4 Traffic Sensitive Road - Carriageway Works Daily Charge	D	Capped	750.00	750.00	0.00%		
ENG		Section 278 Overrun Charge - Category 3 or 4 Road - Daily Charge Carriageway Works	D	Capped	250.00	250.00	0.00%		
ENG		Section 278 Overrun Charge - Category 1 Road - Daily Charge Footway Works	D	Capped	2,500.00	2,500.00	0.00%		
ENG		Section 278 Overrun Charge - Category 2 Road - Daily Charge Footway Works	D	Capped	2,000.00	2,000.00	0.00%		
ENG		Section 278 Overrun Charge - Category 3 or 4 Road - Daily Charge Footway Works	D	Capped	250.00	250.00	0.00%		
ENG		Construction Management Plan Major	D	Fully flexible	31,600.00	33,717.20	6.70%		Based on September 2023 CPI - Rounded
ENG		Construction Management Plan Minor	D	Fully flexible	14,700.00	15,684.90	6.70%		Based on September 2023 CPI - Rounded
ENG	<b>Development Control</b>								
ENG		Highways Enquiries - provision of mapped drawings	D	Fully flexible	37.00	39.50	6.76%	Based on September 2023 CPI - Rounded	
ENG		Highways Enquiries - provision of mapped drawings and response to enquiries	D	Fully flexible	86.00	91.80	6.74%	Based on September 2023 CPI - Rounded	
ENG		Stopping Up orders	D	Fully flexible	5,210.00	5,559.10	6.70%	Based on September 2023 CPI - Rounded	

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Section 278 Agreements	D	Fully flexible	Calculated per development	Calculated per development		
ENG		Section 38 Agreements	D	Fully flexible	Calculated per development	Calculated per development		
ENG		Commuted sums	D	Fully flexible	Calculated per incident	Calculated per incident		
ENG		Damage to highway by third parties	D	Fully flexible	Calculated per incident	Calculated per incident		
ENG		Oversail of the highway licence ( per licence)	D	Fully flexible	5,790.00	6,178.00	6.70%	Based on September 2023 CPI - Rounded
ENG	Highways	Section 184 Licences for temporary crossovers	D	Fully flexible	3,474.00	3,706.80	6.70%	Based on September 2023 CPI - Rounded
ENG		up-front fee for consideration of domestic highways crossover application	D	Fully flexible	165.00	250.00	51.52%	This will be an upfront non-refundable fee for the investigation and feasibility for single vehicle crossovers. Most London boroughs charge an upfront fee, ranging from £100-£500. The cost reflects the staff time to carry out the investigation.
ENG	STREET MARKETS							
ENG		<u>EAST STREET MARKET</u>						
ENG		<b>12 foot pitches</b>						
ENG		Full Week (Tuesday-Sunday) - Monthly fee	D	Fully flexible	343.20	366.20	6.70%	Based on September 2023 CPI - Rounded
ENG		Fruit and Veg stalls - Monthly fee			401.50	428.50	6.72%	Based on September 2023 CPI - Rounded
ENG		Tuesday – Friday & Sunday - Monthly fee			313.50	334.60	6.73%	Based on September 2023 CPI - Rounded
ENG		Fruit and Veg stalls - Monthly fee			366.30	390.90	6.72%	Based on September 2023 CPI - Rounded
ENG		Tuesday to Saturday - Monthly fee			313.50	334.60	6.73%	Based on September 2023 CPI - Rounded
ENG		Fruit and Veg stalls - Monthly fee			366.30	390.90	6.72%	Based on September 2023 CPI - Rounded
ENG		4 Day licence (including weekends) - Monthly fee			286.00	305.20	6.71%	Based on September 2023 CPI - Rounded
ENG		Fruit and Veg stalls - Monthly fee			332.20	354.50	6.71%	Based on September 2023 CPI - Rounded
ENG		Saturday and Sunday - Monthly fee			183.70	196.10	6.75%	Based on September 2023 CPI - Rounded
ENG		Fruit and Veg stalls - Monthly fee			200.20	213.70	6.74%	Based on September 2023 CPI - Rounded
ENG		Saturdays only - Monthly fee			137.50	146.80	6.76%	Based on September 2023 CPI - Rounded
ENG		Fruit and Veg stalls - Monthly fee			126.50	135.00	6.72%	Based on September 2023 CPI - Rounded
ENG		Sundays only - Monthly fee			114.40	122.10	6.73%	Based on September 2023 CPI - Rounded
ENG		Fruit and Veg stalls - Monthly fee			97.35	103.90	6.73%	Based on September 2023 CPI - Rounded

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		3 Day Licence (excluding weekends) - Monthly fee			183.70	196.10	6.75%	Based on September 2023 CPI - Rounded
ENG		Fruit and Veg stalls - Monthly fee			200.20	213.70	6.74%	Based on September 2023 CPI - Rounded
ENG		<b>Temporary Traders - 12 foot pitch</b>						
ENG		Weekdays Tuesday, Thursday & Friday - Daily fee	D	Fully flexible	34.10	36.40	6.74%	Based on September 2023 CPI - Rounded
ENG		Fruit and Veg stalls - Daily fee			36.30	38.80	6.89%	Based on September 2023 CPI - Rounded
ENG		Saturdays - Daily fee			36.30	38.80	6.89%	Based on September 2023 CPI - Rounded
ENG		Fruit and Veg stalls - Daily fee			40.70	43.50	6.88%	Based on September 2023 CPI - Rounded
ENG		Sundays & Wednesdays - Daily fee			28.60	30.60	6.99%	Based on September 2023 CPI - Rounded
ENG		Fruit and Veg stalls - Daily fee			25.30	27.00	6.72%	Based on September 2023 CPI - Rounded
ENG		<b>East Street Incentives -12 foot pitch</b>						
ENG		6 Day Trading (inc weekends) - Monthly fee	D	Fully flexible	171.60	183.10	6.70%	Based on September 2023 CPI - Rounded
ENG		Move up (daily fee)			23.10	24.70	6.93%	Based on September 2023 CPI - Rounded
ENG		Additional pitch - Daily fee			23.10	24.70	6.93%	Based on September 2023 CPI - Rounded
ENG		<b>Licenced traders - Small Markets</b>						
ENG		Southwark Park Road - Monthly fee	D	Fully flexible	231.00	246.50	6.71%	Based on September 2023 CPI - Rounded
ENG		Tower Bridge Road - Monthly fee	D	Fully flexible	231.00	246.50	6.71%	Based on September 2023 CPI - Rounded
ENG		Peckham Pitches & Markets - Monthly fee	D	Fully flexible	231.00	246.50	6.71%	Based on September 2023 CPI - Rounded
ENG		Kiosk – Peckham Road - Monthly fee	D	Fully flexible	302.50	322.80	6.71%	Based on September 2023 CPI - Rounded
ENG		Westmoreland Rd (Mon – Sat) - Monthly fee	D	Fully flexible	143.00	152.60	6.71%	Based on September 2023 CPI - Rounded
ENG		Westmoreland Rd (Sun only) - Monthly fee	D	Fully flexible	68.20	72.80	6.74%	Based on September 2023 CPI - Rounded
ENG		Blackwood Street (Sun only) - Monthly fee	D	Fully flexible	91.30	97.50	6.79%	Based on September 2023 CPI - Rounded
ENG		<b>Temporary Traders - Small Markets</b>						
ENG		Weekdays - Daily fee	D	Fully flexible	28.60	30.60	6.99%	Based on September 2023 CPI - Rounded
ENG		Westmoreland Road (All days) - Daily fee	D	Fully flexible	28.60	30.60	6.99%	Based on September 2023 CPI - Rounded
ENG		Weekends - Daily fee	D	Fully flexible	28.60	30.60	6.99%	Based on September 2023 CPI - Rounded



Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Monday – Saturday (full week) - Weekly fee	D	Fully flexible	114.40	122.10	6.73%	Based on September 2023 CPI - Rounded
ENG		Monthly seasonal licences ( i.e. Christmas tree sales)	D	Fully flexible	572.00	610.40	6.71%	Based on September 2023 CPI - Rounded
ENG		<b>NORTH CROSS ROAD</b>						
ENG		<b>Licenced Traders</b>						
ENG		Fridays - Monthly fee	D	Fully flexible	91.30	97.50	6.79%	Based on September 2023 CPI - Rounded
ENG		Saturdays - Monthly fee	D	Fully flexible	114.40	122.10	6.73%	Based on September 2023 CPI - Rounded
ENG		Fridays & Saturdays - Monthly fee	D	Fully flexible	160.05	170.80	6.72%	Based on September 2023 CPI - Rounded
ENG		<b>Temporary Traders - NCR</b>						
ENG		Mondays to Thursdays – Daily fee	D	Fully flexible	28.60	30.60	6.99%	Based on September 2023 CPI - Rounded
ENG		Fridays - Daily fee	D	Fully flexible	28.60	30.60	6.99%	Based on September 2023 CPI - Rounded
ENG		Saturdays - Daily fee	D	Fully flexible	40.15	42.90	6.85%	Based on September 2023 CPI - Rounded
ENG		<b>OTHER LOCATIONS - PRIME SITES</b>						
ENG		<b>London Bridge Approach</b>						
ENG		Licenced Traders - Monthly fee	D	Fully flexible	800.00	840.00	5.00%	Fees set to manage demand for spaces and limited capacity.
ENG		Temporary Traders - Weekly Mon - Sun	D	Fully flexible	200.00	210.00	5.00%	
ENG		<b>Bankside</b>			-			
ENG		Temporary Traders - Weekly Mon - Sun	D	Fully flexible	200.00	210.00	33.33%	
ENG		Licenced Traders Monthly Fee	D	Fully flexible	800.00	840.00	NEW	
ENG		<b>Electricity Surcharge to be added to all fees where applicable</b>						
ENG		Lighting - 10% additional cost	D	Fully flexible	Applied to Licence Fee	Applied to Licence Fee	NEW	Fees amended to enable fair and equitable recovery of electricity costs
ENG		Hot Food / Hot Drinks - 20% additional cost	D	Fully flexible	Applied to Licence Fee	Applied to Licence Fee	NEW	Fees amended to enable fair and equitable recovery of electricity costs
ENG		<b>Private Markets</b>						
ENG	<b>Tier 1</b>	Markets with less than 10 pitches - Daily fee private public land	D	Fully flexible	140.40	147.50	5.06%	Cost Recovery
ENG	<b>Tier 1</b>	Markets with more than 10 pitches but less than 20 - Daily fee private public land	D	Fully flexible	280.80	294.90	5.02%	Cost Recovery
ENG	<b>Tier 1</b>	Markets with more than 20 pitches - Daily fee private public land	D	Fully flexible	421.20	442.30	5.01%	Cost Recovery

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG	Tier 1	Monthly seasonal licences ( i.e. Christmas tree sales)	D	Fully flexible	702.00	737.10	5.00%	Cost Recovery
ENG	Tier 1	weekly seasonal licences (i.e. Christmas tree sales)	D	Fully flexible	210.60	221.20	5.03%	Cost Recovery
ENG	Tier 2	Markets with less than 10 pitches - Daily fee private public land	D	Fully flexible	114.40	122.10	6.73%	Based on September 2023 CPI - Rounded
ENG	Tier 2	Markets with more than 10 pitches but less than 20 - Daily fee private public land	D	Fully flexible	228.80	244.20	6.73%	Based on September 2023 CPI - Rounded
ENG	Tier 2	Markets with more than 20 pitches - Daily fee private public land	D	Fully flexible	343.20	366.20	6.70%	Based on September 2023 CPI - Rounded
ENG	Tier 2	Monthly seasonal licences ( i.e. Christmas tree sales)	D	Fully flexible	572.00	610.40	6.71%	Based on September 2023 CPI - Rounded
ENG	Tier 2	weekly seasonal licences (i.e. Christmas tree sales)	D	Fully flexible	171.60	183.10	6.70%	Based on September 2023 CPI - Rounded
ENG		<b>OTHER CHARGES</b>			-			
ENG		Registration Fee – Temporary trader 6 monthly	D	Fully flexible	46.20	49.30	6.71%	Based on September 2023 CPI - Rounded
ENG		Registration Fee – Permanent trader	D	Fully flexible	28.60	30.60	6.99%	Based on September 2023 CPI - Rounded
ENG		Renewal of Licence - Every 2 years (Biennial)	D	Fully flexible	46.20	49.30	6.71%	Based on September 2023 CPI - Rounded
ENG		Replacement Licence	D	Fully flexible	28.60	30.60	6.99%	Based on September 2023 CPI - Rounded
ENG		Replacement Pitch Plate	D	Fully flexible	28.60	30.60	6.99%	Based on September 2023 CPI - Rounded
ENG		Registration of Assistant	D	Fully flexible	28.60	30.60	6.99%	Based on September 2023 CPI - Rounded
ENG		Variation of Licence	D	Fully flexible	28.60	30.60	6.99%	Based on September 2023 CPI - Rounded
ENG		Other Variations	D	Fully flexible	28.60	30.60	6.99%	Based on September 2023 CPI - Rounded
ENG		Next of Kin Transfer	D	Fully flexible	28.60	30.60	6.99%	Based on September 2023 CPI - Rounded
ENG		Second Arrears Letter	D	Fully flexible	34.10	36.40	6.74%	Based on September 2023 CPI - Rounded
ENG		Sub Committee Hearing (Panel)	D	Fully flexible	57.20	61.10	6.82%	Based on September 2023 CPI - Rounded
ENG		Dawes Street Container Space - Weekly fee	D	Fully flexible	114.40	122.10	6.73%	Based on September 2023 CPI - Rounded
ENG		Demonstrations/Promotions - Daily fee	D	Fully flexible	114-570	119.70 - 598.5	6.70%	Inflation - Rounded
ENG		Ad Hoc Admin Fee hourly rate	D	Fully flexible	28.60	30.60	6.99%	Based on September 2023 CPI - Rounded
ENG	<b>PEST CONTROL SERVICES</b>							
ENG	<b>Pest Control Services - Residential Premises</b>							

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Treatment for rodents (rats and mice)	D	Fully flexible	189.15	201.90	6.74%	Based on September 2023 CPI - Rounded
ENG		Extra charge per room over 4	D	Fully flexible	47.30	50.50	6.77%	Based on September 2023 CPI - Rounded
ENG		Treatment for insects (cockroaches, tropical ants, garden ants, SPIs)	D	Fully flexible	126.05	134.50	6.70%	Based on September 2023 CPI - Rounded
ENG		Extra charge per room over 4	D	Fully flexible	31.50	33.70	6.98%	Based on September 2023 CPI - Rounded
ENG		Treatment for bed bugs, moths, fleas	D	Fully flexible	210.20	224.30	6.71%	Based on September 2023 CPI - Rounded
ENG		Extra charge per room over 4	D	Fully flexible	52.50	56.10	6.86%	Based on September 2023 CPI - Rounded
ENG		Treatment for wasps	D	Fully flexible	63.10	67.40	6.81%	Based on September 2023 CPI - Rounded
ENG		Inspection of premises for infestation all pest types	D	Fully flexible	63.10	67.40	6.81%	Based on September 2023 CPI - Rounded
ENG		Costs for bird related works	D	Fully flexible	Price on request	Price on request		
ENG		<b>Discounted Rates @ 50%</b>						
ENG		Discount treatment for rodents (rats, mice and squirrels)	D	Fully flexible	94.60	101.00	6.77%	Based on September 2023 CPI - Rounded
ENG		Discount treatment for insects (cockroaches, tropical ants, garden ants, SPIs)	D	Fully flexible	63.10	67.40	6.81%	Based on September 2023 CPI - Rounded
ENG		Discount treatment for bed bugs, moths, fleas	D	Fully flexible	105.15	112.20	6.70%	Based on September 2023 CPI - Rounded
ENG		Discounted Treatment for wasps	D	Fully flexible	31.50	33.70	6.98%	Based on September 2023 CPI - Rounded
ENG		Discounted inspection of premises for infestation - all pest types	D	Fully flexible	31.50	33.70	6.98%	Based on September 2023 CPI - Rounded
ENG		<b>Stray Dogs</b>						
ENG		Collection fee	D	Fully flexible	37.95	40.50	6.72%	Based on September 2023 CPI - Rounded
ENG		Extra night	D	Fully flexible	19.05	20.40	7.09%	Based on September 2023 CPI - Rounded
ENG		Admin Fee	D	Fully flexible	73.33	78.30	6.78%	Based on September 2023 CPI - Rounded
ENG	<b>Pest Control Services - Commercial premises</b>							
ENG		<b>Pest Type</b>						
ENG		Rats	D	Fully flexible	Price on request	Price on request		
ENG		Mice	D	Fully flexible	Price on request	Price on request		
ENG		Wasps	D	Fully flexible	Price on request	Price on request		
ENG		Fleas	D	Fully flexible	Price on request	Price on request		

The service provided for commercial premises is dictated by the needs of the customer and as such prices are provided and agreed on request.

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Cockroaches	D	Fully flexible	Price on request	Price on request		
ENG		Pharaoh Ants	D	Fully flexible	Price on request	Price on request		
ENG		Woodlice / Garden Beetles	D	Fully flexible	Price on request	Price on request		
ENG		Bedbugs	D	Fully flexible	Price on request	Price on request		
ENG	<b>HOUSING ENFORCEMENT (PRIVATE RENTED SECTOR)</b>							
ENG		<b>Licensing of Houses in Multiple Occupation (HMO) under M Licensing Scheme</b>						
ENG		Fee on application per property for 5 lettings (plus per bedroom fee below where applicable)	D	Fully flexible	1,050.00	1,050.00	0.00%	Benchmarked Rates
ENG		Fee per bedroom above 5	D	Fully flexible	70.00	70.00	0.00%	
ENG		Part B Fee for issue of final licence per property for 5 lettings plus per bedroom fee below where applicable (This fee is not charged where the property is not issued with a full licence)	D	Fully flexible	450.00	450.00	0.00%	
ENG		Part B Fee per bedroom above 5	D	Fully flexible	30.00	30.00	0.00%	
ENG		<b>Licensing of Houses in Multiple Occupation (HMO) under Additional Licensing Scheme</b>						
ENG		Part A fee on application per property	D	Fully flexible	923.00	923.00	0.00%	Benchmarked Rates
ENG		Part B fee for issue of final licence per property (This fee is not charged where the property is not issued with a full licence)	D	Fully flexible	377.00	377.00	0.00%	
ENG		<b>Licensing of privately rented properties under Selective Licensing Scheme</b>						
ENG		Part A fee on application per property	D	Fully flexible	630.00	630.00	0.00%	Benchmarked Rates
ENG		Part B fee for issue of final licence per property (This fee is not charged where the property is not issued with a full licence)	D	Fully flexible	270.00	270.00	0.00%	
ENG		<b>Other licensing fees</b>						
ENG		Invoicing instead of online payment - flat fee per invoice (to cover the costs of admin to process the invoice) where application has been made online but applicant cannot pay online.	D	Fully flexible	55.00	55.00	0.00%	Benchmarked Rates
ENG		Paper applications - flat fee per application, on top of standard application fee, cost covers admin officer setting up a My Southwark account for the landlord, entering the application form onto the online process and invoicing for payments.	D	Fully flexible	163.00	163.00	0.00%	Benchmarked Rates
ENG		Printing of lost licence	D	Fully flexible	5.00	5.00	0.00%	Benchmarked Rates

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Financial penalty - Civil Penalty under The Housing and Planning Act 2016 for breach of specified housing offences under the HA 2004	D	Capped	Up to 30,000	Up to 30,000	0.00%	Maximum amount set by statute depending on the type of breach and other prescribed factors.
ENG		Financial penalty - Smoke and Carbon Monoxide Detector Regulations 2015 for non-compliance with a remedial notice requiring the installation of smoke or carbon monoxide alarms	D	Capped	Up to 5,000	Up to 5,000	0.00%	Maximum amount set by statute depending on the type of breach and other prescribed factors.
ENG		<b>Section 49 Housing Act 2004</b>						
ENG		<b>Charging for Housing Act Notices - Houses, flats and HMOs with up to 10 households :</b>						
ENG		Any formal notice or order served under HA 2004 that relates to 4 or more defects contributing to category 1 hazards £1000	D	Fully flexible	1,191.00	1,250.55	5.00%	Benchmarked Rates
ENG		Any formal notice or order served under HA 2004 that relates to less than 4 defects contributing to category 1 hazards £800	D	Fully flexible	953.00	1,000.65	5.00%	
ENG		Any formal notice or order served under HA 2004 that relates to 4 or more defects contributing to category 2 hazards £800	D	Fully flexible	953.00	1,000.65	5.00%	
ENG		Any formal notice or order served under HA 2004 that relates to less than 4 defects contributing to category 1 hazards £600	D	Fully flexible	715.00	750.75	5.00%	
ENG		<i>Note: Where there are category 1 and 2 hazards in the same notice/property the highest appropriate fee will be charged.</i>						
ENG		<b>Charging for Housing Act Notices:- Houses, flats and HMOs with more than 10 households affected:</b>						
ENG	New Fee; Charging for Housing Act Notices under Part 1 of the Housing Act 2004 :- Houses, flats and HMOs with more than 10 households affected:	Charges will be calculated on a case-by-case basis to cover costs for enforcement notice under Part 1 HA04, cost of management oversight and other associated costs	D	Fully flexible	Unlimited	Unlimited	New Fee	NEW - this is to take account of the work done to enforce fire safety in the common parts of privately owned medium and high rise residential buildings (Building Safety Project/Cladding Remediation)
ENG	<b>Regulatory Services (Environmental Health &amp; Trading Standards)</b>							
ENG		Regulatory services professional fees including primary authority partnerships, weights and measures testing fees and other professional fees for work undertaken by Regulatory Services.	D	Flexible	100/hour	105/hour	5.00%	For primary authority work the Regulatory and Enforcement Sanctions Act 2008 allows local authorities to charge such fees as the authority considers to represent the costs reasonably incurred by it in the exercise of its functions. Also includes weights and measures testing fees and other professional fees for work undertaken by Regulatory Services. Fee increase is in line with RPI and fee rate is comparable with other London authorities.
ENG	<b>TRADING STANDARDS</b>							
ENG		Penalty charge - Estate Agents Act 1979 / Estate Agents (Redress Scheme) (Penalty Charge) Regulations 2008) - estate agents redress scheme membership requirement	M	Fixed	1,000.00	1,000.00	0.00%	Fixed Fee set by statute. Fee equates to, or compares well with charges made by neighbouring London local authorities and those of similar characteristics and demographics to Southwark.

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Monetary penalty - The Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc.) (England) Order 2014 - letting agents and property managers redress scheme membership requirement	M	Capped	Amount up to 5,000	Amount up to 5,000	0.00%	Maximum amount set by statute. MHCLG guidance states the expectation is a £5,000 fine should be considered the norm. A lower fine should only be charged if the enforcement authority is satisfied of extenuating circumstances taking into account any representations made
ENG		Financial penalty - Consumer Rights Act 2015 - display of fees and other information requirement for letting agents	M	Capped	Amount up to 5,000	Amount up to 5,000	0.0%	
ENG		Financial penalty - Tenant Fees Act 2019 - letting agents or landlords requiring payment of prohibited fees	M	Capped	Amount up to 30,000	Amount up to 30,000	0.0%	Maximum amount set by statute and actual penalty to be determined on a case-by-case basis in accordance with local policy and statutory guidance
ENG		Financial penalty - The Client Money Protection Schemes for Property Agents (Requirement to Belong to a Scheme etc.) Regulations 2019 -	M	Capped	Amount up to 30,000	Amount up to 30,000	0.0%	Maximum amount set by statute and actual penalty to be determined on a case-by-case basis in accordance with local policy and statutory guidance
ENG		Financial penalty - The Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015 - Minimum energy performance requirements for rented property	M	Capped	Amount up to 150,000 for commercial premises	Amount up to 150,000 for commercial premises	0.0%	Maximum amounts set by statute depending on particular breach and premises concerned. Non-domestic properties are subject to higher penalty charges
ENG		Financial penalty - The Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015 - Minimum energy performance requirements for rented property	M	Capped	Amount up to 4,000 for domestic	Amount up to 4,000 for domestic	0.0%	Maximum amounts set by statute depending on particular breach and premises concerned. Non-domestic properties are subject to higher penalty charges
ENG		Financial penalty - The Energy Performance of Buildings (England and Wales) Regulations 2012 - provision and display of energy performance certificates requirements for property for sale or rent	M	Capped	Amount from 200 to 5,000	Amount from 200 to 5,000	0.00%	Maximum amount set by statute and actual penalty to be determined on a case-by-case basis in accordance with local policy and statutory guidance
ENG		Fixed monetary penalty and non-compliance penalty - The Single Use Carrier Bags Charges (England) Order 2015 - Climate Change Act 2008 - requirement to charge for bags and related provisions	M	Capped	Amount from 200 to 20,000	Amount from 200 to 20,000	0.00%	Maximum amount set by statute and actual penalty to be determined on a case-by-case basis in accordance with local policy and statutory guidance
ENG		Non-compliance penalty - The Environmental Protection (Microbeads) (England) Regulations 2017 - prohibit the use of microbeads in rinse-off personal care products and the sale of any such products containing them	D	Capped	Up to 100% of the cost of fulfilling the remaining requirements of the compliance notice	Up to 100% of the cost of fulfilling the remaining requirements of the compliance notice	0.00%	Non-compliance penalty must be a percentage of the cost of fulfilling the remaining requirements of the compliance notice or third party undertaking. Penalty can be up to 100% of the cost described above.
ENG		Fixed monetary penalty - The Environmental Protection (Microbeads) (England) Regulations 2017 - prohibit the use of microbeads in the rinse-off personal care products and the sale of any such products containing them.	D	Fixed	200.00	200.00	0.00%	Amount fixed by statute
ENG		Variable monetary penalty and non-compliance penalty -The Energy Information Regulations 2011 - display of energy efficiency labels on appliances and information provision	M	Fully flexible	Unlimited	Unlimited	0.00%	There is no limit to the amount of a variable monetary penalty (Schedule 4 Part 1(4))

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Non-compliance penalty - The Environmental Protection (Plastic Straws, Cotton Buds and Stirrers) (England) Regulations 2020 - prohibition provisions on the supply of certain plastic items	M	Capped	Up to 100% of the cost of fulfilling the remaining requirements of the compliance notice	Up to 100% of the cost of fulfilling the remaining requirements of the compliance notice	0.00%	Non-compliance penalty must be a percentage of the costs of fulfilling the remaining requirements of the compliance notice or third party undertaking. Penalty can be up to 100% of the costs described above
ENG		Fixed monetary penalty and non-compliance penalty - The Environmental Protection (Plastic Straws, Cotton Buds and Stirrers) (England) Regulations 2020 - prohibition provisions on the supply of certain plastic items	M	Capped	200.00	200.00	0.00%	Amount fixed by statute
ENG		Non-compliance penalty - The Environmental Protection (Plastic Plates etc. and Polystyrene containers etc. 9England) Regulations 2023	M	Capped	up to 100% of the cost of satisfying the requirements of the compliance notice	up to 100% of the cost of satisfying the requirements of the compliance notice	0.00%	Non-compliance penalty must be a percentage of the costs of fulfilling the remaining requirements of the compliance notice or third party undertaking. Penalty can be up to 100% of the costs described above.
ENG		Fixed monetary penalty - The Environmental Protection (Plastic Plates etc. and Polystyrene Containers etc.) (England) Regulations 2022	M	Fixed	200.00	200.00	0.00%	Amount fixed by statute
ENG		Financial penalty - Consumer Rights Act 2015 - secondary ticketing provisions (duty to provide information about tickets)	D	Capped	Amount up to 5,000	Amount up to 5,000	0.00%	Maximum amount set by statute Maximum amount set by statute and actual penalty to be determined on a case-by-case basis in accordance with local policy and statutory guidance
ENG		Penalty Notice for Disorder (PND's) - Criminal Justice and Police Act 2001 - Licensing Act 2003 offences relating to underage sales of alcohol	D	Fixed	90.00	90.00	0.00%	Amount fixed by statute. Only Accredited Persons or Police or PCSO's may issue PND's
ENG		Fixed Penalty Notice - Public Health (Control of Disease) Act 1984 - various Health Protection Regulations (Coronavirus restrictions & requirements)	D	Fixed	100 to 10,000	100 to 10,000	0.00%	Amount fixed by statute. Variable amount dependent on type of breach and whether repeated breach Maximum amount set by statute and actual penalty to be determined on a case-by-case basis in accordance with local policy and statutory guidance
ENG		Fixed Penalty - The Air Quality (Domestic Solid Fuels Standards) (England) Regulations 2020	M	Fixed	300.00	300.00	0.00%	Amount fixed by statute
ENG	NEW	Financial Penalty - Leasehold Reform (Ground Rent) Act 2022	M	Capped	500 to 30,000	500 to 30,000	0.00%	Minimum and maximum amount set by statute
ENG	FOOD SAFETY							
ENG		Food Hygiene Rating Scheme - Request for Revisit to determine new Hygiene Rating	D	Flexible	232.50	244.15	5.01%	Benchmarked Rates
ENG		Provision of Export Certificate, related Attestation and similar upon request	D	Flexible	282.95	297.10	5.00%	
ENG	LICENSING -							
ENG	Fees are generally either fixed or capped under statute. Where discretion to fix local fees is provided by statute, fees are required to reflect work undertaken in carrying out process. Fees cannot recover cost of enforcement against unlicensed operators from lawful operators. (EU Services Directive, Hemmings V WCC and Guidances). Fees must be subject to annual review.							

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		<b>Gambling ACT 2005</b>						
ENG		<b>Regional Casino Premises Licence</b>						
ENG		New	D	Fully- Flexible	15,000.00	15,000.00	0.00%	Benchmarked Rates
ENG		Annual Charge	M	Fully- Flexible	15,000.00	15,000.00	0.00%	
ENG		Variation	D	Fully- Flexible	7,500.00	7,500.00	0.00%	
ENG		Transfer	D	Fully- Flexible	6,500.00	6,500.00	0.00%	
ENG		Re-instatement of a licence	D	Fully- Flexible	6,500.00	6,500.00	0.00%	
ENG		Provisional statement	D	Fully- Flexible	15,000.00	15,000.00	0.00%	
ENG		Application by a provisional licence holder	D	Fully- Flexible	8,000.00	8,000.00	0.00%	
ENG		Copy	D	Fully- Flexible	25.00	25.00	0.00%	
ENG		Notification	D	Fully- Flexible	50.00	50.00	0.00%	
ENG		<b>Large Casino Premises Licence</b>						
ENG		New	D	Fully-Flexible	10,000.00	10,000.00	0.00%	Benchmarked Rates
ENG		Annual Charge	M	Fully-Flexible	10,000.00	10,000.00	0.00%	
ENG		Variation	D	Fully-Flexible	5,000.00	5,000.00	0.00%	
ENG		Transfer	D	Fully-Flexible	2,150.00	2,150.00	0.00%	
ENG		Re-instatement of a licence	D	Fully-Flexible	2,150.00	2,150.00	0.00%	
ENG		Provisional statement	D	Fully-Flexible	10,000.00	10,000.00	0.00%	
ENG		Application by a provisional licence holder	D	Fully-Flexible	5,000.00	5,000.00	0.00%	
ENG		Copy	D	Fully-Flexible	25.00	25.00	0.00%	
ENG		Notification	D	Fully-Flexible	50.00	50.00	0.00%	
ENG		<b>New Small Casino Premises Licence</b>						
ENG		New	D	Fully-Flexible	8,000.00	8,000.00	0.00%	Benchmarked Rates
ENG		Annual Charge	D	Fully-Flexible	5,000.00	5,000.00	0.00%	
ENG		Variation	D	Fully-Flexible	4,000.00	4,000.00	0.00%	
ENG		Transfer	D	Fully-Flexible	1,800.00	1,800.00	0.00%	
ENG		Re-instatement of a licence	D	Fully-Flexible	1,800.00	1,800.00	0.00%	
ENG		Provisional statement	D	Fully-Flexible	8,000.00	8,000.00	0.00%	
ENG		Application by a provisional licence holder	D	Fully-Flexible	3,000.00	3,000.00	0.00%	
ENG		Copy	D	Fully-Flexible	25.00	25.00	0.00%	
ENG		Notification	D	Fully-Flexible	50.00	50.00	0.00%	
ENG		<b>Bingo Premises Licence</b>						
ENG		New	D	Fully-Flexible	3,500.00	3,500.00	0.00%	Benchmarked Rates
ENG		Annual Charge	D	Fully-Flexible	1,000.00	1,000.00	0.00%	
ENG		Variation	D	Fully-Flexible	1,750.00	1,750.00	0.00%	
ENG		Transfer	D	Fully-Flexible	1,200.00	1,200.00	0.00%	
ENG		Re-instatement of a licence	D	Fully-Flexible	1,200.00	1,200.00	0.00%	
ENG		Provisional statement	D	Fully-Flexible	3,500.00	3,500.00	0.00%	
ENG		Application by a provisional licence holder	D	Fully-Flexible	1,200.00	1,200.00	0.00%	
ENG		Copy	D	Fully-Flexible	25.00	25.00	0.00%	
ENG		Notification	D	Fully-Flexible	50.00	50.00	0.00%	
ENG		<b>Adult Gaming Centre</b>						
ENG		New	D	Fully-Flexible	2,000.00	2,000.00	0.00%	Benchmarked Rates
ENG		Annual Charge	D	Fully-Flexible	1,000.00	1,000.00	0.00%	
ENG		Variation	D	Fully-Flexible	1,000.00	1,000.00	0.00%	
ENG		Transfer	D	Fully-Flexible	1,200.00	1,200.00	0.00%	
ENG		Re-instatement of a licence	D	Fully-Flexible	1,200.00	1,200.00	0.00%	
ENG		Provisional statement	D	Fully-Flexible	2,000.00	2,000.00	0.00%	
ENG		Application by a provisional licence holder	D	Fully-Flexible	1,200.00	1,200.00	0.00%	
ENG		Copy	D	Fully-Flexible	25.00	25.00	0.00%	
ENG		Notification	D	Fully-Flexible	50.00	50.00	0.00%	



Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		<b>Family Entertainment Centre Premises Licence</b>						
ENG		New	D	Fully-Flexible	2,000.00	2,000.00	0.00%	Benchmarked Rates
ENG		Annual Charge	D	Fully-Flexible	750.00	750.00	0.00%	
ENG		Variation	D	Fully-Flexible	1,000.00	1,000.00	0.00%	
ENG		Transfer	D	Fully-Flexible	950.00	950.00	0.00%	
ENG		Re-instatement of a licence	D	Fully-Flexible	950.00	950.00	0.00%	
ENG		Provisional statement	D	Fully-Flexible	2,000.00	2,000.00	0.00%	
ENG		Application by a provisional licence holder	D	Fully-Flexible	950.00	950.00	0.00%	
ENG		Copy	D	Fully-Flexible	25.00	25.00	0.00%	
ENG		Notification	D	Fully-Flexible	50.00	50.00	0.00%	
ENG		<b>Betting Premises Licence (Track)</b>						
ENG		New	D	Fully-Flexible	2,500.00	2,500.00	0.00%	Benchmarked Rates
ENG		Annual Charge	D	Fully-Flexible	1,000.00	1,000.00	0.00%	
ENG		Variation	D	Fully-Flexible	1,250.00	1,250.00	0.00%	
ENG		Transfer	D	Fully-Flexible	950.00	950.00	0.00%	
ENG		Re-instatement of a licence	D	Fully-Flexible	950.00	950.00	0.00%	
ENG		Provisional statement	D	Fully-Flexible	2,500.00	2,500.00	0.00%	
ENG		Application by a provisional licence holder	D	Fully-Flexible	950.00	950.00	0.00%	
ENG		Copy	D	Fully-Flexible	25.00	25.00	0.00%	
ENG		Notification	D	Fully-Flexible	50.00	50.00	0.00%	
ENG		<b>Betting Premises Licence (Non-Track)</b>						
ENG		New	D	Fully-Flexible	3,000.00	3,000.00	0.00%	Benchmarked Rates
ENG		Annual Charge	D	Fully-Flexible	600.00	600.00	0.00%	
ENG		Variation	D	Fully-Flexible	1,500.00	1,500.00	0.00%	
ENG		Transfer	D	Fully-Flexible	1,200.00	1,200.00	0.00%	
ENG		Re-instatement of a licence	D	Fully-Flexible	1,200.00	1,200.00	0.00%	
ENG		Provisional statement	D	Fully-Flexible	3,000.00	3,000.00	0.00%	
ENG		Application by a provisional licence holder	D	Fully-Flexible	1,200.00	1,200.00	0.00%	
ENG		Copy	D	Fully-Flexible	25.00	25.00	0.00%	
ENG		Notification	D	Fully-Flexible	50.00	50.00	0.00%	
ENG		<b>Other</b>						
ENG		Copy of a licence	D	Fully-Flexible	25.00	25.00	0.00%	Benchmarked Rates
ENG		Change of Circumstances	D	Fully-Flexible	50.00	50.00	0.00%	
ENG		Temporary Use Notice	D	Fully-Flexible	50.00	50.00	0.00%	
ENG								
ENG		<b>Society Lottery</b>						
ENG		First Application	M	Fixed	40.00	40.00	0.00%	Benchmarked Rates
ENG		Annual Fee		Fixed	20.00	20.00	0.00%	
ENG		<b>Gaming Machines in Alcohol Licenced premises</b>						
ENG		Notification of 2 or less machines	D	Fully-Flexible	50.00	50.00	0.00%	Benchmarked Rates
ENG		Application for more than 2 machines by Gaming Act 1968 consent holder	D	Fully-Flexible	100.00	100.00	0.00%	
ENG		A new application for more than 2 machines	D	Fully-Flexible	150.00	150.00	0.00%	
ENG		Transfer	D	Fully-Flexible	25.00	25.00	0.00%	
ENG		Annual fee	D	Fully-Flexible	50.00	50.00	0.00%	
ENG		Copy of permit	D	Fully-Flexible	15.00	15.00	0.00%	
ENG	New - Notice to vary conditions	Variation			100.00	100.00	0.00%	
ENG		<b>THE EXPLOSIVES REGULATIONS 2014</b>						

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		<b>Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed</b>						
ENG		One year's duration	M	Fixed	189.00	193.00	2.12%	Maximum amount set by statute amended this year <a href="https://www.legislation.gov.uk/id/uksi/2023/247">https://www.legislation.gov.uk/id/uksi/2023/247</a>
ENG		Two year's duration	M	Fixed	248.00	253.00	2.02%	
ENG		Three year's duration	M	Fixed	311.00	317.00	1.93%	
ENG		Four year's duration	M	Fixed	382.00	390.00	2.09%	
ENG		Five year's duration	M	Fixed	432.00	441.00	2.08%	
ENG		<b>Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed</b>						
ENG		One year's duration	M	Fixed	111.00	113.00	1.80%	Maximum amount set by statute amended this year <a href="https://www.legislation.gov.uk/id/uksi/2023/247">https://www.legislation.gov.uk/id/uksi/2023/247</a>
ENG		Two year's duration	M	Fixed	141.00	147.00	4.26%	
ENG		Three year's duration	M	Fixed	177.00	181.00	2.26%	
ENG		Four year's duration	M	Fixed	211.00	215.00	1.90%	
ENG		Five year's duration	M	Fixed	243.00	248.00	2.06%	
ENG		<b>Renewal of licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed</b>						
ENG		One year's duration	M	Fixed	88.00	90.00	2.27%	Maximum amount set by statute amended this year <a href="https://www.legislation.gov.uk/id/uksi/2023/247">https://www.legislation.gov.uk/id/uksi/2023/247</a>
ENG		Two year's duration	M	Fixed	150.00	153.00	2.00%	
ENG		Three year's duration	M	Fixed	211.00	215.00	1.90%	
ENG		Four year's duration	M	Fixed	272.00	277.00	1.84%	
ENG		Five year's duration	M	Fixed	333.00	340.00	2.10%	
ENG		<b>Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed</b>						
ENG		One year's duration	M	Fixed	55.00	56.00	1.82%	Maximum amount set by statute amended this year <a href="https://www.legislation.gov.uk/id/uksi/2023/247">https://www.legislation.gov.uk/id/uksi/2023/247</a>
ENG		Two year's duration	M	Fixed	88.00	90.00	2.27%	
ENG		Three year's duration	M	Fixed	123.00	125.00	1.63%	
ENG		Four year's duration	M	Fixed	155.00	158.00	1.94%	
ENG		Five year's duration	M	Fixed	189.00	193.00	2.12%	
ENG		<b>Varying a licence</b>						
ENG		Varying name of licensee or address of site	M	Fixed	37.00	38.00	2.70%	
ENG		Any other kind of variation - The reasonable cost to the licensing authority of having the work carried out	M					
ENG		Transfer of licence	M		37.00	38.00	2.70%	
ENG		Replacement of licence	M		37.00	38.00	2.70%	
ENG		<b>Fireworks Act 2004</b>	M					
ENG		Application to sell outside a permitted period	M	Fixed	500.00	500.00	0.00%	Maximum amount set by statute
ENG	<b>LONDON LOCAL AUTHORITIES ACT 1991 (Cap established by case law)</b>							
ENG		<b>Note: Fees reviewed in light of EU Services Directive &amp; Hemmings V WCC judgement</b>						

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Full special treatments licence (multiple categories / operators)	M	Fully flexible	438.00	468.00	6.85%	Sept CPI ( rounded up to nearest £)
ENG		Renewal full special treatments licence (multiple categories / operators)	M	Fully flexible	409.00	437.00	6.85%	Sept CPI ( rounded up to nearest £)
ENG		Restricted licence (one category / one or two operatives)	M	Fully flexible	326.00	348.00	6.75%	Sept CPI ( rounded up to nearest £)
ENG		Renewal restricted licence (one category / one or two operatives)	M	Fully flexible	297.00	317.00	6.73%	Sept CPI ( rounded up to nearest £)
ENG		Transfer	M	Fully flexible	118.00	126.00	6.78%	Sept CPI ( rounded up to nearest £)
ENG		Variation - additional category of treatments	M	Fully flexible	120.00	129.00	7.50%	Sept CPI ( rounded up to nearest £)
ENG		Variation - additional operator	M	Fully flexible	31.00	34.00	9.68%	Sept CPI ( rounded up to nearest £)
ENG		Copy Licence	M	Fully flexible	13.00	14.00	7.69%	Sept CPI ( rounded up to nearest £)
ENG		<b>Scrap Metal Dealers Act 2013</b>						
ENG		<b>Site Licence</b>						
ENG		Grant	M	Fully flexible	768.00	820.00	6.77%	Sept CPI ( rounded up to nearest £)
ENG		Renewal	M	Fully flexible	469.00	501.00	6.82%	Sept CPI ( rounded up to nearest £)
ENG		Variation	M	Fully flexible	268.00	286.00	6.72%	Sept CPI ( rounded up to nearest £)
ENG		<b>Collectors Licence</b>						
ENG		Grant	M	Fully flexible	448.00	479.00	6.92%	Sept CPI ( rounded up to nearest £)
ENG		Renewal	M	Fully flexible	290.00	310.00	6.90%	Sept CPI ( rounded up to nearest £)
ENG		Variation	M	Fully flexible	269.00	288.00	7.06%	Sept CPI ( rounded up to nearest £)
ENG		<b>Other fees</b>						
ENG		<b>Replacement licence (laminated)</b>	D	Fully flexible	15.00	17.00	13.33%	Sept CPI ( rounded up to nearest £)
ENG		<b>Replacement licence (ID card)</b>	D	Fully flexible	48.00	52.00	8.33%	Sept CPI ( rounded up to nearest £)
ENG		<b>GLC (GENERAL POWERS) ACT 1984 - PART VI (Cap established by case law)</b>						
ENG		Copy of Licence for competitive bidding	D	Fully flexible	14.00	15.00	7.14%	Sept CPI ( rounded up to nearest £)
ENG		Competitive bidding licence	M	Fully flexible	738.00	788.00	6.78%	Sept CPI ( rounded up to nearest £)
ENG		<b>Animal Welfare Licences</b>						
ENG		Dangerous wild animals licence under the Dangerous Wild Animals Act 1976 - 1 Year	M	Fully flexible	620.00	662.00	6.77%	Sept CPI ( rounded up to nearest £)
ENG		Duplicate	M	Fully flexible	13.00	14.00	7.69%	Sept CPI ( rounded up to nearest £)
ENG		<b>LONDON LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 (Cap established by case law)</b>						
ENG		Initial application for sex establishment licence	M	Fully-Flexible	8,176.00	8,724.00	6.70%	Sept CPI ( rounded up to nearest £)
ENG		Additional compliance costs	M	Fully-Flexible	651.00	695.00	6.76%	
ENG		Variation	M	Fully-Flexible	7,300.00	7,790.00	6.71%	
ENG		Renewal	M	Fully-Flexible	7,300.00	7,790.00	6.71%	
ENG		Duplicate	M	Fully-Flexible	14.00	15.00	7.14%	
ENG		Marriages and Civil Partnerships (approved Premises) Regulations 2005 (Cap established by case law)						
ENG		Grant	D	Fully-Flexible	1,095.00	1,169.00	6.76%	Sept CPI ( rounded up to nearest £)
ENG		Application transfer premises as a venue for civil marriage and civil partnership	D	Fully-Flexible	621.00	663.00	6.76%	Sept CPI ( rounded up to nearest £)
ENG		Renewal (every three years)	D	Fully-Flexible	730.00	779.00	6.71%	Sept CPI ( rounded up to nearest £)
ENG		Change of name	D	Fully-Flexible	14.00	15.00	7.14%	Sept CPI ( rounded up to nearest £)
ENG		Copy of Licence	D	Fully-Flexible	14.00	15.00	7.14%	Sept CPI ( rounded up to nearest £)
ENG		Licensing Act 2003						

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Fee levels are currently fixed under the Licensing Act 2003. These have been under Government review but the Home Office has announced this year that fees will not be increased in the foreseeable future.						
ENG		<b>Premises Licence / Club Premises Certificate</b>						
ENG		<b>Property rateable value £0 - £4,300</b>						
ENG		New application & variation	M	Fixed	100.00	100.00	0.00%	Fixed Fee set by statute.
ENG		Annual Charge	M	Fixed	70.00	70.00	0.00%	Fixed Fee set by statute.
ENG		Late Night Levy Fee (from 00.01 - 06.00)	M	Fixed	299.00	299.00	0.00%	Fixed Fee set by statute.
ENG		<b>Property rateable value £4,301 - £33,000</b>						
ENG		Premises Licences						
ENG		New application & variation	M	Fixed	190.00	190.00	0.00%	Fixed Fee set by statute.
ENG		Annual charge	M	Fixed	180.00	180.00	0.00%	Fixed Fee set by statute.
ENG		Late Night Levy Fee (from 00.01 - 06.00)	M	Fixed	768.00	768.00	0.00%	Fixed Fee set by statute.
ENG		<b>Property rateable value £33,001 - £87,000</b>						
ENG		Premises Licences						
ENG		New application & variation	M	Fixed	315.00	315.00	0.00%	Fixed Fee set by statute.
ENG		Annual charge		Fixed	295.00	295.00	0.00%	Fixed Fee set by statute.
ENG		Late Night Levy Fee (from 00.01 - 06.00)		Fixed	1,259.00	1,259.00	0.00%	Fixed Fee set by statute.
ENG		<b>Property rateable value £87,001 - £125,000</b>						
ENG		Premises Licences						
ENG		New application & variation	M	Fixed	450.00	450.00	0.00%	Fixed Fee set by statute.
ENG		Multiplier applied for venues serving primarily alcohol (X2)	M	Fixed	900.00	900.00	0.00%	Fixed Fee set by statute.
ENG		Annual charge	M	Fixed	320.00	320.00	0.00%	Fixed Fee set by statute.
ENG		Late Night Levy Fee (from 00.01 - 06.00)	M	Fixed	1,365.00	1,365.00	0.00%	Fixed Fee set by statute.
ENG		Multiplier applies to premises in category that primarily or exclusively sell alcohol (X2)	M	Fixed	2,730.00	2,730.00	0.00%	Fixed Fee set by statute.
ENG		<b>Property rateable value £125,001+</b>						
ENG		Premises Licences						
ENG		New application & variation	M	Fixed	635.00	635.00	0.00%	Fixed Fee set by statute.
ENG		Multiplier applied for venues serving primarily alcohol (X3)	M	Fixed	1,905.00	1,905.00	0.00%	Fixed Fee set by statute.
ENG		Annual charge	M	Fixed	350.00	350.00	0.00%	Fixed Fee set by statute.
ENG		Late Night Levy Fee (from 00.01 - 06.00)	M	Fixed	1,493.00	1,493.00	0.00%	Fixed Fee set by statute.
ENG		Multiplier applies to premises in category that primarily or exclusively sell alcohol (X3)	M	Fixed	4,440.00	4,440.00	0.00%	Fixed Fee set by statute.
ENG		<b>Additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5,000+), unless certain conditions apply. Please read regulation 4(4) and 4(5) of the Licensing Act 2003 (Fees) Regulations 2005</b>						
ENG	Large Premises or Events	Number in attendance at any one time:						
ENG		5,000 to 9,999	M	Fixed	1,000.00	1,000.00	0.00%	Additional £500 annual fee payable for Licences exceeding 1 year
ENG		10,000 to 14,999	M	Fixed	2,000.00	2,000.00	0.00%	Additional £1,000 annual fee payable for Licences exceeding 1 year
ENG		15,000 to 19,999	M	Fixed	4,000.00	4,000.00	0.00%	Additional £2,000 annual fee payable for Licences exceeding 1 year
ENG		20,000 to 29,999	M	Fixed	8,000.00	8,000.00	0.00%	Additional £4,000 annual fee payable for Licences exceeding 1 year

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		30,000 to 39,999	M	Fixed	16,000.00	16,000.00	0.00%	Additional £8,000 annual fee payable for Licences exceeding 1 year
ENG		40,000 to 49,999	M	Fixed	24,000.00	24,000.00	0.00%	Additional £12,000 annual fee payable for Licences exceeding 1 year
ENG		50,000 to 59,999	M	Fixed	32,000.00	32,000.00	0.00%	Additional £16,000 annual fee payable for Licences exceeding 1 year
ENG		60,000 to 69,999	M	Fixed	40,000.00	40,000.00	0.00%	Additional £20,000 annual fee payable for Licences exceeding 1 year
ENG		70,000 to 79,999	M	Fixed	48,000.00	48,000.00	0.00%	Additional £24,000 annual fee payable for Licences exceeding 1 year
ENG		80,000 to 89,999	M	Fixed	56,000.00	56,000.00	0.00%	Additional £28,000 annual fee payable for Licences exceeding 1 year
ENG		90,000 and over	M	Fixed	64,000.00	64,000.00	0.00%	Additional £32,000 annual fee payable for Licences exceeding 1 year
ENG		<b>Licensing Act 2003 - Other</b>						
ENG		Grant of a personal licence	M	Fixed	37.00	37.00	0.00%	Fixed Fee set by statute.
ENG		Temporary event notice	M	Fixed	21.00	21.00	0.00%	Fixed Fee set by statute.
ENG		Theft ,loss, etc. of premises licence or summary	M	Fixed	10.50	10.50	0.00%	Fixed Fee set by statute.
ENG		Application for a provisional statement where premises being built etc.	M	Fixed	315.00	315.00	0.00%	Fixed Fee set by statute.
ENG		Notification of change of name	M	Fixed	10.50	10.50	0.00%	Fixed Fee set by statute.
ENG		Application to transfer premises licence	M	Fixed	23.00	23.00	0.00%	Fixed Fee set by statute.
ENG		Application to vary premises licence to specify DPS	M	Fixed	23.00	23.00	0.00%	Fixed Fee set by statute.
ENG		Theft ,loss, etc. of certificate or summary	M	Fixed	10.50	10.50	0.00%	Fixed Fee set by statute.
ENG		Theft ,loss, etc. of temporary event notice	M	Fixed	10.50	10.50	0.00%	Fixed Fee set by statute.
ENG		Theft ,loss, etc. of personal licence	M	Fixed	10.50	10.50	0.00%	Fixed Fee set by statute.
ENG		Duty to notify of name change or address	M	Fixed	10.50	10.50	0.00%	Fixed Fee set by statute.
ENG		Interim authority notice	M	Fixed	21.00	21.00	0.00%	Fixed Fee set by statute.
ENG		Notification of change of name/alteration of club rules	M	Fixed	10.50	10.50	0.00%	Fixed Fee set by statute.
ENG		Change of relevant registered address of club	M	Fixed	10.50	10.50	0.00%	Fixed Fee set by statute.
ENG		Notification of interest in property	M	Fixed	21.00	21.00	0.00%	Fixed Fee set by statute.
ENG	<b>The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018</b>							
ENG		Selling animals as pets new application 1 year	D	Fully- Flexible	702.00	737.00	4.99%	Benchmarked Rates
ENG		Selling animals as pets new application 2 years	D	Fully- Flexible	753.00	791.00	5.05%	
ENG		Selling animals as pets renewal application 1 year	D	Fully- Flexible	588.00	617.00	4.93%	
ENG		Selling animals as pets renewal application 2 year	D	Fully- Flexible	639.00	671.00	5.01%	
ENG		Selling animals as pets renewal application 3 year	D	Fully- Flexible	766.00	804.00	4.96%	
ENG		Selling animals as pets variation	D	Fully- Flexible	393.00	413.00	5.09%	
ENG		Selling animals as pets transfer	D	Fully- Flexible	118.00	124.00	5.08%	
ENG		Breeding dogs new application 1 year	D	Fully- Flexible	702.00	737.00	4.99%	
ENG		Breeding dogs new application 2 years	D	Fully- Flexible	753.00	791.00	5.05%	
ENG		Breeding dogs renewal application 1 year	D	Fully- Flexible	588.00	617.00	4.93%	
ENG		Breeding dogs renewal application 2 year	D	Fully- Flexible	639.00	671.00	5.01%	
ENG		Breeding dogs renewal application 3 year	D	Fully- Flexible	766.00	804.00	4.96%	
ENG		Breeding dogs variation	D	Fully- Flexible	393.00	413.00	5.09%	
ENG		Breeding dogs transfer	D	Fully- Flexible	118.00	124.00	5.08%	
ENG		Providing/arranging boarding for dogs/cats new application 1 year	D	Fully- Flexible	702.00	737.00	4.99%	

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Providing/arranging boarding for dogs/cats new application 2 years	D	Fully- Flexible	753.00	791.00	5.05%	Benchmarked Rates
ENG		Providing/arranging boarding for dogs/cats renewal application 1 year	D	Fully- Flexible	588.00	617.00	4.93%	
ENG		Providing/arranging boarding for dogs/cats renewal application 2 year	D	Fully- Flexible	639.00	671.00	5.01%	
ENG		Providing/arranging boarding for dogs/cats renewal application 3 year	D	Fully- Flexible	766.00	804.00	4.96%	
ENG		Providing/arranging boarding for dogs/cats variation	D	Fully- Flexible	315.00	331.00	5.08%	
ENG		Providing/arranging boarding for dogs/cats transfer	D	Fully- Flexible	118.00	124.00	5.08%	
ENG		Providing home boarding for under 6 dogs/cats new application 1 year	D	Fully- Flexible	605.00	635.00	4.96%	
ENG		Providing home boarding for under 6 dogs/cats new application 2 years	D	Fully- Flexible	656.00	689.00	5.03%	
ENG		Providing home boarding for under 6 dogs/cats renewal application 1 year	D	Fully- Flexible	554.00	581.00	4.87%	
ENG		Providing home boarding for under 6 dogs/cats renewal application 2 year	D	Fully- Flexible	605.00	635.00	4.96%	
ENG		Providing home boarding for under 6 dogs/cats renewal application 3 year	D	Fully- Flexible	732.00	768.00	4.92%	
ENG		Providing home boarding for dogs/cats variation	D	Fully- Flexible	315.00	331.00	5.08%	
ENG		Providing home boarding for dogs/cats transfer	D	Fully- Flexible	118.00	124.00	5.08%	
ENG		Hiring of Horses etc. new application 1 year	D	Fully- Flexible	1,045.00	1,098.00	5.07%	
ENG		Hiring of Horses etc. new application 2 year	D	Fully- Flexible	1,220.00	1,281.00	5.00%	
ENG		Hiring of Horses etc. renewal application 1 year	D	Fully- Flexible	994.00	1,044.00	5.03%	
ENG		Hiring of Horses etc. renewal application 2 year	D	Fully- Flexible	1,169.00	1,227.00	4.96%	
ENG		Hiring of Horses etc. renewal application 3 year	D	Fully- Flexible	1,343.00	1,410.00	4.99%	
ENG		Additional vet fee for 15-29 horses	D	Fully- Flexible	197.00	207.00	5.08%	
ENG		Additional vet fee for 30+ horses	D	Fully- Flexible	355.00	373.00	5.07%	
ENG		Hiring of Horses etc. variation	D	Fully- Flexible	399.00	419.00	5.01%	
ENG		Hiring of Horses etc. transfer	D	Fully- Flexible	118.00	124.00	5.08%	
ENG		Keeping or training animals for exhibition new application 1 year	D	Fully- Flexible	605.00	635.00	4.96%	
ENG		Keeping or training animals for exhibition new application 2 year	D	Fully- Flexible	656.00	689.00	5.03%	
ENG		Keeping or training animals for exhibition renewal application 1 year	D	Fully- Flexible	554.00	581.00	4.87%	
ENG		Keeping or training animals for exhibition renewal application 2 year	D	Fully- Flexible	605.00	635.00	4.96%	
ENG		Keeping or training animals for exhibition renewal application 3 year	D	Fully- Flexible	732.00	768.00	4.92%	
ENG		Keeping or training animals for exhibition variation	D	Fully- Flexible	315.00	331.00	5.08%	
ENG		Keeping or training animals for exhibition transfer	D	Fully- Flexible	118.00	124.00	5.08%	
ENG		Additional inspection/complaint visit	D	Fully- Flexible	146.00	153.00	4.79%	
ENG		Copy licence	D	Fully- Flexible	13.00	14.00	7.69%	
ENG		<b>Licensing Act 2003</b>						

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Classification of films up to 30 minutes film duration	D	Fully-Flexible	50.00	53.00	6.00%	Benchmarked Rates
ENG		Each additional 20 minute film duration	D	Fully-Flexible	23.00	24.00	4.35%	
ENG		<b>General</b>						
ENG		Additional inspections/professional advice per hour	D	Fully flexible	77.00	81.00	5.19%	
ENG	<b>Local Authority Pollution Prevention &amp; Control Regulations 2000 (LAPPC)</b>							
ENG		<b>Application Fees:</b>						
ENG		Standard process (includes solvent emission activities)	M	Fixed	1,650.00	1,650.00	0.00%	The fees are set by statute and contained in "The Local Authority Permits for Part B Installations and Mobile Plant and Solvent Emission Activities (Fees and Charges) (England) Scheme" which is published by Defra at various times. Indicative fees for the period 2025/26 and 2026/27 are therefore based on the current rates. Should Defra publishes new fees/charging structure these will be updated accordingly.
ENG		Additional fee for operating without a permit	M	Fixed	1,188.00	1,188.00	0.00%	
ENG		PVRI, SWOBs and Dry Cleaners	M	Fixed	155.00	155.00	0.00%	
ENG		PVR I & II combined	M	Fixed	257.00	257.00	0.00%	
ENG		Vehicle refinishers (VRs) (and other Reduced Fee Activities)	M	Fixed	362.00	362.00	0.00%	
ENG		Reduced fee activities: Additional fee for operating without a permit	M	Fixed	71.00	71.00	0.00%	
ENG		Mobile plant (not using simplified permits)	M	Fixed	1,650.00	1,650.00	0.00%	
ENG		for the third to seventh applications	M	Fixed	985.00	985.00	0.00%	
ENG		for the eighth and subsequent applications	M	Fixed	498.00	498.00	0.00%	
ENG		Where an application for any of the above is for a combined Part B and waste application, add an extra £310 to the above amounts	M	Fixed	808.00	808.00		
ENG		<b>Annual LAPPC Subsistence Charges:</b>						
ENG		Standard process low	M	Fixed	772 (+105)*	772 (+105)*	0.00%	The fees are set by "The Local authority permits for Part B installations and mobile plant and solvent emission activities (Fees and Charges) (England) Scheme" which is published by Defra at various times. * - the additional amounts in brackets must be charged where a permit is for a combined part B and waste installation
ENG		Standard process medium	M	Fixed	1161 (+156)*	1161 (+156)*	0.00%	
ENG		Standard process high	M	Fixed	1747 (+207)*	1747 (+207)*	0.00%	
ENG		Petrol Vapour Recovery stage 1 (PVR I), Small Waste Oil Burners ( SWOBs) and Dry Cleaners - Low	M	Fixed	79.00	79.00	0.00%	
ENG		PVR 1, SWOBs and Dry Cleaners - Medium	M	Fixed	158.00	158.00	0.00%	
ENG		PVR1, SWOBs and Dry Cleaners - High	M	Fixed	237.00	237.00	0.00%	
ENG		PVR 1 & 2 combined - Low	M	Fixed	113.00	113.00	0.00%	
ENG		PVR 1 & 2 combined - Medium	M	Fixed	226.00	226.00	0.00%	
ENG		PVR 1 & 2 combined - High	M	Fixed	341.00	341.00	0.00%	
ENG		Vehicle refinishers and other Reduced Fees - Low	M	Fixed	228.00	228.00	0.00%	
ENG		Vehicle refinishers and other Reduced Fees - Medium	M	Fixed	365.00	365.00	0.00%	
ENG		Vehicle refinishers and other Reduced Fees - High	M	Fixed	548.00	548.00	0.00%	
ENG		Mobile plant, for first and second permits - Low	M	Fixed	626.00	626.00	0.00%	
ENG		Mobile plant, for first and second permits - Medium	M	Fixed	1,034.00	1,034.00	0.00%	
ENG		Mobile plant, for first and second permits - High	M	Fixed	1,551.00	1,551.00	0.00%	
ENG		for the third to seventh authorisations - Low	M	Fixed	385.00	385.00	0.00%	
ENG		for the third to seventh authorisations - Medium	M	Fixed	617.00	617.00	0.00%	

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		for the third to seventh authorisations - high	M	Fixed	924.00	924.00	0.00%	
ENG		eighth and subsequent authorisations - Low	M	Fixed	198.00	198.00	0.00%	
ENG		eighth and subsequent authorisations - Medium	M	Fixed	316.00	316.00	0.00%	
ENG		eighth and subsequent authorisations - High	M	Fixed	473.00	473.00	0.00%	
ENG		Late Payment Fee	M	Fixed	52.00	52.00	0.00%	
ENG		<b>* - the additional amounts in brackets must be charged where a permit is for a combined part B and waste installation</b>						
ENG		NOTE: -where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts						
ENG		<b>Transfer and Surrender</b>						
ENG		Standard process transfer	M	Fixed	169.00	169.00	0.00%	
ENG		Standard process partial transfer	M	Fixed	497.00	497.00	0.00%	
ENG		New operator at low risk reduced fee activity	M	Fixed	78.00	78.00	0.00%	
ENG		Surrender: all Part B activities	M	Fixed	-	-	0.00%	
ENG		Reduced fee activities: Transfer	M	Fixed	-	-	0.00%	
ENG		Reduced fee activities: partial transfer	M	Fixed	47.00	47.00	0.00%	
ENG		<b>Temporary transfer for mobiles</b>	M	Fixed				
ENG		First transfer	M	Fixed	53.00	53.00	0.00%	
ENG		Repeat transfer	M	Fixed	10.00	10.00	0.00%	
ENG		Repeat following enforcement or warning	M	Fixed	53.00	53.00	0.00%	
ENG		<b>Substantial changes S10 and S11</b>	M	Fixed				
ENG		Standard Process	M	Fixed	1,050.00	1,050.00	0.00%	
ENG		Standard Process where the substantial change results in a new PPC activity	M	Fixed	1,650.00	1,650.00	0.00%	
ENG		Reduced fee activities	M	Fixed	102.00	102.00	0.00%	
ENG		Note: Reduced fee activities are Service stations, Vehicle Refinishers, Dry cleaners and small Oil burners under 0.4MW						
ENG	<b>Local Authority Pollution Prevention &amp; Control Regulations 2000</b>							
ENG		<b>Mobile plant charges - 1 - 2 authorisation</b>						
ENG		Application fee	M	Fixed	1,650.00	1,650.00	0.00%	
ENG		subsistence fee - Low		Fixed	646.00	646.00	0.00%	
ENG		Subsistence fee - Medium		Fixed	1,034.00	1,034.00	0.00%	
ENG		Subsistence fee - High		Fixed	1,506.00	1,506.00	0.00%	
ENG		<b>Mobile plant charges - 3 - 7 authorisation</b>						
ENG		Application fee	M	Fixed	985.00	985.00	0.00%	
ENG		subsistence fee - Low		Fixed	385.00	385.00	0.00%	
ENG		Subsistence fee - Medium		Fixed	617.00	617.00	0.00%	
ENG		Subsistence fee - High		Fixed	924.00	924.00	0.00%	
ENG		<b>Mobile plant charges - 8 or more authorisation</b>						
ENG		Application fee	M	Fixed	498.00	498.00	0.00%	

The fees are set by "The Local authority permits for Part B installations and mobile plant and solvent emission activities (Fees and Charges) (England) Scheme" which are published by Defra at various times. The current fees reflect the increase determined by Defra, hence the percentage uplift shown differs from the LA recommendation and is a reflection of the Defra increase compared to the last charging period.

**Note:** Reduced fee activities are Service Stations, Vehicle Refinishers, Dry Cleaners and small oil burners under 0.4MW

The fees are set by "The Local authority permits for Part B installations and



Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		subsistence fee - Low	M	Fixed	198.00	198.00	0.00%	The fees are set by the Local authority permits for Part B installations and mobile plant and solvent emission activities (Fees and Charges) (England) Scheme" which are published by Defra at various times. The revised fees for 2023/24 reflect the increase determined by Defra, hence the percentage uplift shown differs from the LA recommendation and is a reflection of the Defra increase compared to the last charging period.
ENG		Subsistence fee - Medium	M	Fixed	316.00	316.00	0.00%	
ENG		Subsistence fee - High	M	Fixed	473.00	473.00	0.00%	
ENG		<b>Local Authority Integrated Pollution &amp; Prevention Control (IPPC)</b>						
ENG		Application	M	Fixed	3,363.00	3,363.00	0.00%	
ENG		Additional fee for operating without a permit	M	Fixed	1,188.00	1,188.00	0.00%	
ENG		Annual subsistence - Low	M	Fixed	1,447.00	1,447.00	0.00%	
ENG		Annual subsistence - Medium	M	Fixed	1,611.00	1,611.00	0.00%	
ENG		Annual subsistence - High	M	Fixed	2,334.00	2,334.00	0.00%	
ENG		Late payment fee	M	Fixed	52.00	52.00	0.00%	
ENG		Substantial Variation	M	Fixed	1,368.00	1,368.00	0.00%	
ENG		Substantial Variation where 9(2)(a) or 9(2)(b) of the scheme applies	M	Fixed	3,363.00	3,363.00	0.00%	
ENG		Transfer	M	Fixed	235.00	235.00	0.00%	
ENG		Partial Transfer	M	Fixed	698.00	698.00	0.00%	
ENG		Surrender		Fixed	698.00	698.00	0.00%	
ENG		<b>The Private Water Supplies Regulations 2016</b>						
ENG		Risk Assessment	M	Capped	80.70	80.70	0.00%	
ENG		Sampling <sup>(1)</sup> No fee is payable where a sample is taken and analysed solely to confirm or clarify the results of the analysis of a previous sample			80.70	80.70	0.00%	No Change
ENG		Investigation			80.70	80.70	0.00%	No Change
ENG		Granting an Authorisation			80.70	80.70	0.00%	No Change
ENG		Regulation 10 (Domestic Supplies) (for parameters referred to in paragraph (1)(a) to (e) of that regulation)			25.00	25.00	0.00%	No Change
ENG		Analysing a sample taken during check monitoring			Analytic cost of the sample	Analytic cost of the sample		Maximum charge £100
ENG		Analysing a sample taken during audit monitoring and monitoring under regulation 11			Analytic cost of the sample	Analytic cost of the sample		Maximum charge £500
ENG		<b>Various public registers</b>						
ENG		Land Use Enquiry - Residential premises	D	Fully flexible	182.75	195.00	6.70%	Sept CPI ( rounded up to nearest £)
ENG		Land Use Enquiry - Commercial premises			305.00	326.00	6.89%	Sept CPI ( rounded up to nearest £)
ENG								
ENG	<b>CCTV</b>	<b>Information to support an insurance claim:</b>	D	Fully flexible	73.50	75.00	2.04%	Benchmarked Rates
ENG	<b>Fixed Penalty Notices (FPN's)</b>							
ENG		Regulation 2 of the Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016 at £400 per penalty notice for fly tipping to be paid within 14 days (Charge reduced to £250 if paid within 10 days of issue)	M	Capped	400.00	1,000.00	150.00%	Legislation change by The Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016 Notice must be between £150 and £1000  (9)The fixed penalty payable in pursuance of a notice under this section— (a)is an amount not less than £150 and not more than [£1000], as specified by the English waste collection authority whose authorised officer gave the notice, or (b)if no amount is specified by that authority, is £200.

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Depositing Litter - S87/88 Environmental Protection Act 1990 (Capped at £500) Penalty Set by L B Southwark. (Charge = £100 if paid within 10 days)	M	Capped	150.00	500.00	233.33%	Early repayment fee £100 Amended legislation 2023 2.—(1) The Environmental Offences (Fixed Penalties) (England) Regulations 2017(3) are amended as follows.  (2) For regulation 5 substitute—  “5.—(1) The amount of a fixed penalty capable of being specified by either of the following under the corresponding section is not less than £65 and not more than £500—  (a) a principal litter authority under section 88(6A)(a) of the Environmental Protection Act 1990; (b) a relevant local authority under section 43A(1)(a) of the Anti-social Behaviour Act 2003. (2) The amount of a fixed penalty capable of being specified by a principal litter authority under paragraph 7(4)(a) of Schedule 3A to the Environmental Protection Act 1990 is not less than £65 and not more than £150.”.
ENG		Failure to produce waste transfer documents - s34/34A Environmental Protection Act 1990 to be paid within 14 days (Charge reduced to £200 if paid within 10 days)	M	Capped	300.00	600.00	100.00%	Legislation change - increased early repayment from £180 to £200 and capped @ £600 (8)The amount specified by an authority in respect of the offence under subsection (7)(a) must not be less than £150 or more than [F184E600].
ENG		Failure to produce authority to transport waste - s5/5B control of Pollution Amendment Act 1989 to be paid within 14 days (Charge reduced to £200 if paid within 10 days)	M	Capped	300.00	300.00	0.00%	Fee set by statute
ENG		Unauthorised distribution of free printed matter - s3A Environmental Protection Act 1990 (Capped at £150) charge reduced to £80 if paid within 10 days Penalty set by L B Southwark	M	Capped	80.00	150.00	87.50%	Early repayment £80 if paid within 10 days Legislation change (2) The amount of a fixed penalty capable of being specified by a principal litter authority under paragraph 7(4)(a) of Schedule 3A to the Environmental Protection Act 1990 is not less than £65 and not more than £150.”.
ENG		Failure to comply with a waste receptacles notice - s46 Environmental Protection Act 1990 (Domestic Premises)	D	Fully Flexible	110.00	110.00	0.00%	Fee set by statute
ENG		Failure to comply with a waste receptacles notice - s47 Environmental Protection Act 1990 (Commercial Waste)	D	Fully Flexible	110.00	110.00	0.00%	Fee set by statute
ENG		Repairing vehicles on a road - s4/6 Clean Neighbourhoods and Environment Act 2005 (Capped at £110) Penalty set by L B Southwark to be paid within 14 days (charge reduced to £100 if paid within 10 days)	D	Fully Flexible	110.00	110.00	0.00%	Fee set by statute
ENG	Destroying or damaging property (graffiti and flyposting) Unauthorised display of advertisements (flyposting) - the individual affixing the advertisement - s224 Town and county Planning Act 1990	Penalty notices for graffiti and fly-posting. s43 Antisocial Behaviour Act 2003	D	Capped	80.00	500.00	525.00%	Early repayment fee £80 Legislation change 5.—(1) The amount of a fixed penalty capable of being specified by either of the following under the corresponding section is not less than £65 and not more than £500— (a) a principal litter authority under section 88(6A)(a) of the Environmental Protection Act 1990; (b) a relevant local authority under section 43A(1)(a) of the Anti-social Behaviour Act 2003.

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG	Under Review	Smoking in a smoke free place - Health Act 2006 (Capped at £50) Penalty set by Health act 2006	D	Capped	50.00	50.00	0.00%	Fee set by statute
ENG		Failure to display required no-smoking signs - Health Act 2006 (Capped at £200) Penalty set by Health Act 2006	D	Capped	200.00	200.00	0.00%	Fee set by statute
ENG		Contravention or failure to comply with requirement or prohibition imposed by abatement notice - residential - s79/80 Environmental Protection Act 1990 (Capped at £100) Penalty set by ALG	D	Capped	100.00	100.00	0.00%	Fee set by statute
ENG		Contravention or failure to comply with requirement or prohibition imposed by abatement notice - industrial / trade / business - s79/80 Environmental Protection Act 1990 (Capped at £400) Penalty set by ALG	M	Capped	400.00	400.00	0.00%	Fee set by statute
ENG		Displaying advertisement in contravention of regulations - s224 Town and Country Planning Act 1990 (Capped at £100) Penalty set by ALG	M	Capped	100.00	100.00	0.00%	Fee set by statute
ENG		Contravention of condition of street trading licence or temporary licence - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £100) Penalty set by ALG	M	Capped	100.00	100.00	0.00%	Fee set by statute
ENG		Making false statement in connection with application for street trading licence or temporary licence - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £125) Penalty set by ALG	M	Capped	125.00	125.00	0.00%	Fee set by statute
ENG		Resisting or obstructing authorised officer - s34 London Local Authorities 1990 (LLA 1990) (Capped at £250) Penalty set by ALG	M	Capped	250.00	250.00	0.00%	Fee set by statute
ENG		Failure to produce street trading licence on demand - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £100) Penalty set by ALG	M	Capped	100.00	100.00	0.00%	Fee set by statute
ENG		Unlicensed street trading - s38 London Local Authorities Act 1990 (LLA 1990) (Capped at £150) Penalty set by ALG	M	Capped	150.00	150.00	0.00%	Fee set by statute
ENG		Public Space Protection Order (PSPO) provision to tackle Dog related ASB	D	Capped	100.00	100.00	0.00%	Fee set by statute
ENG		Cycling on a footpath (Road Traffic Act 1984)	M	Capped	50.00	50.00	0.00%	Fee set by statute
ENG	LEISURE DIRECTORATE							
ENG	( Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)							

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG	Parks Pitch Bookings and BMX Fees and Charges							
ENG	NON-VARIABLE FEES - VAT WILL NOT BE CHARGED FOR BLOCK BOOKINGS OF 10 OR MORE							
ENG	VENUE	ACTIVITY						
ENG	All the fees shown below are at Block Booking Rate (10 or more)							
ENG	All Sites: Burgess, Belair, (Southwark, Peckham Rye - Artificial strip only)	Cricket - Adult - Half Day (9am-2pm or 2pm-7pm)	D	Fully flexible	79.55	84.90	6.73%	Based on September 2023 CPI - Rounded
ENG	All Sites: Burgess, Belair, (Southwark, Peckham Rye - Artificial strip only)	Cricket - Junior - Half Day (9am-2pm or 2pm-7pm)	D	Fully flexible	49.05	52.40	6.83%	Based on September 2023 CPI - Rounded
ENG	All Sites: Burgess, Belair, (Southwark, Peckham Rye - Artificial strip only)	Cricket - Adult - Evening session (Mon - Fri, 3 hrs)	D	Fully flexible	49.05	52.40	6.83%	Based on September 2023 CPI - Rounded
ENG	All Sites: Burgess, Belair, (Southwark, Peckham Rye - Artificial strip only)	Cricket - Junior - Evening session (Mon - Fri, 3 hrs)	D	Fully flexible	36.00	38.50	6.94%	Based on September 2023 CPI - Rounded
ENG	All Sites	Grass Football Pitch - Adult (including Out of Borough Schools) - 90 mins	D	Fully flexible	93.85	100.20	6.77%	Based on September 2023 CPI - Rounded
ENG	All Sites	Grass Football Pitch Discount - Adult No Changing Room - 90 mins	D	Fully flexible	73.50	78.50	6.80%	Based on September 2023 CPI - Rounded
ENG	All Sites	Grass Football Pitch - Junior 11-a-side Pitch (including Out of Borough School) - 60 mins	D	Fully flexible	46.30	49.50	6.91%	Based on September 2023 CPI - Rounded
ENG	All Sites	Grass Football Pitch Discount - Junior 11-a-side Pitch No Changing Room - 60 mins	D	Fully flexible	38.75	41.40	6.84%	Based on September 2023 CPI - Rounded
ENG	All Sites	Grass Football Pitch - All Southwark School 11-a-side Pitch - 90 mins	D	Fully flexible	35.65	38.10	6.87%	Based on September 2023 CPI - Rounded
ENG	All Sites	Grass Football Pitch - All Southwark School 11-a-side Pitch - 60 mins	D	Fully flexible	19.60	21.00	7.14%	Based on September 2023 CPI - Rounded
ENG	All Sites	Grass Football Pitch - Small Sized Pitch (including Out of Borough School) - 60 mins	D	Fully flexible	33.35	35.60	6.75%	Based on September 2023 CPI - Rounded
ENG	All Sites	Grass Football Pitch - Small Sized Pitch Discount - No Changing Room - 60 mins	D	Fully flexible	19.60	21.00	7.14%	Based on September 2023 CPI - Rounded
ENG	All Sites	Grass Football Pitch - Small Sized Pitch - All Southwark Schools - 60 mins	D	Fully flexible	13.40	14.30	6.72%	Based on September 2023 CPI - Rounded
ENG	Peckham Rye Common	Gaelic Football / Aussie Rules - 90 mins	D	Fully flexible	93.90	100.20	6.71%	Based on September 2023 CPI - Rounded
ENG	Burgess Park Community Sports Centre	Grass Rugby Pitch - Junior - 60 mins	D	Fully flexible	46.30	49.50	6.91%	Based on September 2023 CPI - Rounded
ENG	Burgess Park Community Sports Centre	Grass Rugby Pitch - Adult Peak - 90 mins	D	Fully flexible	93.85	100.20	6.77%	Based on September 2023 CPI - Rounded
ENG	Burgess Park Community Sports Centre	Grass Rugby Pitch - Adult Off-Peak - 90 mins	D	Fully flexible	73.60	78.60	6.79%	Based on September 2023 CPI - Rounded
ENG	All Sites	Grass Touch Rugby (Not on existing pitches) - 60 mins	D	Fully flexible	35.10	37.50	6.84%	Based on September 2023 CPI - Rounded
ENG	Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - Commercial Rate Peak - 60 mins	D	Fully flexible	173.25	184.90	6.72%	Based on September 2023 CPI - Rounded
ENG	Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - Commercial Rate Off-Peak - 60 mins	D	Fully flexible	87.45	93.40	6.80%	Based on September 2023 CPI - Rounded
ENG	Burgess Park Community Sports Centre	3g Astro turf - Half Pitch - Commercial Rate Off-Peak - 60 mins	D	Fully flexible	44.00	47.00	6.82%	Based on September 2023 CPI - Rounded

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG	Burgess Park Community Sports Centre	3g Astro turf - Quarter Pitch - Commercial Rate Off-Peak - 60 mins	D	Fully flexible	23.10	24.70	6.93%	Based on September 2023 CPI - Rounded
ENG	Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - Community Rate Junior - 60 mins	D	Fully flexible	92.50	98.70	6.70%	Based on September 2023 CPI - Rounded
ENG	Burgess Park Community Sports Centre	3g Astro turf - Half Pitch - Community Rate Junior - 60 mins	D	Fully flexible	47.30	50.50	6.77%	Based on September 2023 CPI - Rounded
ENG	Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - Community Rate Adult Peak - 60 mins	D	Fully flexible	104.50	111.60	6.79%	Based on September 2023 CPI - Rounded
ENG	Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - Community Rate Adult Off-Peak - 60 mins	D	Fully flexible	73.50	78.50	6.80%	Based on September 2023 CPI - Rounded
ENG	Burgess Park Community Sports Centre	3g Astro turf - Half Pitch - Community Rate Adult Peak - 60 mins	D	Fully flexible	71.50	76.30	6.71%	Based on September 2023 CPI - Rounded
ENG	Burgess Park Community Sports Centre	3g Astro turf - Half Pitch - Community Rate Adult Off-Peak - 60 mins	D	Fully flexible	38.50	41.10	6.75%	Based on September 2023 CPI - Rounded
ENG	Burgess Park Community Sports Centre	3g Astro turf - Quarter Pitch - Community Rate Adult Peak - 60 mins	D	Fully flexible	38.50	41.10	6.75%	Based on September 2023 CPI - Rounded
ENG	Burgess Park Community Sports Centre	3g Astro turf - Quarter Pitch - Community Rate Off-Peak - 60 mins Adult	D	Fully flexible	21.45	22.90	6.76%	Based on September 2023 CPI - Rounded
ENG	Burgess Park Community Sports Centre	3g Astro turf All Southwark Schools - Full Pitch after 3:00pm - 60 mins - Southwark Schools non vatable	D	Fully flexible	42.90	45.80	6.76%	Based on September 2023 CPI - Rounded
ENG	Burgess Park Community Sports Centre	3g Astro turf All Southwark Schools - Full Pitch before 3:00pm - 60 mins - Southwark Schools non vatable	D	Fully flexible	22.00	23.50	6.82%	Based on September 2023 CPI - Rounded
ENG	Burgess Park Community Sports Centre	3g Astro turf Out of Borough Schools - Full Pitch - 60 mins - Southwark Schools non vatable	D	Fully flexible	53.90	57.60	6.86%	Based on September 2023 CPI - Rounded
ENG	Burgess Park Community Sports Centre	3g Astro turf - Half Pitch - Commercial Peak - 60min	D	Fully flexible	87.80	93.70	6.72%	Based on September 2023 CPI - Rounded
ENG	Burgess Park Community Sports Centre	3g Astro turf - Quarter Pitch - Commercial Peak - 60min	D	Fully flexible	43.90	46.90	6.83%	Based on September 2023 CPI - Rounded
ENG	Proposed new Burgess Park and brimming ton 3G pitches and St. Pauls.	3g Astro turf - Quarter Pitch - Community Rate Junior - 60min	D	Fully flexible	26.50	28.30	6.79%	Based on September 2023 CPI - Rounded
ENG	Proposed new Burgess Park and St Pauls.	3g Astro turf - Full Pitch Match Rate - 120 min (Weekend FA affiliated club & league)	D	Fully flexible	117.80	125.70	6.71%	Based on September 2023 CPI - Rounded
ENG	Proposed new Burgess Park and St Pauls.	3g Astro turf - Half Pitch Match Rate - 9 vs 9 - 90 min (Weekend FA affiliated club & league)	D	Fully flexible	60.30	64.40	6.80%	Based on September 2023 CPI - Rounded
ENG	Proposed new Burgess Park and St Pauls.	3g Astro turf - Half Pitch Match Rate - 7 vs 7 - 90 min (Weekend FA affiliated club & league)	D	Fully flexible	50.30	53.70	6.76%	Based on September 2023 CPI - Rounded
ENG	Proposed new Burgess Park and St Pauls.	3g Astro turf - Quarter Pitch Match Rate - 5 vs 5 - 60 min (Weekend FA affiliated club & league)	D	Fully flexible	18.70	20.00	6.95%	Based on September 2023 CPI - Rounded
ENG	Burgess Park Community Sports Centre	New Basketball Court - Event Hire	D	Fully flexible	13.20	14.10	6.82%	Based on September 2023 CPI - Rounded
ENG	Burgess Park Community Sports Centre	Birthday party price - Pitch and club room - Quarter pitch (1hr play/30 min club room) *restricted times	D	Fully flexible	New	45.00		New fee - late afternoon on a weekend only
ENG	Burgess Park Community Sports Centre	Birthday party price - Pitch and club room - Half pitch (1hr play/30min club room) *restricted times	D	Fully flexible	New	65.00		New fee - late afternoon on a weekend only
ENG	Burgess Park Community Sports Centre	Walk in use of a pitch (Adult) *restricted times	D	Fully flexible	New	4.00		New - walk in use of pitch price where timetable allows
ENG	Burgess Park Community Sports Centre	Walk in use of a pitch (Junior) *restricted times	D	Fully flexible	New	Free		New - walk in use of pitch price where timetable allows

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG	Tabard Gardens	Astroturf - Full Pitch Adult - Peak - 60 mins - (4pm-9pm)	D	Fully flexible	104.50	111.60	6.79%	Based on September 2023 CPI - Rounded
ENG	Tabard Gardens	Astroturf - Half Pitch Adult - Peak - 60 mins - (4pm-9pm)	D	Fully flexible	68.90	73.60	6.82%	Based on September 2023 CPI - Rounded
ENG	Tabard Gardens	Astroturf - Full Pitch Junior- Peak - 60 mins - (4pm-9pm)	D	Fully flexible	45.10	48.20	6.87%	Based on September 2023 CPI - Rounded
ENG	Tabard Gardens	Astroturf - Half Pitch Junior - Peak - 60 mins - (4pm-9pm)	D	Fully flexible	34.55	36.90	6.80%	Based on September 2023 CPI - Rounded
ENG	Tabard Gardens	Astroturf - Full Pitch- Off-Peak - 60 mins - (9am -4pm)	D	Fully flexible	45.10	48.20	6.87%	Based on September 2023 CPI - Rounded
ENG	Tabard Gardens	Astroturf - Half Pitch - Off-Peak - 60 mins - (9am -4pm)	D	Fully flexible	34.55	36.90	6.80%	Based on September 2023 CPI - Rounded
ENG	Tabard Gardens	Astroturf - Full Pitch - 60 mins All Southwark Schools - non vatable	D	Fully flexible	41.60	44.40	6.73%	Based on September 2023 CPI - Rounded
ENG	Tabard Gardens	Astroturf - Half Pitch - 60 mins All Southwark Schools - non vatable	D	Fully flexible	20.90	22.40	7.18%	Based on September 2023 CPI - Rounded
ENG	Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Training and Away Fixtures Flat Fee - Minimum Charge	D	Fully flexible	57.00	60.90	6.84%	Based on September 2023 CPI - Rounded
ENG	Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Late Locking Fee - Per Hour	D	Fully flexible	21.55	23.00	6.73%	Based on September 2023 CPI - Rounded
ENG	Mint Street Park MUGA (New)	MUGA with artificial grass surface - Commercial 60 mins	D	Fully flexible	New	39.25		New proposed fee modelling off of sites in similar location (Marlborough sport garden, GMH park)
ENG	Mint Street Park MUGA (New)	MUGA with artificial grass surface - School 60 mins	D	Fully flexible	New	11.00		New proposed fee modelling off of sites in similar location (Marlborough sport garden, GMH park)
ENG	Leathermarket Gardens MUGA (New)	MUGA with artificial grass surface - Commercial 60 mins	D	Fully flexible	New	39.25		New proposed fee modelling off of sites in similar location (Marlborough sport garden, GMH park)
ENG	Leathermarket Gardens MUGA (New)	MUGA with artificial grass surface - Community 60 mins	D	Fully flexible	New	23.50		New proposed fee modelling off of sites in similar location (Marlborough sport garden, GMH park)
ENG	Leathermarket Gardens MUGA (New)	MUGA with artificial grass surface - School 60 mins	D	Fully flexible	New	8.00		New proposed fee modelling off of sites in similar location (Marlborough sport garden, GMH park)
ENG	BMX Track	Coaching sessions (fee per person) - 60 mins	D	Fully flexible	5.25	5.00	-4.76%	Listed below as a VAT inclusive price, now just the standard price. Reduced with Vat element and then 13% added to round the number
ENG	BMX Track	Book and ride peak - up to 30 riders - 60 mins	D	Fully flexible	165.00	176.10	6.73%	Based on September 2023 CPI - Rounded
ENG	BMX Track	New- Book and ride peak - up to 15 riders - 60 mins	D	Fully flexible	121.20	129.40	6.77%	Based on September 2023 CPI - Rounded
ENG	BMX Track	Book and ride off-peak - up to 30 riders - 60 mins	D	Fully flexible	100.95	107.80	6.79%	Based on September 2023 CPI - Rounded
ENG	BMX Track	Book and ride off peak - up to 15 riders - 60 mins	D	Fully flexible	76.70	81.90	6.78%	Based on September 2023 CPI - Rounded
ENG	BMX Track	New- Off Peak track only booking- No coach or equipment	D	Fully flexible	51.15	54.60	6.74%	Based on September 2023 CPI - Rounded
ENG	BMX Track	Club - No charge for first 700 hours per annum. £25/hr for any additional use.	D	Fully flexible	27.50	29.40	6.91%	Based on September 2023 CPI - Rounded
ENG	Burgess Park Lake	Fishing Day Ticket Per Rod	D	Fully flexible	10.00		-100.00%	Activity now provided by External Organisation
ENG	Burgess Park Lake	Fishing Day Ticket Concession Per Rod	D	Fully flexible	4.00		-100.00%	Activity now provided by External Organisation
ENG	All sites	Tennis Pay and Play fee (Peak) - inc non-Southwark schools	D	Fully flexible	8.75	9.40	7.43%	Based on September 2023 CPI - Rounded
ENG	All sites	Tennis Pay and Play fee (Off Peak) - inc non-Southwark school	D	Fully flexible	6.30	6.80	7.94%	Based on September 2023 CPI - Rounded
ENG	All sites	Tennis Concession Pay and Play fee (Peak)	D	Fully flexible	5.75	6.20	7.83%	Based on September 2023 CPI - Rounded

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG	All sites	Tennis Concession Pay and Play fee (Off Peak)	D	Fully flexible	4.75	5.10	7.37%	Based on September 2023 CPI - Rounded
ENG	All sites	Tennis - Disabled residents	D	Fully flexible	New	Free	0.00%	New and aligns with Leisure who give free access to sites all week
ENG	All sites	Tennis Membership Annual fee	D	Fully flexible	60.00	64.10	6.83%	Based on September 2023 CPI - Rounded
ENG	All sites	Tennis Membership Pay and Play fee (Peak)	D	Fully flexible	6.25	6.70	7.20%	Based on September 2023 CPI - Rounded
ENG	All sites	Tennis Membership Pay and Play fee (Off Peak)	D	Fully flexible	4.80	5.20	8.33%	Based on September 2023 CPI - Rounded
ENG	All sites	Tennis Junior Membership	D	Fully flexible	Free	Free	0.00%	
ENG	All Sites (Proposed)	Southwark education establishment and Third sector Booking (per court per hour)	D	Fully flexible	New	5.75		Proposed to charge at concession rate
ENG	All Sites (Proposed)	Filming (per court per hour)	D	Fully flexible	New	25.00		New fee to compensate for loss of public facility for private hire
ENG	All Sites (Proposed)	Corporate event hire (per court per hour)	D	Fully flexible	New	15.00		New fee to compensate for loss of public facility for private hire
ENG	Burgess Tennis Court (Proposed)	Creation of a new Court 8 booking (half court in Burgess Park)	D	Fully flexible	New	2.50		New fee created to ensure access to facility is controlled and equipment is not stolen
ENG	<b>Licences</b>							
ENG	<b>VARIABLE FEES (Fees shown below are inclusive of 20% VAT )</b>							
ENG	All Sites	Annual Group Exercise Licence (6-20Clients) - (1 - 3 Sessions Per Week)	D	Fully flexible	880.00	939.00	6.70%	Based on September 2023 CPI - Rounded
ENG	All Sites	Monthly Group Exercise Licence (6-20Clients) - (1 - 3 Sessions Per Week)	D	Fully flexible	88.50	94.50	6.78%	Based on September 2023 CPI - Rounded
ENG	All Sites	Annual Group Exercise Licence (6 -20 Clients) - (4-7 Sessions Per Week)	D	Fully flexible	1,040.00	1,109.70	6.70%	Based on September 2023 CPI - Rounded
ENG	All Sites	Monthly Group Exercise Licence (6-20Clients) - (4-7 Sessions Per Week)	D	Fully flexible	104.00	111.00	6.73%	Based on September 2023 CPI - Rounded
ENG	All Sites	Annual Group Exercise Licence (21 -40 Clients) - (1 - 3 Sessions Per Week)	D	Fully flexible	1,950.00	2,080.70	6.70%	Based on September 2023 CPI - Rounded
ENG	All Sites	Monthly Group Exercise Licence (21 -40 Clients) - (1 - 3 Sessions Per Week)	D	Fully flexible	195.00	208.10	6.72%	Based on September 2023 CPI - Rounded
ENG	All Sites	Annual Group Exercise Licence (41 -60 Clients) - (1 - 3 Sessions Per Week)	D	Fully flexible	3,900.00	4,161.30	6.70%	Based on September 2023 CPI - Rounded
ENG	All Sites	Monthly Group Exercise Licence (41 -60 Clients) - (1 - 3 Sessions Per Week)	D	Fully flexible	390.00	416.20	6.72%	Based on September 2023 CPI - Rounded
ENG	All Sites	Annual Group Exercise Licence (21 -40 Clients) - (4-7 Sessions Per Week)	D	Fully flexible	3,900.00	4,161.30	6.70%	Based on September 2023 CPI - Rounded
ENG	All Sites	Monthly Group Exercise Licence (21 -40 Clients) - (4-7 Sessions Per Week)	D	Fully flexible	390.00	416.20	6.72%	Based on September 2023 CPI - Rounded
ENG	All Sites	Annual Group Exercise Licence (41 -60 Clients) - (4-7 Sessions Per Week)	D	Fully flexible	5,850.00	6,242.00	6.70%	Based on September 2023 CPI - Rounded
ENG	All Sites	Monthly Group Exercise Licence (41 -60 Clients) - (4-7 Sessions Per Week)	D	Fully flexible	585.00	624.20	6.70%	Based on September 2023 CPI - Rounded
ENG	All Sites	Annual Personal Trainers Licence (5 or less Clients) - (1 - 3 Sessions Per Week)	D	Fully flexible	365.00	389.50	6.71%	Based on September 2023 CPI - Rounded
ENG	All Sites	Monthly Personal Trainers Licence (5 or less Clients) - (1 - 3 Sessions Per Week)	D	Fully flexible	36.50	39.00	6.85%	Based on September 2023 CPI - Rounded

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG	All Sites	Annual Personal Trainers Licence (5 or less Clients) - (4-7 Sessions Per Week)	D	Fully flexible	625.00	666.90	6.70%	Based on September 2023 CPI - Rounded
ENG	All Sites	Monthly Personal Trainers Licence (5 or less Clients) - (4-7 Sessions Per Week)	D	Fully flexible	62.50	66.70	6.72%	Based on September 2023 CPI - Rounded
ENG	<b>Burgess Park Lake</b>	Fishing Day Ticket Per Rod	D	Fully flexible	10.00	10.50	5.00%	Benchmarked Rates
ENG	<b>Burgess Park Lake</b>	Fishing Day Ticket Concession Per Rod	D	Fully flexible	4.00	4.20	5.00%	Benchmarked Rates
ENG	All Sites - Park Car Parks	Pay by Phone Car Parking (per hour)	D	Fully flexible	2.50	2.50	0.00%	Benchmarked Rates
ENG	<b>New</b>	Pay by Phone Car Parking (non-ULEZ/Diesel) (per hour)	D	Fully flexible		3.75		New fee introduced
ENG	All Sites - Park Car Parks	Business Parking Permit <b>Annual</b>	D	Fully flexible	676.50	721.90	6.71%	Adjusted to lead into alignment with Highways Permit Charges set out in Parking section in this document.
ENG	All Sites - Park Car Parks	Business Parking Permit 50% discount for electric vehicles <b>Annual</b>	D	Fully flexible	338.80	361.50	6.70%	
ENG	All Sites - Park Car Parks	Business Parking Permit <b>Six Month</b>	D	Fully flexible	417.00	445.00	6.71%	
ENG	All Sites - Park Car Parks	Business Parking Permit 50% discount electric vehicles <b>Six Month</b>	D	Fully flexible	207.00	221.00	6.76%	
ENG	All Sites - Park Car Parks	Event Organiser Parking for 25% occupancy <b>Per Day</b>	D	Fully flexible	55.50	59.30	6.85%	Based on September 2023 CPI - Rounded
ENG	All Sites - Park Car Parks	Location Film Unit Parking Licence 25% occupancy <b>Per Day</b>	D	Fully flexible	55.50	59.30	6.85%	Based on September 2023 CPI - Rounded
ENG	All Site excl Tier 1 Parks	Parks Mobile Trading Licence <b>Per Month</b>	D	Fully flexible	330.50	352.70	6.72%	Based on September 2023 CPI - Rounded
ENG	All Sites	Works Licence Administration Fee	D	Fully flexible	360.00	384.20	6.72%	Based on September 2023 CPI - Rounded
ENG	<b>New</b>	Celebration Tree Fee	D	Fully flexible		650.00	0.00%	New fee introduced
ENG	<b>New</b>	Memorial bench - Parks	D	Fully flexible		1,500.00	0.00%	New fee introduced
ENG	<b>CEMETERIES AND CREMATORIUM (Figures Ex-VAT. Appropriate VAT will be added at the time of invoice, where applicable)</b>							
ENG	<b>Cemeteries Interment Fees Resident</b>							
ENG	Amended Service	Interment Resident Stillborn Inc Temp Marker Permit	D	Fully flexible		471.45	0.00%	Changed to reduce and improve administration
ENG	Amended Service	Interment Resident Child 0-5Yrs Inc Temp Marker Permit	D	Fully flexible		778.05	0.00%	Changed to reduce and improve administration
ENG	Amended Service	Interment Resident Child 5-17Yrs Inc Temp Marker Permit	D	Fully flexible		1,158.15	0.00%	Changed to reduce and improve administration
ENG	Amended Service	Interment Child Cremated Remains 0-17Yrs Inc Temp Marker Permit	D	Fully flexible		438.90	0.00%	Changed to reduce and improve administration
ENG	Amended Service	Solo/Simplicity Adult Interment (6ft6 x24")	D	Fully flexible		2,552.10	0.00%	Changed to reduce and improve administration
ENG	Amended Service	Classic Adult Interment (Up to 6ft8 x2" Maximum)	D	Fully flexible		2,848.65	0.00%	Changed to reduce and improve administration
ENG	Amended Service	Adult Supreme Interment for Coffins/Caskets Exceeding 6Ft 8" or 26"	D	Fully flexible		3,502.80	0.00%	Changed to reduce and improve administration
ENG		Interment of Cremated Remains in a Private Grave	D	Fully flexible	650.00	693.60	6.71%	Based on September 2023 CPI - Rounded



Appendix F								
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ENG		Interment of Cremated Remains into a Grave at the Time of a Coffin/Casket Burial (per set of remains)	D	Fully flexible	89.25	95.30	6.78%	Based on September 2023 CPI - Rounded
ENG		Interment of a 2nd Coffin/Casket into a Grave at the Time of a Coffin/Casket Burial	D	Fully flexible	560.00	597.60	6.71%	Based on September 2023 CPI - Rounded
ENG		Scattering of Cremated Remains on a Grave When Cremation Did Not Take Place at Honor Oak Crematorium	D	Fully flexible	117.25	125.20	6.78%	Based on September 2023 CPI - Rounded
ENG		Scattering of Cremated Remains on a Grave Where Cremation Took Place at Honor Oak Crematorium	D	Fully flexible	95.00	101.40	6.74%	Based on September 2023 CPI - Rounded
ENG		Saturday Interment Supplement No Chapel Service	D	Fully flexible	880.00	939.00	6.70%	Based on September 2023 CPI - Rounded
ENG		Saturday Interment Supplement - Burial After A Chapel Service	D	Fully flexible	960.00	1,024.40	6.71%	Based on September 2023 CPI - Rounded
ENG		Saturday Interment Supplement - Cremated Remains	D	Fully flexible	378.00	403.40	6.72%	Based on September 2023 CPI - Rounded
ENG	<b>Cemeteries - Resident Grave Purchase Fees</b>							
ENG		Resident Stillborn Grave	D	Fully flexible	460.00	490.90	6.72%	Based on September 2023 CPI - Rounded
ENG		Resident Child Grave 0-5Yrs	D	Fully flexible	782.00	834.40	6.70%	Based on September 2023 CPI - Rounded
ENG		Resident Child Grave 5-17Yrs	D	Fully flexible	1,530.00	1,632.60	6.71%	Based on September 2023 CPI - Rounded
ENG		Resident Child Cremated Remains Grave 0-17Yrs For 1 x Interment	D	Fully flexible	782.00	834.40	6.70%	Based on September 2023 CPI - Rounded
ENG		Resident Child & Parent Grave 2 Interments ONLY Same as Resident Simplicity	D	Fully flexible	3,536.00	3,773.00	6.70%	Based on September 2023 CPI - Rounded
ENG		Solo Grave 25 Yr (6ft 6" X 24" Maximum Only)	D	Fully flexible	2,985.00	3,185.00	6.70%	Based on September 2023 CPI - Rounded
ENG		Solo Grave 50 Yr (6ft 6" X 24" Maximum Only)	D	Fully flexible	3,760.00	4,012.00	6.70%	Based on September 2023 CPI - Rounded
ENG		Solo Grave 75 Yr (6ft 6" X 24" Maximum Only)	D	Fully flexible	4,100.00	4,374.70	6.70%	Based on September 2023 CPI - Rounded
ENG	<b>NEW</b>	Solo Grave 100Yr (6ft 6" X 24" Maximum Only)	D	Fully flexible		4,646.25	0.00%	Extending Grave Lease Length Offer to Maximum for residents
ENG		Simplicity Lawn Grave 25 Year (6ft 6" X 24" Maximum Only)	D	Fully flexible	3,536.00	3,773.00	6.70%	Based on September 2023 CPI - Rounded
ENG		Simplicity Lawn Grave 50 Year (6ft 6" X 24" Maximum Only)	D	Fully flexible	4,702.00	5,017.10	6.70%	Based on September 2023 CPI - Rounded
ENG		Simplicity Lawn Grave 75 Year (6ft 6" X 24" Maximum Only)	D	Fully flexible	5,555.00	5,927.20	6.70%	Based on September 2023 CPI - Rounded
ENG	<b>NEW</b>	Simplicity Lawn Grave 100 Year (6ft 6" X 24" Maximum Only)	D	Fully flexible		6,221.25	0.00%	Extending Grave Lease Length Offer to Maximum for residents
ENG		Classic Lawn Grave 25 Year (Up to 6ft 8" X 28" Maximum Only)	D	Fully flexible	3,900.00	4,161.30	6.70%	Based on September 2023 CPI - Rounded
ENG		Classic Lawn Grave 50 Year (Up to 6ft 8" X 28" Maximum Only)	D	Fully flexible	4,812.00	5,134.50	6.70%	Based on September 2023 CPI - Rounded

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ENG		Classic Lawn Grave 75 Year (Up to 6ft 8" X 28" Maximum Only)	D	Fully flexible	5,830.00	6,220.70	6.70%	Based on September 2023 CPI - Rounded
ENG	NEW	Classic Lawn Grave 100 Year (Up to 6ft 8" X 28" Maximum Only)	D	Fully flexible		6,326.25	0.00%	Extending Grave Lease Length Offer to Maximum for residents
ENG		Casket Supreme Grave 25 Year - Resident Only and Wooden Coffins/Caskets Only (Exceeding 6ft 8" X 28")	D	Fully flexible	4,605.00	4,913.60	6.70%	Based on September 2023 CPI - Rounded
ENG		Casket Supreme Grave 50 Year - Resident Only and Wooden Coffins/Caskets Only (Exceeding 6ft 8" X 28")	D	Fully flexible	5,298.00	5,653.00	6.70%	Based on September 2023 CPI - Rounded
ENG		Casket Supreme Grave 75 Year - Resident Only and Wooden Coffins/Caskets Only (Exceeding 6ft 8" X 26")	D	Fully flexible	6,135.00	6,546.10	6.70%	Based on September 2023 CPI - Rounded
ENG	New	Casket Supreme Grave 100 Year - Resident Only and Wooden Coffins/Caskets Only (Exceeding 6ft 8" X 26")	D	Fully flexible		7,134.75		Extending Grave Lease Length Offer to Maximum for residents
ENG	New	Traditional Lawn Grave 100 Year - Nunhead	D	Fully flexible		7,218.75	0.00%	Preserved Offer
ENG		Standard Lawn Grave (Interment x 1 Only 25 Years) - Resident Only	D	Fully flexible	2,930.00	3,126.40	6.70%	Based on September 2023 CPI - Rounded
ENG		Standard Lawn Single & Interment (Public)	D	Fully flexible	5,730.00	6,114.00	6.70%	Based on September 2023 CPI - Rounded
ENG	New	Cremated Remains Plot (For 2) 75 YEARS New Resident Only includes first interment	D	Fully flexible		3,097.50	0.00%	Extended lease dates
ENG	New	Cremated Remains Plot (For 2) 75 YEARS New Resident Only includes first interment	D	Fully flexible		3,502.80	0.00%	Extended lease dates
ENG		Renewal or Extension of Exclusive Right of Burial per 5 years	D	Fully flexible	300.00	320.10	6.70%	Based on September 2023 CPI - Rounded
ENG	NEW	Renewal or Extension of Exclusive Right of Burial per 5 years	D	Fully flexible		554.40	0.00%	New Fee
ENG	<b>Cemeteries Interment Fees Non-Resident</b>							
ENG	Amended Service	Interment Non Resident NVF (Private Not CFF) Includes Memorial Permit	D	Fully flexible		541.80	0.00%	Changed to reduce and improve administration
ENG	Amended Service	Interment Non Resident Stillborn	D	Fully flexible		594.30	0.00%	Changed to reduce and improve administration
ENG	Amended Service	Interment Non Resident Child 0-5Yrs	D	Fully flexible		930.30	0.00%	Changed to reduce and improve administration
ENG	Amended Service	Interment Non Resident Child 5-17Yrs	D	Fully flexible		1,581.30	0.00%	Changed to reduce and improve administration
ENG	Amended Service	Interment Child Cremated Remains 0-17Yrs Non Resident	D	Fully flexible		709.80	0.00%	Changed to reduce and improve administration
ENG	Amended Service	18 Yrs Adult Solo/Simplicity Interment Fee 6ft 6" x 24" Maximum)	D	Fully flexible		4,836.30	0.00%	Changed to reduce and improve administration

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG	Amended Service	18-yrs - Adult Classic Interment Lawn Grave (Up to 6ft8"x28" Maximum)	D	Fully flexible		5,235.30	0.00%	Changed to reduce and improve administration
ENG	Amended Service	18-yrs - Adult Classic Supreme Interment Lawn Grave (Exceeds 6ft8"x26)	D	Fully flexible		5,702.55	0.00%	Changed to reduce and improve administration
ENG	New	18-yrs - Adult Interment (Exceeding 6ft8"x26)	D	Fully flexible		5,702.55	0.00%	Changed to reduce and improve administration
ENG		Interment of cremated remains in a private grave	D	Fully flexible	680.00	725.60	6.71%	Based on September 2023 CPI - Rounded
ENG		Interment of Cremated Remains into a Grave at the Time of a Coffin/Casket Burial (per set of remains)	D	Fully flexible	89.25	95.30	6.78%	Based on September 2023 CPI - Rounded
ENG		Interment of a 2nd Coffin/Casket into a Grave at the Time of a Coffin/Casket Burial	D	Fully flexible	545.00	581.60	6.72%	Based on September 2023 CPI - Rounded
ENG		Scattering of Cremated Remains on a Grave When Cremation Did Not Take Place at Honor Oak Crematorium	D	Fully flexible	166.00	177.20	6.75%	Based on September 2023 CPI - Rounded
ENG		Scattering of Cremated Remains on a Grave Where Cremation Took Place at Honor Oak Crematorium	D	Fully flexible	115.00	122.80	6.78%	Based on September 2023 CPI - Rounded
ENG		Saturday Interment Supplement No Chapel Service	D	Fully flexible	965.00	1,029.70	6.70%	Based on September 2023 CPI - Rounded
ENG		Saturday Interment Supplement - Burial After A Chapel Service	D	Fully flexible	1,057.00	1,127.90	6.71%	Based on September 2023 CPI - Rounded
ENG		Saturday Interment Supplement - Cremated Remains	D	Fully flexible	416.00	443.90	6.71%	Based on September 2023 CPI - Rounded
ENG	<b>Cemeteries - Non Resident Grave Purchase Fees</b>							
ENG		Non Resident NVF Grave 25 Years (Private Not CFF)	D	Fully flexible	763.00	814.20	6.71%	Based on September 2023 CPI - Rounded
ENG		Non Resident Stillborn Grave	D	Fully flexible	866.00	924.10	6.71%	Based on September 2023 CPI - Rounded
ENG		Non Resident Child Grave 0-5Yrs	D	Fully flexible	1,401.00	1,494.90	6.70%	Based on September 2023 CPI - Rounded
ENG		Non Resident Child Grave 5-17Yrs	D	Fully flexible	2,543.00	2,713.40	6.70%	Based on September 2023 CPI - Rounded
ENG		Non Resident Child Cremated Remains Grave 0-17Yrs For 1 x Interment	D	Fully flexible	1,125.00	1,200.40	6.70%	Based on September 2023 CPI - Rounded
ENG		Non Resident Child & Parent Grave 2 Interments ONLY Same as Non Resident Simplicity	D	Fully flexible	7,978.00	8,512.60	6.70%	Based on September 2023 CPI - Rounded
ENG		Non Resident Child & Parent Cremated Remains Grave for 2 x Interments	D	Fully flexible	2,800.00	2,987.60	6.70%	Based on September 2023 CPI - Rounded
ENG		Simplicity Lawn Grave 25 Year (6ft 6" X 264	D	Fully flexible	8,035.00	8,573.40	6.70%	Based on September 2023 CPI - Rounded
ENG		Simplicity Lawn Grave 50 Year (6ft 6" X 24" Maximum Only)	D	Fully flexible	9,330.00	9,955.20	6.70%	Based on September 2023 CPI - Rounded

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ENG		Simplicity Lawn Grave 75 Year (6ft 6" X 24" Maximum Only)	D	Fully flexible	10,225.00	10,910.10	6.70%	Based on September 2023 CPI - Rounded
ENG	New	Simplicity Lawn Grave 100 Year (6ft 6" X 24" Maximum Only)	D	Fully flexible		10,946.25		Extended lease dates
ENG		Classic Lawn Standard Grave 25 Year - Wooden Coffins/Caskets Only (6ft 8" X 26" Maximum)	D	Fully flexible	8,260.00	8,813.50	6.70%	Based on September 2023 CPI - Rounded
ENG		Classic Lawn Standard Grave 50 Year - Wooden Coffins/Caskets Only (6ft 8" X 26" Maximum)	D	Fully flexible	9,395.00	10,024.50	6.70%	Based on September 2023 CPI - Rounded
ENG		Classic Lawn Standard Grave 75 Year - Wooden Coffins/Caskets Only (6ft 8" X 26" Maximum)	D	Fully flexible	10,425.00	11,123.50	6.70%	Based on September 2023 CPI - Rounded
ENG	New	Classic Lawn Standard Grave 100 Year - Wooden Coffins/Caskets Only (6ft 8" X 26" Maximum)	D	Fully flexible		11,385.00		extended lease period offered
ENG	New	Casket Supreme Grave 50 Year - Wooden Coffins/Caskets Only (Exceeding 6ft 8" X 28")	D	Fully flexible		12,405.00		new offer of casket grave, previously only available to residents
ENG		Renewal or Extension of Exclusive Right of Burial PER 5 YEARS	D	Fully flexible		404.20		New Fee
ENG		Renewal or Extension of Exclusive Right of Burial PER 10YEARS	D	Fully flexible		675.00		New Fee
ENG	Service Fees							
ENG		Direct to Grave Service 20 Mins Inclusive (No Fee)	D	Fully flexible	-		0.00%	No change
ENG		Chapel Service 30mins + 20 Mins Graveside Service Inclusive	D	Fully flexible	155.75	166.20	6.71%	Based on September 2023 CPI - Rounded
ENG		Double Chapel Service 60 Mins + 20 Mins Graveside Service Inclusive	D	Fully flexible	311.60	332.50	6.71%	Based on September 2023 CPI - Rounded
ENG		Graveside Service 45 Mins	D	Fully flexible	73.75	78.70	6.71%	Based on September 2023 CPI - Rounded
ENG	New	Graveside Service 45 Mins Inc PARTIAL Backfill to close the grave	D	Fully flexible		175.00		To include reintroduction for partial backfill covering cost of time taken on funerals
ENG	New	Resource to rectify an unauthorised backfill	D	Fully flexible		350.00		To prevent unauthorised backfills from taking place.
ENG		Single Chapel Service & Extended Grave Service (Includes Backfills 30 Mins + 1.5Hrs Grave Side	D	Fully flexible	222.40	237.40	6.74%	Based on September 2023 CPI - Rounded
ENG		Double Chapel Service & Extended Grave Service (Includes Backfills 60 Mins + 1.5Hrs Grave Side	D	Fully flexible	382.50	408.20	6.72%	Based on September 2023 CPI - Rounded
ENG		Extended Graveside Service (Includes Services Requiring Backfill Service) 2.5Hrs @ Graveside	D	Fully flexible	222.25	237.20	6.73%	Based on September 2023 CPI - Rounded

Appendix F								
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ENG		Use of Chapel for Memorial Service 1hr - Monday - Friday) New	D	Fully flexible	288.50	307.90	6.72%	Based on September 2023 CPI - Rounded
ENG		Use of Organ	D	Fully flexible	40.15	42.90	6.85%	Based on September 2023 CPI - Rounded
ENG		Late to Burial Graveside/Chapel (Per 15 Minutes)	D	Fully flexible	74.85	79.90	6.75%	Based on September 2023 CPI - Rounded
ENG		Penalty Charge for incorrect coffin/casket sizes which result in Excavation of a differing grave.			1,000.00	1,000.00	0.00%	no change to service
ENG	<b>Exhumation</b>							
ENG		Exhumation (Single Coffin)	D	Fully flexible	5,560.00	5,560.00	0.00%	already at maximum charges
ENG		Exhumation of any Subsequent Coffins on the Same Day	D	Fully flexible	910.00	910.00	0.00%	already at maximum charges
ENG		Exhumation of Cremated Remains (Single)	D	Fully flexible	547.00	547.00	0.00%	already at maximum charges
ENG		Exhumation of any Subsequent Coffins on the Same Day	D	Fully flexible	227.50	227.50	0.00%	already at maximum charges
ENG	<b>Deeds</b>							
ENG	<b>Deeds</b>	Replacement Deed of Grant	D	Fully flexible	58.50	62.50	6.84%	Based on September 2023 CPI - Rounded
ENG	<b>New</b>	Transfer & Replacement of Deed Service	D	Fully flexible	145.00	135.00	-6.90%	improved service offering
ENG	<b>Resident Memorial Permits</b>							
ENG		Simplicity Memorial Licence Fee Private Grave 25 years - Includes 5 Yearly Risk Assessments	D	Fully flexible	335.00	357.50	6.72%	Based on September 2023 CPI - Rounded
ENG		Classic/Supreme Memorial Licence Fee Private Grave 25 years - Includes 5 Yearly Risk Assessments	D	Fully flexible	350.00	373.50	6.71%	Based on September 2023 CPI - Rounded
ENG		Garden Area Memorial Permit 5 YEARS ONLY(Older Area Only)	D	Fully flexible	203.50	217.20	6.73%	Based on September 2023 CPI - Rounded
ENG		Fixed Shoe Memorial Permit Lodge & Area Z	D	Fully flexible	400.00	426.80	6.70%	Based on September 2023 CPI - Rounded
ENG		Traditional Memorial Permit Where Permitted	D	Fully flexible	439.50	469.00	6.71%	Based on September 2023 CPI - Rounded
ENG		Memorial Licence Fee - NVF Public Grave (15 years Only)	D	Fully flexible	132.00	140.90	6.74%	Based on September 2023 CPI - Rounded
ENG		Memorial Licence Fee - Stillborn Grave (25 years Only)	D	Fully flexible	211.25	225.50	6.75%	Based on September 2023 CPI - Rounded
ENG		Memorial Licence Fee - Children Grave 0-5 yrs (25 years Only)	D	Fully flexible	257.00	274.30	6.73%	Based on September 2023 CPI - Rounded
ENG		Added Inscription to Existing Memorial. Adding Photo Plaque to Existing Memorial	D	Fully flexible	132.00	140.90	6.74%	Based on September 2023 CPI - Rounded

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Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Renovation/Cleaning of Memorial - Permit	D	Fully flexible	74.25	79.30	6.80%	Based on September 2023 CPI - Rounded
ENG		Refix with Added Inscription (Returned after Burial)	D	Fully flexible	185.00	197.40	6.70%	Based on September 2023 CPI - Rounded
ENG	Amended Service	Refix Memorial (Returned after Burial) Without Insc	D	Fully flexible		100.00	0.00%	New service to include removal and refix fee
ENG	New	Refix Memorial after transfer or memorial safety inspection	D	Fully flexible		100.00	0.00%	New service as above to support memorial safety delivery
ENG		Memorial Permit Temporary Marker for 12 Months Only	D	Fully flexible	42.50	45.40	6.82%	Based on September 2023 CPI - Rounded
ENG		Cemetery Memorial Bench Permit 5Years	D	Fully flexible	271.25	289.50	6.73%	Based on September 2023 CPI - Rounded
ENG		Rights to Add Vase/Tablet/Ledger (Where Permitted)	D	Fully flexible	165.70	176.90	6.76%	Based on September 2023 CPI - Rounded
ENG		Rights to Add Kerbs (Where Authorised - Older Areas)	D	Fully flexible	285.00	385.00	35.09%	Increased costs of supplies
ENG	Non-Resident Memorial Permits							
ENG		Simplicity Memorial Licence Fee Private Grave 25 years - Includes 5 Yearly Risk Assessments	D	Fully flexible	368.50	393.20	6.70%	Based on September 2023 CPI - Rounded
ENG		Classic Memorial Licence Fee Private Grave 25 years - Includes 5 Yearly Risk Assessments	D	Fully flexible	385.00	410.80	6.70%	Based on September 2023 CPI - Rounded
ENG		Garden Area Memorial Permit 5 YEARS ONLY(Where Permitted) Includes fitting	D	Fully flexible	425.00	453.50	6.71%	Based on September 2023 CPI - Rounded
ENG		Fixed Shoe Memorial Permit Lodge & Area Z	D	Fully flexible	440.00	469.50	6.70%	Based on September 2023 CPI - Rounded
ENG		Traditional Memorial Permit Where Permitted	D	Fully flexible	485.00	517.50	6.70%	Based on September 2023 CPI - Rounded
ENG		Memorial Licence Fee - NVF Public Grave (15 years Only)	D	Fully flexible	145.00	154.80	6.76%	Based on September 2023 CPI - Rounded
ENG		Memorial Licence Fee - Stillborn Grave (25 years Only)	D	Fully flexible	235.00	250.80	6.72%	Based on September 2023 CPI - Rounded
ENG		Memorial Licence Fee - Children Grave 0-5 yrs (25 years Only)	D	Fully flexible	260.00	277.50	6.73%	Based on September 2023 CPI - Rounded
ENG		Added Inscription to Existing Memorial. Adding Photo Plaque to Existing Memorial	D	Fully flexible	145.00	154.80	6.76%	Based on September 2023 CPI - Rounded
ENG		Renovation/Cleaning or Refix of Memorial - Permit	D	Fully flexible	82.00	90.00	9.76%	Benchmarked Rates
ENG	New	Refix Memorial (Returned after Burial) Without Insc	D	Fully flexible		125.00	0.00%	
ENG	New	Refix Memorial after transfer or memorial safety inspection	D	Fully flexible		125.00	0.00%	
ENG		Memorial Permit Temporary Marker for 12 Months Only	D	Fully flexible	45.00	48.10	6.89%	Based on September 2023 CPI - Rounded
ENG		Cemetery Memorial Bench Permit 5 Years	D	Fully flexible	325.00	346.80	6.71%	Based on September 2023 CPI - Rounded
ENG		Rights to Add Vase or Tablet (Where Permitted)	D	Fully flexible	165.00	176.10	6.73%	Based on September 2023 CPI - Rounded

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Rights to Add Kerbs (Where Authorised - Older Areas)	D	Fully flexible	425.00	453.50	6.71%	Based on September 2023 CPI - Rounded
ENG	<b>Grave Preparation Ancillary Items</b>							
ENG		Removal of Memorial not Exceeding 7' X 3'	D	Fully flexible	338.00	360.70	6.72%	Based on September 2023 CPI - Rounded
ENG		Grave Depth Check (Where Possible)	D	Fully flexible	34.25	36.60	6.86%	Based on September 2023 CPI - Rounded
ENG		Ground works to Uncover Memorials or find Burial Location at Nunhead (Where Possible)	D	Fully flexible	202.00	215.60	6.73%	Based on September 2023 CPI - Rounded
ENG		Removal of Garden Area	D	Fully flexible	85.00	90.70	6.71%	Based on September 2023 CPI - Rounded
ENG		Removal of Items Including Bush/Plants for Burial Preparation	D	Fully flexible	85.00	90.70	6.71%	Based on September 2023 CPI - Rounded
ENG		Removal of Unauthorised Items (S)	D	Fully flexible	27.50	29.40	6.91%	Based on September 2023 CPI - Rounded
ENG		Removal of Unauthorised Items (M)	D	Fully flexible	66.00	70.50	6.82%	Based on September 2023 CPI - Rounded
ENG		Removal of Unauthorised Items (L)	D	Fully flexible	98.00	104.60	6.73%	Based on September 2023 CPI - Rounded
ENG	<b>General Maintenance Fees</b>							
ENG		Grave Top Up (After 12 Months from Interment)	D	Fully flexible	65.00	69.40	6.77%	Based on September 2023 CPI - Rounded
ENG		Grave Returf (After 12 Months from Interment)	D	Fully flexible	135.00	144.10	6.74%	Based on September 2023 CPI - Rounded
ENG		Level & Turf (After 12 Months from Interment)	D	Fully flexible	145.00	154.80	6.76%	Based on September 2023 CPI - Rounded
ENG	<b>Memorial Safety</b>							
ENG		Lift & Level Memorial	D	Fully flexible	267.50	285.50	6.73%	Based on September 2023 CPI - Rounded
ENG		Memorial Safety Fees (Laying Flat)	D	Fully flexible	176.15	188.00	6.73%	Based on September 2023 CPI - Rounded
ENG		Memorial Safety (Digging In -Mudstoning)	D	Fully flexible	187.15	199.70	6.71%	Based on September 2023 CPI - Rounded
ENG		Memorial Safety Works Fee	D	Fully flexible	143.10	152.70	6.71%	Based on September 2023 CPI - Rounded
ENG	<b>Genealogy &amp; Searches</b>							
ENG		Marking / Identification of Grave Prior to Visit - Special Request (min 5 days notice)	D	Fully flexible	40.15	42.90	6.85%	Based on September 2023 CPI - Rounded
ENG		Copy of Cemetery Grave Location Plan – Per Grave (Up to A3 Size) Postal Only	D	Fully flexible	3.50	3.80	8.57%	Based on September 2023 CPI - Rounded
ENG		Genealogy Search Per Name	D	Fully flexible	29.70	31.70	6.73%	Based on September 2023 CPI - Rounded
ENG	<b>Memorials</b>							
ENG		Temporary Grave Marker Wooden Cross/Plaque	D	Fully flexible	72.65	77.60	6.81%	Based on September 2023 CPI - Rounded

Appendix F								
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ENG		Temporary Grave Marker Other	D	Fully flexible	91.00	97.10	6.70%	Based on September 2023 CPI - Rounded
ENG		Temporary Grave Marker & Permit Bundle	D	Fully flexible	113.30	120.90	6.71%	Based on September 2023 CPI - Rounded
ENG		Low Level Memorial/Cremated Remains Grave Memorial Including Fitting	D	Fully flexible	855.00	912.30	6.70%	Based on September 2023 CPI - Rounded
ENG		Baby Memorial Including Fitting - NVF & Stillborn Graves	D	Fully flexible	495.00	528.20	6.71%	Based on September 2023 CPI - Rounded
ENG		Children 0-5 Year Grave Memorial Including Fitting	D	Fully flexible	925.00	987.00	6.70%	Based on September 2023 CPI - Rounded
ENG		Additional Per Letter	D	Fully flexible	3.65	3.90	6.85%	Based on September 2023 CPI - Rounded
ENG		Photo Plaque	D	Fully flexible	114.00	121.70	6.75%	Based on September 2023 CPI - Rounded
ENG		Flower Vase	D	Fully flexible	20.75	22.20	6.99%	Based on September 2023 CPI - Rounded
ENG		Emblem/Motif/Drawing	D	Fully flexible	P.O.A	P.O.A	P.O.A	
ENG	<b>Admin Charges</b>							
ENG		Funeral cortèges arriving late for services will be surcharged per 15 minutes overdue or part thereof	D	Fully flexible	74.85	79.90	6.75%	Based on September 2023 CPI - Rounded
ENG		Services that over run will be surcharged per 15 minutes or part thereof	D	Fully flexible	74.85	79.90	6.75%	Based on September 2023 CPI - Rounded
ENG		Cancellation Fees (Notification Required 72hrs prior to Service)	D	Fully flexible	138.70	148.00	6.71%	Based on September 2023 CPI - Rounded
ENG	<b>Digital Media Services</b>							
ENG	<b>NEW</b>	Basic Slide Show	D	Fully flexible		50.00	0.00%	new services from provider which have changed all previous offering
ENG	<b>NEW</b>	Photo Tribute Service Slide Show 25 Photos	D	Fully flexible		27.00	0.00%	new services from provider which have changed all previous offering
ENG	<b>NEW</b>	Professional Photo Tribute	D	Fully flexible		85.00	0.00%	new services from provider which have changed all previous offering
ENG	<b>NEW</b>	Keepsake DVD, USB, Blu-Ray, Audio Recording	D	Fully flexible		58.00	0.00%	new services from provider which have changed all previous offering
ENG	<b>NEW</b>	Keepsake Video Book	D	Fully flexible		100.00	0.00%	new services from provider which have changed all previous offering
ENG	<b>NEW</b>	Keepsake Memory Box	D	Fully flexible		130.00	0.00%	new services from provider which have changed all previous offering
ENG	<b>NEW</b>	Extra Copies of Keepsake DVD, USB, Blu-Ray, Audio Recording	D	Fully flexible		33.00	0.00%	new services from provider which have changed all previous offering
ENG	<b>NEW</b>	Obitus Bundle Halo Photo, Music Slideshow, Webcast Live & On Demand x 1 Keepsake item choose from Usb/DVD	D	Fully flexible		155.00	0.00%	new services from provider which have changed all previous offering
ENG	<b>NEW</b>	Music Slideshow	D	Fully flexible		66.00	0.00%	new services from provider which have changed all previous offering



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ENG	NEW	Themed Tribute	D	Fully flexible		90.00	0.00%	new services from provider which have changed all previous offering
ENG	NEW	Extra Single Photo	D	Fully flexible		11.00	0.00%	new services from provider which have changed all previous offering
ENG	NEW	Family Supplied Photo Tribute	D	Fully flexible		25.00	0.00%	new services from provider which have changed all previous offering
ENG	NEW	Bespoke Tribute	D	Fully flexible		380.00	0.00%	new services from provider which have changed all previous offering
ENG	NEW	Extra Work Charge	D	Fully flexible		20.00	0.00%	new services from provider which have changed all previous offering
ENG	NEW	Extra Photo Charge	D	Fully flexible		22.00	0.00%	new services from provider which have changed all previous offering
ENG	NEW	Tribute Download	D	Fully flexible		10.00	0.00%	new services from provider which have changed all previously offering
ENG	<b>Cremation Service Fees</b>							
ENG		Resident Stillborn Cremation Recovery Charge	D	Fully flexible	70.50	75.30	6.81%	Based on September 2023 CPI - Rounded
ENG		Resident Child 0-5 Cremation Recovery Charge	D	Fully flexible	133.00	142.00	6.77%	Based on September 2023 CPI - Rounded
ENG		Resident Child 5-17 Recovery Charge	D	Fully flexible	247.00	263.60	6.72%	Based on September 2023 CPI - Rounded
ENG		Non Resident Stillborn Cremation Recovery Charge	D	Fully flexible	102.00	108.90	6.76%	Based on September 2023 CPI - Rounded
ENG		Non Resident Child 0-5 Cremation Recovery Charge	D	Fully flexible	150.50	160.60	6.71%	Based on September 2023 CPI - Rounded
ENG		Non Resident Child 5-17 Recovery Charge	D	Fully flexible	282.00	300.90	6.70%	Based on September 2023 CPI - Rounded
ENG		Adult Cremation 17yrs Plus 30 Mins	D	Fully flexible	952.00	1,015.80	6.70%	Based on September 2023 CPI - Rounded
ENG		Double Cremation Service 17yrs Plus 60 Mins	D	Fully flexible	1,414.00	1,508.80	6.70%	Based on September 2023 CPI - Rounded
ENG		Witnessed Charge Adult Cremation 17yrs Plus	D	Fully flexible	983.00	1,048.90	6.70%	Based on September 2023 CPI - Rounded
ENG		Witnessed Charge Adult Cremation 17yrs Plus Double Time 60 Mins	D	Fully flexible	1,918.00	2,046.60	6.70%	Based on September 2023 CPI - Rounded
ENG		Late Afternoon Cremation Charge	D	Fully flexible	976.00	1,041.40	6.70%	Based on September 2023 CPI - Rounded
ENG		Direct Cremation Service (9am, 9:15, 9:30 & 9:45am) No Mourners.	D	Fully flexible	428.00	456.70	6.71%	Based on September 2023 CPI - Rounded
ENG		Body Part Fee (Form 2 Cremation) No Mourners (Direct Cremation)	D	Fully flexible	162.00	172.90	6.73%	Based on September 2023 CPI - Rounded
ENG		Early Morning Service 10 & 10.45am Only (30 mins service)	D	Fully flexible	765.00	816.30	6.71%	Based on September 2023 CPI - Rounded
ENG		Saturday Cremation - (30 mins)	D	Fully flexible	1,468.00	1,566.40	6.70%	Based on September 2023 CPI - Rounded
ENG		Saturday Cremation - (60 mins)	D	Fully flexible	1,895.25	2,022.30	6.70%	Based on September 2023 CPI - Rounded
ENG		Sunday Cremation - (30 mins)	D	Fully flexible	1,914.00	2,042.30	6.70%	Based on September 2023 CPI - Rounded

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ENG		Sunday Cremation - (60 mins)	D	Fully flexible	2,099.00	2,239.70	6.70%	Based on September 2023 CPI - Rounded
ENG		Use of Organ only, but supply own organist	D	Fully flexible	40.70	43.50	6.88%	Based on September 2023 CPI - Rounded
ENG		Services that over run will be surcharged per 15 minutes or part thereof	D	Fully flexible	74.85	79.90	6.75%	Based on September 2023 CPI - Rounded
ENG		Funeral cortèges arriving late for services will be surcharged per 15 minutes overdue or part thereof	D	Fully flexible	74.85	79.90	6.75%	Based on September 2023 CPI - Rounded
ENG		Memorial Service (Cremation Chapel) 60 Mins Hired by the Hour Now Rather per 15 Mins	D	Fully flexible	467.55	498.90	6.71%	Based on September 2023 CPI - Rounded
ENG	<b>Admin Fees - Cremated Remains</b>							
ENG		Cremated Remains Returned within 48Hrs		Fully flexible	35.00	37.40	6.86%	Based on September 2023 CPI - Rounded
ENG		Overseas certificate	D	Fully flexible	35.00	37.40	6.86%	Based on September 2023 CPI - Rounded
ENG		Duplicate Certificate	D	Fully flexible	35.00	37.40	6.86%	Based on September 2023 CPI - Rounded
ENG		Transfer of Memorial Rights Cremation	D	Fully flexible	38.50	41.10	6.75%	Based on September 2023 CPI - Rounded
ENG		Remove Cremation Memorial for added inscription or prefacing	D	Fully flexible	45.00	48.10	6.89%	Based on September 2023 CPI - Rounded
ENG		Strewing of Cremated Remains from Another Crematorium	D	Fully flexible	87.00	92.90	6.78%	Based on September 2023 CPI - Rounded
ENG		Witnessed Strewing of Cremated Remains	D	Fully flexible	30.00	32.10	7.00%	Based on September 2023 CPI - Rounded
ENG		Interment/Enclosure of Cremated Remains Dedicated Niche (Additional)	D	Fully flexible	67.50	72.10	6.81%	Based on September 2023 CPI - Rounded
ENG		Cremated Remains Retained after 1 Month (Charged Quarterly)	D	Fully flexible	80.00	85.40	6.75%	Based on September 2023 CPI - Rounded
ENG		Saturday Supplement Cremated Remains	D	Fully flexible	88.00	93.90	6.70%	Based on September 2023 CPI - Rounded
ENG	<b>Living Memorials &amp; Grounds Memorials</b>							
ENG		Standard Rose Bush Sponsorship 5 years, Inc. Maintenance, Plaque Inc. VAT	D	Fully flexible	395.00	421.50	6.71%	Based on September 2023 CPI - Rounded
ENG	<b>NEW</b>	Standard Rose Bush Sponsorship 5 years Renewal	D	Fully flexible		375.00		Offer of renewal period to encourage renewal of lease
ENG		Standard Rose Bush Sponsorship 10 yrs, Inc. Maintenance, Plaque Inc. VAT	D	Fully flexible	612.00	653.10	6.72%	Based on September 2023 CPI - Rounded
ENG	<b>NEW</b>	Standard Rose Bush Sponsorship 10 yrs, Renewal	D	Fully flexible		570.00		Offer of renewal period to encourage renewal of lease
ENG		Classic Rose Bush Sponsorship 5 years, Inc. Maintenance, Plaque & Motif Inc. VAT	D	Fully flexible	415.00	442.90	6.72%	Based on September 2023 CPI - Rounded
ENG	<b>NEW</b>	Classic Rose Bush Sponsorship 5 years, Renewal	D	Fully flexible		380.00		Offer of renewal period to encourage renewal of lease
ENG		Classic Rose Bush Sponsorship 10 years, Inc. Maintenance, Plaque & Motif Inc. VAT	D	Fully flexible	632.00	674.40	6.71%	Based on September 2023 CPI - Rounded

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ENG		Premier Rose Bush Sponsorship 5 years, Inc. Maintenance, Photo Plaque Inc. VAT	D	Fully flexible	504.00	537.80	6.71%	Based on September 2023 CPI - Rounded
ENG	NEW	Premier Rose Bush Sponsorship 5 years, Renewal	D	Fully flexible		490.00		Offer of renewal period to encourage renewal of lease
ENG		Premier Rose Bush Sponsorship 10 years, Inc. Maintenance, Photo Plaque Inc. VAT	D	Fully flexible	719.00	767.20	6.70%	Based on September 2023 CPI - Rounded
ENG	NEW	Premier Rose Bush Sponsorship 10 years, Renewal	D	Fully flexible		680.00		Offer of renewal period to encourage renewal of lease
ENG		Replacement Rose/Tree Plaque	D	Fully flexible	96.80	103.30	6.71%	Based on September 2023 CPI - Rounded
ENG		Replacement Rose/ Tree Plaque with Motif	D	Fully flexible	121.00	129.20	6.78%	Based on September 2023 CPI - Rounded
ENG		Replacement Rose/Tree Plaque with Photo	D	Fully flexible	210.00	224.10	6.71%	Based on September 2023 CPI - Rounded
ENG		.	D	Fully flexible	1,050.00	1,120.40	6.70%	Based on September 2023 CPI - Rounded
ENG		New Memorial Bench (5 Years Only) Plaque Only Shared Bench	D	Fully flexible	420.00	448.20	6.71%	Based on September 2023 CPI - Rounded
ENG		Scatter Lawn Simple Memorial 5 year Leaf	D	Fully flexible	350.00	373.50	6.71%	Based on September 2023 CPI - Rounded
ENG		Scatter Lawn 5 Year Memorial	D	Fully flexible	445.00	474.90	6.72%	Based on September 2023 CPI - Rounded
ENG		Scatter Lawn Replacement Tablet	D	Fully flexible	175.00	186.80	6.74%	Based on September 2023 CPI - Rounded
ENG	NEW	London Dedication New	D	Fully flexible		240.00		offer of new memorial
ENG	NEW	London Dedication Renewal	D	Fully flexible		200.00		offer of new memorial
ENG	NEW	Cremation Ledger Desktop Simplicity Inc 50 Letters	D	Fully flexible		485.00		offer of new memorial
ENG	NEW	Cremation Ledger Desktop Classic Inc 50 Letters	D	Fully flexible		525.00		offer of new memorial
ENG	NEW	Cremation Ledger Desktop Prestige Inc 50 Letters	D	Fully flexible		635.00		offer of new memorial
ENG	NEW	Cremation Granite Ledger & 50 Letters	D	Fully flexible		POA		offer of new memorial
ENG	NEW	Cremation Vase & Vase Holder	D	Fully flexible		75.00		offer of new memorial
ENG	Garden Room Memorials							
ENG		Rights to a leather panel for 5 yrs. (including lettering)	D	Fully flexible	305.00	325.50	6.72%	Based on September 2023 CPI - Rounded
ENG		Replacement leather panel.	D	Fully flexible	95.00	101.40	6.74%	Based on September 2023 CPI - Rounded
ENG		Rights to interior niche 15 yrs. (including inscription)	D	Fully flexible	1,255.00	1,339.10	6.70%	Based on September 2023 CPI - Rounded
ENG	Remembrance Suite Memorials							
ENG		Columbarium Niche (Double) 5 years	D	Fully flexible	882.00	941.10	6.70%	Based on September 2023 CPI - Rounded

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ENG		Columbarium Niche (Double) 10 years	D	Fully flexible	1,658.00	1,769.10	6.70%	Based on September 2023 CPI - Rounded
ENG		New Leaf on Tree of Memory per year	D	Fully flexible	68.00	72.60	6.76%	Based on September 2023 CPI - Rounded
ENG		Renewal Leaf on Tree of Memory per year	D	Fully flexible	48.00	51.30	6.88%	Based on September 2023 CPI - Rounded
ENG		Books of Remembrance - 2 line entry (Inc. VAT)	D	Fully flexible	107.00	114.20	6.73%	Based on September 2023 CPI - Rounded
ENG		Books of Remembrance - 5 line entry (Inc. VAT)	D	Fully flexible	165.00	176.10	6.73%	Based on September 2023 CPI - Rounded
ENG		Books of Remembrance - 8 line entry (Inc. VAT)	D	Fully flexible	226.00	241.20	6.73%	Based on September 2023 CPI - Rounded
ENG		Miniature book or Card of remembrance (Inscription Additional By No of Lines)	D	Fully flexible	34.00	36.30	6.76%	Based on September 2023 CPI - Rounded
ENG		Emblem & badges & Coat of Arms (Start at £95.00)	D	Fully flexible	103.00	110.00	6.80%	Based on September 2023 CPI - Rounded
ENG	<b>Heritage Memorials</b>							
ENG		Kubit Niche for 15 Years	D	Fully flexible	1,206.00	1,286.90	6.71%	Based on September 2023 CPI - Rounded
ENG		Kubis Niche Lease Renewal for 15 Years	D	Fully flexible	985.00	1,051.00	6.70%	Based on September 2023 CPI - Rounded
ENG		Rights Cloister Niche for 15 years. Exterior Niche (Family)	D	Fully flexible	2,105.00	2,246.10	6.70%	Based on September 2023 CPI - Rounded
ENG		Rights Cloister Niche for 15 years. Exterior Niche (Duet)	D	Fully flexible	1,580.00	1,685.90	6.70%	Based on September 2023 CPI - Rounded
ENG	<b>NEW</b>	Rights Cloister Niche for 15 years. Exterior Niche (Solo)	D	Fully flexible	1,263.00	1,347.70	6.71%	Based on September 2023 CPI - Rounded
ENG		Cloisters Wall Tablet Renewal	D	Fully flexible		850.00		Offer of renewal period to encourage renewal of lease
ENG		Cloisters Wall Tablet (Single) Includes 50 Letters - 15 years	D	Fully flexible	1,204.00	1,284.70	6.70%	Based on September 2023 CPI - Rounded
ENG		Cloisters Wall Tablet (Double) Includes 50 Letters - 15 years	D	Fully flexible	1,505.00	1,605.90	6.70%	Based on September 2023 CPI - Rounded
ENG		Cloisters Wall Tablet (Triple) Includes 100 Letters - 15 years	D	Fully flexible	1,505.00	1,605.90	6.70%	Based on September 2023 CPI - Rounded
ENG		Cloisters Wall Tablet (Quadruple) Includes 100 - Letters - 15 years	D	Fully flexible	2,007.00	2,141.50	6.70%	Based on September 2023 CPI - Rounded
ENG		Tablet - Wall of Remembrance Rights for 10 years Includes Tablet & Lettering	D	Fully flexible	1,089.00	1,162.00	6.70%	Based on September 2023 CPI - Rounded
ENG	<b>NEW</b>	Tablet - Wall of Remembrance Rights for 10 years Renewal	D	Fully flexible		945.00		Offer of renewal period to encourage renewal of lease
ENG		Niche - Wall of Remembrance Rights for 10 years Includes Tablet & Lettering	D	Fully flexible	1,205.00	1,285.80	6.71%	Based on September 2023 CPI - Rounded
ENG	<b>NEW</b>	Niche - Wall of Remembrance Rights for 10 years Renewal	D	Fully flexible				
ENG		Sanctum 12 Niche 15 years (Including 80 Letters)	D	Fully flexible	1,572.00	1,677.40	6.70%	Based on September 2023 CPI - Rounded
ENG		Sanctum 12 Niche 15 years Lease <b>RENEWAL ONLY</b>	D	Fully flexible	985.00	1,051.00	6.70%	Based on September 2023 CPI - Rounded

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Rights to Sanctum 2000 Niche15 years (Including 80 Letters)	D	Fully flexible	1,572.00	1,677.40	6.70%	Based on September 2023 CPI - Rounded
ENG		Rights to Sanctum 2000 Niche15 years Lease <b>RENEWAL ONLY</b>	D	Fully flexible	985.00	1,051.00	6.70%	Based on September 2023 CPI - Rounded
ENG		Vase Block and Tablet - 10 years Includes Tablet & Lettering	D	Fully flexible	750.00	800.30	6.71%	Based on September 2023 CPI - Rounded
ENG	<b>NEW</b>	Vase Block Renewal	D	Fully flexible		630.00		Offer of renewal period to encourage renewal of lease
ENG		Vase Block Replacement Granite Plaque	D	Fully flexible	195.00	208.10	6.72%	Based on September 2023 CPI - Rounded
ENG		Rights to Kerb Tablet 10 years- Includes Tablet & Lettering	D	Fully flexible	405.00	432.20	6.72%	Based on September 2023 CPI - Rounded
ENG		Kerb Tablet Renewal	D	Fully flexible		385.00		Offer of renewal period to encourage renewal of lease
ENG		Replacement Kerb Tablet	D	Fully flexible	92.00	98.20	6.74%	Based on September 2023 CPI - Rounded
ENG		Rights to Planter Tablet 10 Years - Includes Tablet & Lettering	D	Fully flexible	656.00	700.00	6.71%	Based on September 2023 CPI - Rounded
ENG		Replacement Planter Tablet	D	Fully flexible	194.00	207.00	6.70%	Based on September 2023 CPI - Rounded
ENG	<b>Little Haven Baby &amp; Children Memorials</b>							
ENG		Little Haven Memorial Permit	D	Fully flexible	88.00	93.90	6.70%	Based on September 2023 CPI - Rounded
ENG		Little Haven Enclosure Service	D	Fully flexible	67.50	72.10	6.81%	Based on September 2023 CPI - Rounded
ENG		Little Have Scattering Service	D	Fully flexible	22.00	23.50	6.82%	Based on September 2023 CPI - Rounded
ENG		Little Haven Yearly Niche Charge CFF	D	Fully flexible	50.00	53.40	6.80%	Based on September 2023 CPI - Rounded
ENG		Little Haven Scattering Lawn Leaf Inscription & 1 Year Dedication	D	Fully flexible	70.50	75.30	6.81%	Based on September 2023 CPI - Rounded
ENG		Little Haven Scattering Lawn Leaf Renewal Yearly Cost	D	Fully flexible	27.00	28.90	7.04%	Based on September 2023 CPI - Rounded
ENG		Maple Leaf	D	Fully flexible	337.00	359.60	6.71%	Based on September 2023 CPI - Rounded
ENG		Over the Rainbow	D	Fully flexible	410.00	437.50	6.71%	Based on September 2023 CPI - Rounded
ENG		To the Moon & Back	D	Fully flexible	410.00	437.50	6.71%	Based on September 2023 CPI - Rounded
ENG		Plain Plaque	D	Fully flexible	410.00	437.50	6.71%	Based on September 2023 CPI - Rounded
ENG		Swallow Plaque	D	Fully flexible	306.00	326.60	6.73%	Based on September 2023 CPI - Rounded
ENG		Above Ground Ashes Boulder	D	Fully flexible	617.00	658.40	6.71%	Based on September 2023 CPI - Rounded
ENG	<b>SOUTH DOCK MARINA</b>							
ENG	<b>Mooring Fees per meter (Figures Ex-VAT)</b>							

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Mooring - Annual per metre	D	Fully flexible	482.67	515.10	6.72%	Based on September 2023 CPI - Rounded
ENG		Mooring - Annual per metre craft 4m or <	D	Fully flexible		-		New fee Apr 25 to be notified in advance at Apr 24 the Introduction of Wide Beam Fee +20% of normal fee transition over 2 years +10% Apr 25 + 10% Apr 26 (this is in line with industry) It is common practice in marinas to charge a higher fee for craft that take more space
ENG		Mooring - Six Monthly per metre	D	Fully flexible	253.40	270.40	6.71%	Based on September 2023 CPI - Rounded
ENG		Mooring - Six Monthly per metre craft 4m or <	D	Fully flexible				New fee Apr 25 to be notified in advance at Apr 24 the Introduction of Wide Beam Fee +20% of normal fee transition over 2 years +10% Apr 25 + 10% Apr 26 (this is in line with industry) It is common practice in marinas to charge a higher fee for craft that take more space
ENG		Mooring - Quarterly per metre	D	Fully flexible	132.74	141.70	6.75%	Based on September 2023 CPI - Rounded
ENG		Mooring - Quarterly per metre craft 4m or <	D	Fully flexible				New fee Apr 25 to be notified in advance at Apr 24 the Introduction of Wide Beam Fee +20% of normal fee transition over 2 years +10% Apr 25 + 10% Apr 26 (this is in line with industry) It is common practice in marinas to charge a higher fee for craft that take more space
ENG		Mooring - Monthly per metre	D	Fully flexible	46.27	49.40	6.76%	Based on September 2023 CPI - Rounded
ENG		Mooring - Monthly per metre craft 4m or <	D	Fully flexible				New fee Apr 25 to be notified in advance at Apr 24 the Introduction of Wide Beam Fee +20% of normal fee transition over 2 years +10% Apr 25 + 10% Apr 26 (this is in line with industry) It is common practice in marinas to charge a higher fee for craft that take more space
ENG		Visitor day rate. Per metre per night Min 8m	D	Fully flexible	8.00	8.00	0.00%	No Change
ENG		Visitor day rate. Per metre pe night. 13 mtr <	D	Fully flexible	8.00	8.60	7.50%	Based on September 2023 CPI - Rounded
ENG		Visitor Week rate. Per metre per week. Min 8m	D	Fully flexible	48.00	48.00	0.00%	No Change
ENG		Visitor Week rate. Per metre per week. 13 mtr <	D	Fully flexible	48.00	51.30	6.88%	Based on September 2023 CPI - Rounded
ENG	<b>Car Park Fees (Figures Ex-VAT)</b>				-			
ENG		Car Park - Visitor's Cars - Daily	D	Fully flexible	11.55	12.40	7.36%	Based on September 2023 CPI - Rounded
ENG	<b>Storage (Figures Ex-VAT)</b>				-			
ENG		Storage - Trailers - Overnight	D	Fully flexible	37.01	39.50	6.72%	Based on September 2023 CPI - Rounded
ENG		Storage fee - Container ( monthly)	D	Fully flexible	194.83	207.90	6.71%	Based on September 2023 CPI - Rounded
ENG		Storage fee - Container ( monthly) Upper level	D	Fully flexible	194.83	207.90	6.71%	Based on September 2023 CPI - Rounded
ENG		Storage unit in multi container - Monthly	D	Fully flexible	64.95	69.40	6.85%	Based on September 2023 CPI - Rounded
ENG		Storage unit in multi container - Quarterly	D	Fully flexible	186.22	198.70	6.70%	Based on September 2023 CPI - Rounded
ENG		Storage unit in multi container - 6 Monthly	D	Fully flexible	355.11	379.00	6.73%	Based on September 2023 CPI - Rounded
ENG		Storage unit in multi container - Annually	D	Fully flexible	676.64	722.00	6.70%	Based on September 2023 CPI - Rounded
ENG	<b>Miscellaneous (Figures Ex-VAT)</b>							
ENG		Labour - Per Hour	D	Fully flexible	57.83	61.80	6.86%	Based on September 2023 CPI - Rounded
ENG		Towage - Within the Marina	D	Fully flexible	67.08	71.60	6.73%	Based on September 2023 CPI - Rounded
ENG		Contractors Daily Charge - Use of Facilities	D	Fully flexible	16.42	17.60	7.16%	Based on September 2023 CPI - Rounded
ENG		Contractor annual charge	D	Fully flexible	858.28	915.80	6.70%	Based on September 2023 CPI - Rounded
ENG		Pressure Washer - Hire for maximum 4 hours. Additional hours at 25% of rate.	D	Fully flexible	53.20	56.80	6.76%	Based on September 2023 CPI - Rounded
ENG		Pressure Washer - Wash off underwater hull / metre LOA	D	Fully flexible	10.64	11.40	7.13%	Based on September 2023 CPI - Rounded
ENG		Portable Pump Hire - Submersible - 4 hours. Additional hours at 25% of rate.	D	Fully flexible	57.83	61.80	6.86%	Based on September 2023 CPI - Rounded
ENG		Holding Tank Pump-Out - Small Tank	D	Fully flexible	19.66	21.00	6.80%	Based on September 2023 CPI - Rounded
ENG		Holding Tank Pump-Out - Large Tank	D	Fully flexible	32.39	34.60	6.84%	Based on September 2023 CPI - Rounded
ENG		Emergency Pump Out	D	Fully flexible		182.00		New Charge Based on pumpout + labour
ENG		Re-Chocking after lift out per chock move.	D	Fully flexible	12.03	12.90	7.24%	Based on September 2023 CPI - Rounded

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Crane - Lift Out or Launch / metre LOA. 8 m minimum.	D	Fully flexible	30.88	33.00	6.86%	Based on September 2023 CPI - Rounded
ENG		Crane - Lift and Hold per metre LOA. 8m Minimum. Up to 2 hours.	D	Fully flexible	38.52	41.10	6.71%	Based on September 2023 CPI - Rounded
ENG		Crane - Lift and Hold per additional hour.	D	Fully flexible	41.64	44.50	6.87%	Based on September 2023 CPI - Rounded
ENG		Mast lift per hour- - Single Spreader Mast Lift	D	Fully flexible	120.29	128.40	6.74%	Based on September 2023 CPI - Rounded
ENG		Crane Hire/telehandler per hour - Machine and 1 Operator Only	D	Fully flexible	115.66	123.50	6.78%	Based on September 2023 CPI - Rounded
ENG		Crane cancellation fee - Less than 24 hours notice	D	Fully flexible	82.12	87.70	6.79%	Based on September 2023 CPI - Rounded
ENG		Boat Yard - 1-30 Days - Per metre per day	D	Fully flexible	1.48	1.60	8.47%	Based on September 2023 CPI - Rounded
ENG		Boat Yard - 31-60 Days - Per metre per day	D	Fully flexible	1.78	2.00	12.21%	Based on September 2023 CPI - Rounded
ENG		Boat Yard - 61-120 Days - Per metre per day	D	Fully flexible	2.09	2.30	10.06%	Based on September 2023 CPI - Rounded
ENG		Boat Yard - 121 Days and over - Per metre per day	D	Fully flexible	2.70	2.90	7.23%	Based on September 2023 CPI - Rounded
ENG		Re Choking per chock moved after lift out	D	Fully flexible	12.03	12.90	7.24%	Based on September 2023 CPI - Rounded
ENG	<b>New fee</b>	Covered work bay	D	Fully flexible		60.00		New Fee (covered work space new scheme) (no weekly /monthly reduction as need to ensure quick turn around of craft)
ENG		Laundry - Wash tokens	D	Fully flexible	5.23	5.60	7.08%	Based on September 2023 CPI - Rounded
ENG		Laundry - Drying tokens	D	Fully flexible	1.10	1.20	9.21%	Based on September 2023 CPI - Rounded
ENG		Transfer of Residents Licence. Current year's fee or 10% of selling price, whichever is higher.	D	Fully flexible	4,202.03	4,483.60	6.70%	Based on September 2023 CPI - Rounded
ENG	<b>New fee</b>	Lock Keepers Cottage meeting room (per hour)	D	Fully flexible	-	10.00		New fee
ENG	<b>Supply of Electricity</b>							
ENG	<b>New fee</b>	Boatyard electricity per unit.	D	Fully flexible	Varies	Varies		
ENG		Electricity - Metered supply - pontoons and boat yard - Unit charge + ( VAT 5%)	D	Fully flexible	Varies	Varies		
ENG		Electricity - Metered supply - pontoons and boat yard - 16 amp Monthly Service Charge	D	Fully flexible	6.48	7.00	8.07%	Based on September 2023 CPI - Rounded
ENG		Electricity - Metered supply - pontoons and boat yard - 32 amp Monthly Service Charge	D	Fully flexible	7.52	8.10	7.74%	Based on September 2023 CPI - Rounded
ENG	<b>LEISURE CENTRES</b>							
ENG	<b>Memberships</b>							
ENG	All sites	All Access Adult Direct Debit	D	Fully flexible	29.99	32.00	6.70%	Based on September 2023 CPI - Rounded
ENG	All sites	All Access Adult Annual	D	Fully flexible	299.90	320.00	6.70%	Based on September 2023 CPI - Rounded
ENG	All sites	All Access Plus Adult Direct Debit	D	Fully flexible	39.99	42.70	6.78%	Based on September 2023 CPI - Rounded
ENG	All sites	All Access Plus Adult Annual	D	Fully flexible	399.90	426.70	6.70%	Based on September 2023 CPI - Rounded
ENG	All sites	All Access Concession Direct Debit	D	Fully flexible	24.99	26.70	6.84%	Based on September 2023 CPI - Rounded
ENG	All sites	All Access Concession Annual	D	Fully flexible	249.90	266.70	6.72%	Based on September 2023 CPI - Rounded
ENG	All sites	All Access Plus Concession Direct Debit	D	Fully flexible	34.99	37.40	6.89%	Based on September 2023 CPI - Rounded
ENG	All sites	All Access Plus Concession Annual	D	Fully flexible	349.90	373.40	6.72%	Based on September 2023 CPI - Rounded
ENG	Camberwell, Peckham, Seven Islands, Surrey Docks, Track	Lifestyle Adult Direct debit	D	Fully flexible	24.99	26.70	6.84%	Based on September 2023 CPI - Rounded
ENG	Camberwell, Peckham, Seven Islands, Surrey Docks, Track	Lifestyle Adult Annual	D	Fully flexible	249.90	266.70	6.72%	Based on September 2023 CPI - Rounded

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG	Camberwell, Peckham, Seven Islands, Surrey Docks, Track	Lifestyle Plus Adult Direct debit	D	Fully flexible	29.99	32.00	6.70%	Based on September 2023 CPI - Rounded
ENG	Camberwell, Peckham, Seven Islands, Surrey Docks, Track	Lifestyle Plus Adult Annual	D	Fully flexible	299.90	320.00	6.70%	Based on September 2023 CPI - Rounded
ENG	Camberwell, Peckham, Seven Islands, Surrey Docks, Track	Lifestyle Concession Direct debit	D	Fully flexible	19.99	21.40	7.05%	Based on September 2023 CPI - Rounded
ENG	Camberwell, Peckham, Seven Islands, Surrey Docks, Track	Lifestyle Concession Annual	D	Fully flexible	199.90	213.30	6.70%	Based on September 2023 CPI - Rounded
ENG	Camberwell, Peckham, Seven Islands, Surrey Docks, Track	Lifestyle Concession Plus Direct debit	D	Fully flexible	24.99	26.70	6.84%	Based on September 2023 CPI - Rounded
ENG	Camberwell, Peckham, Seven Islands, Surrey Docks, Track	Lifestyle Concession Plus Annual	D	Fully flexible	249.90	266.70	6.72%	Based on September 2023 CPI - Rounded
ENG	All sites	Joining Admin Fee	D	Fully flexible	20.00	25.00	25.00%	Based on market demand
ENG	All Sites	Replacement Card Fee	D	Fully flexible	2.00	3.50	75.00%	Based on market demand
ENG	All sites	Freeze DD membership Fee	D	Fully flexible	5.00	7.50	50.00%	Based on market demand
ENG	All sites	On Demand Fitness (online) Member	D	Fully flexible	5.00	5.00	0.00%	No Change
ENG	All sites	On Demand Fitness (online) Non-Member	D	Fully flexible	10.00	10.00	0.00%	No Change
ENG	Surrey Docks Fitness & Watersports Centre	Watersports (Family) Membership Annual	D	Fully flexible	368.65	393.40	6.71%	Based on September 2023 CPI - Rounded
ENG	Surrey Docks Fitness & Watersports Centre	Watersports (Adult) Membership Annual	D	Fully flexible	178.40	190.40	6.73%	Based on September 2023 CPI - Rounded
ENG	Surrey Docks Fitness & Watersports Centre	Watersports (Junior) Membership Annual	D	Fully flexible	80.80	86.30	6.81%	Based on September 2023 CPI - Rounded
ENG	Surrey Docks Fitness & Watersports Centre	Watersports (Sibling) Membership Annual	D	Fully flexible	67.75	72.30	6.72%	Based on September 2023 CPI - Rounded
ENG	<b>Swim School</b>							
ENG	All sites	Child - Direct Debit (Group Lessons)	D	Fully flexible	37.70	40.30	6.90%	Based on September 2023 CPI - Rounded
ENG	All sites	Adult - Direct Debit (Group Lessons)	D	Fully flexible	37.70	40.30	6.90%	Based on September 2023 CPI - Rounded
ENG	All sites	Southwark splash programme joining fee	D	Fully flexible	30.00	30.00	0.00%	Based on market demand
ENG	All sites	Joining fee per additional member	D	Fully flexible	30.00	10.00	-66.67%	Based on market demand
ENG	<b>Swimming Prices</b>							
ENG	All Sites	Adult Swim Peak Non Member	D	Fully flexible	5.65	6.10	7.96%	Based on September 2023 CPI - Rounded
ENG	All Sites	Adult Swim Peak FSG Member (Outside FSG hours)	D	Fully flexible	3.30	3.60	9.09%	Based on September 2023 CPI - Rounded
ENG	All Sites	Adult Swim Off Peak Non Member	D	Fully flexible	5.30	5.70	7.55%	Based on September 2023 CPI - Rounded
ENG	All Sites	Adult Swim Off Peak FSG Member (Outside FSG hours)	D	Fully flexible	2.75	3.00	9.09%	Based on September 2023 CPI - Rounded
ENG	All Sites	Concession Non Member	D	Fully flexible	2.00	2.20	10.00%	Based on September 2023 CPI - Rounded
ENG	All Sites	Concession FSG Member (Outside FSG hours)	D	Fully flexible	0.90	1.00	11.11%	Based on September 2023 CPI - Rounded
ENG	All Sites	Under 3 years FSG member	D	Fully flexible	-	-	0.00%	N/A - no fee
ENG	All Sites	Shower	D	Fully flexible	1.30	1.40	7.69%	Based on September 2023 CPI - Rounded
ENG	<b>Gym and Fitness Classes</b>							
ENG	All Sites	Gym Non Member	D	Fully flexible	10.50	11.30	7.62%	Based on September 2023 CPI - Rounded
ENG	All Sites	Gym FSG Member (Outside FSG hours)	D	Fully flexible	8.10	8.70	7.41%	Based on September 2023 CPI - Rounded
ENG	All Sites	Gym Concession (Off Peak) Non Member	D	Fully flexible	8.10	8.70	7.41%	Based on September 2023 CPI - Rounded
ENG	All Sites	Gym Concession (Off Peak) FSG Member (Outside FSG hours)	D	Fully flexible	3.50	3.80	8.57%	Based on September 2023 CPI - Rounded
ENG	All Sites	Fitness Classes Non Member	D	Fully flexible	10.50	11.30	7.62%	Based on September 2023 CPI - Rounded
ENG	All Sites	Fitness Classes FSG Member	D	Fully flexible	8.10	8.70	7.41%	Based on September 2023 CPI - Rounded
ENG	All Sites	Fitness Classes Concession (Off Peak) Non Member	D	Fully flexible	8.10	8.70	7.41%	Based on September 2023 CPI - Rounded
ENG	All Sites	Fitness Classes Concession (Off Peak) FSG Member	D	Fully flexible	3.50	3.80	8.57%	Based on September 2023 CPI - Rounded
ENG	All Sites	Yoga 90 min Non Member	D	Fully flexible	14.30	15.30	6.99%	Based on September 2023 CPI - Rounded



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ENG	All Sites	Yoga 90 min FSG Member	D	Fully flexible	10.50	11.30	7.62%	Based on September 2023 CPI - Rounded
ENG	All Sites	Yoga 90 min concession (off peak) Non Member	D	Fully flexible	10.50	11.30	7.62%	Based on September 2023 CPI - Rounded
ENG	All Sites	Yoga 90 min concession (off peak) FSG Member	D	Fully flexible	6.45	6.90	6.98%	Based on September 2023 CPI - Rounded
ENG	All Sites	Pilates Non Member	D	Fully flexible	12.65	13.50	6.72%	Based on September 2023 CPI - Rounded
ENG	All Sites	Pilates FSG Member	D	Fully flexible	10.50	11.30	7.62%	Based on September 2023 CPI - Rounded
ENG	All Sites	Pilates concession (off peak) Non Member	D	Fully flexible	10.50	11.30	7.62%	Based on September 2023 CPI - Rounded
ENG	All Sites	Pilates concession (off peak) FSG Member	D	Fully flexible	6.10	6.60	8.20%	Based on September 2023 CPI - Rounded
ENG	All Sites	Gym Welcome - Non Member	D	Fully flexible	20.00	21.40	7.00%	Based on September 2023 CPI - Rounded
ENG	All Sites	Junior Gym Session	D	Fully flexible	3.35	3.60	7.46%	Based on September 2023 CPI - Rounded
ENG	All Sites	Junior Gym Welcome - Non Member	D	Fully flexible	4.00	4.30	7.50%	Based on September 2023 CPI - Rounded
ENG	All Sites	No show and late cancellation charges	D	Fully flexible	4.00	4.00	0.00%	Based on market demand
ENG	<b>Personal Training Package</b>							
ENG	All Sites	30min Group P T Session	D	Fully flexible	32.00	34.20	6.88%	Based on September 2023 CPI - Rounded
ENG	All Sites	30min Group P T 3 Sessions	D	Fully flexible	90.00	96.10	6.78%	Based on September 2023 CPI - Rounded
ENG	All Sites	30min Group P T 6 Sessions	D	Fully flexible	168.00	179.30	6.73%	Based on September 2023 CPI - Rounded
ENG	All Sites	30min Group P T 10 Sessions (new product)	D	Fully flexible		270.00	0.00%	Based on market demand
ENG	All Sites	30min P T Session	D	Fully flexible	25.00	26.70	6.80%	Based on September 2023 CPI - Rounded
ENG	All Sites	30min P T 3 Sessions	D	Fully flexible	68.00	72.60	6.76%	Based on September 2023 CPI - Rounded
ENG	All Sites	30min P T 6 Sessions	D	Fully flexible	126.00	134.50	6.75%	Based on September 2023 CPI - Rounded
ENG	All Sites	30min P T 10 Sessions (new product)	D	Fully flexible		203.00	0.00%	Based on market demand
ENG	All Sites	45min Group P T	D	Fully flexible	51.00	54.50	6.86%	Based on September 2023 CPI - Rounded
ENG	All Sites	45min Group P T 3 Sessions	D	Fully flexible	145.00	154.80	6.76%	Based on September 2023 CPI - Rounded
ENG	All Sites	45min Group P T 6 Sessions	D	Fully flexible	227.00	242.30	6.74%	Based on September 2023 CPI - Rounded
ENG	All Sites	45min Group P T 10 Sessions (new product)	D	Fully flexible		390.00	0.00%	Based on market demand
ENG	All Sites	45min P T Session	D	Fully flexible	34.00	36.30	6.76%	Based on September 2023 CPI - Rounded
ENG	All Sites	45min P T 3 Sessions	D	Fully flexible	95.00	101.40	6.74%	Based on September 2023 CPI - Rounded
ENG	All Sites	45min P T 6 Sessions	D	Fully flexible	182.00	194.20	6.70%	Based on September 2023 CPI - Rounded
ENG	All Sites	45min P T 10 Sessions (new product)	D	Fully flexible		291.00	0.00%	Based on market demand
ENG	All Sites	60min Group P T Session	D	Fully flexible	64.00	68.30	6.72%	Based on September 2023 CPI - Rounded
ENG	All Sites	60min Group P T 3 Sessions	D	Fully flexible	181.00	193.20	6.74%	Based on September 2023 CPI - Rounded
ENG	All Sites	60min Group P T 6 Sessions	D	Fully flexible	346.00	369.20	6.71%	Based on September 2023 CPI - Rounded
ENG	All Sites	60min Group P T 10 Sessions (new product)	D	Fully flexible		553.00	0.00%	Based on market demand
ENG	All Sites	60min P T	D	Fully flexible	42.00	44.90	6.90%	Based on September 2023 CPI - Rounded
ENG	All Sites	60min P T 3 Sessions	D	Fully flexible	119.00	127.00	6.72%	Based on September 2023 CPI - Rounded
ENG	All Sites	60min P T 6 Sessions	D	Fully flexible	227.00	242.30	6.74%	Based on September 2023 CPI - Rounded
ENG	All Sites	60min P T 10 Sessions	D	Fully flexible		360.00	0.00%	Based on market demand
ENG	<b>Schools Swimming</b>							
ENG	Camberwell Leisure Centre	Main Pool	D	Fully flexible	65.40	69.80	6.73%	Based on September 2023 CPI - Rounded
ENG	Dulwich Leisure Centre	Main Pool	D	Fully flexible	65.40	69.80	6.73%	Based on September 2023 CPI - Rounded
ENG	Peckham Pulse Leisure Centre	Main Pool	D	Fully flexible	65.40	69.80	6.73%	Based on September 2023 CPI - Rounded
ENG	Peckham Pulse Leisure Centre	Hydro Pool (with instructor)	D	Fully flexible	65.40	69.80	6.73%	Based on September 2023 CPI - Rounded
ENG	Peckham Pulse Leisure Centre	Hydro Pool (no instructor)	D	Fully flexible	47.80	51.10	6.90%	Based on September 2023 CPI - Rounded
ENG	Seven Islands Leisure Centre	Main Pool	D	Fully flexible	65.40	69.80	6.73%	Based on September 2023 CPI - Rounded
ENG	The Castle Centre	Main Pool	D	Fully flexible	65.40	69.80	6.73%	Based on September 2023 CPI - Rounded
ENG		Additional school swim instructor	D	Fully flexible	15.00	16.10	7.33%	Based on September 2023 CPI - Rounded
ENG	<b>Swimming Lessons</b>							

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG	All sites	1:1 Swimming lessons (30 mins)	D	Fully flexible	36.20	38.70	6.91%	Based on September 2023 CPI - Rounded
ENG	All sites	2:1 Swimming lessons (30 mins)	D	Fully flexible	22.62	24.20	6.98%	Based on September 2023 CPI - Rounded
ENG	All sites	National Pool Lifeguard Qualification	D	Fully flexible	300.00	320.10	6.70%	Based on September 2023 CPI - Rounded
<b>Site Specific Pricing</b>								
ENG	Camberwell Leisure Centre	Half - Main Pool Hire (Hirer)	D	Fully flexible	66.05	70.50	6.74%	Based on September 2023 CPI - Rounded
ENG	Camberwell Leisure Centre	Half - Main Pool Hire	D	Fully flexible	67.75	72.30	6.72%	Based on September 2023 CPI - Rounded
ENG	Camberwell Leisure Centre	Teaching Pool Hire (Hirer)	D	Fully flexible	66.05	70.50	6.74%	Based on September 2023 CPI - Rounded
ENG	Camberwell Leisure Centre	Teaching Pool Hire	D	Fully flexible	67.75	72.30	6.72%	Based on September 2023 CPI - Rounded
ENG	Camberwell Leisure Centre	Lane Hire (Hirer)	D	Fully flexible	27.35	29.20	6.76%	Based on September 2023 CPI - Rounded
ENG	Camberwell Leisure Centre	Lane Hire	D	Fully flexible	28.50	30.50	7.02%	Based on September 2023 CPI - Rounded
ENG	Camberwell Leisure Centre	Meeting Room	D	Fully flexible	16.50	17.70	7.27%	Based on September 2023 CPI - Rounded
ENG	Camberwell Leisure Centre	Warwick Hall	D	Fully flexible	23.56	25.20	6.96%	Based on September 2023 CPI - Rounded
ENG	Dulwich Leisure Centre	Studio Hire	D	Fully flexible	23.56	25.20	6.96%	Based on September 2023 CPI - Rounded
ENG	Dulwich Leisure Centre	Meeting Room	D	Fully flexible	16.50	17.70	7.27%	Based on September 2023 CPI - Rounded
ENG	Dulwich Leisure Centre	Pool Hire (off peak)	D	Fully flexible	80.80	86.30	6.81%	Based on September 2023 CPI - Rounded
ENG	Dulwich Leisure Centre	Pool Hire (with teacher) (off peak)	D	Fully flexible	100.40	107.20	6.77%	Based on September 2023 CPI - Rounded
ENG	Dulwich Leisure Centre	Pool Hire (peak)	D	Fully flexible	90.05	96.10	6.72%	Based on September 2023 CPI - Rounded
ENG	Dulwich Leisure Centre	Pool Hire (with teacher) (off peak)	D	Fully flexible	130.40	139.20	6.75%	Based on September 2023 CPI - Rounded
ENG	Geraldine Mary Harmsworth	ATP 5 a-side (Peak)	D	Fully flexible	76.20	81.40	6.82%	Based on September 2023 CPI - Rounded
ENG	Geraldine Mary Harmsworth	ATP 5 a-side (Off Peak)	D	Fully flexible	43.85	46.80	6.73%	Based on September 2023 CPI - Rounded
ENG	Geraldine Mary Harmsworth	Netball (Peak)	D	Fully flexible	43.85	46.80	6.73%	Based on September 2023 CPI - Rounded
ENG	Geraldine Mary Harmsworth	Netball (Off Peak)	D	Fully flexible	43.85	46.80	6.73%	Based on September 2023 CPI - Rounded
ENG	Geraldine Mary Harmsworth	16+ Drop In Football Session	D	Fully flexible	4.30	4.60	6.98%	Based on September 2023 CPI - Rounded
ENG	Geraldine Mary Harmsworth	ATP 5 a-side (Peak) Community Groups/Preferred Partners/Juniors	D	Fully flexible	37.40	40.00	6.95%	Based on September 2023 CPI - Rounded
ENG	Geraldine Mary Harmsworth	ATP 5 a-side (Peak) Local Schools and University	D	Fully flexible	13.70	14.70	7.30%	Based on September 2023 CPI - Rounded
ENG	Geraldine Mary Harmsworth	ATP 5 a-side (Off Peak) Community Groups/Preferred Partners/Juniors	D	Fully flexible	22.40	24.00	7.14%	Based on September 2023 CPI - Rounded
ENG	Geraldine Mary Harmsworth	ATP 5 a-side (Off Peak) Local Schools and University	D	Fully flexible	21.20	22.70	7.08%	Based on September 2023 CPI - Rounded
ENG	Geraldine Mary Harmsworth	Netball (Peak) Community Groups/Preferred Partners/Juniors	D	Fully flexible	22.40	24.00	7.14%	Based on September 2023 CPI - Rounded
ENG	Geraldine Mary Harmsworth	Netball (Peak) Local Schools and University	D	Fully flexible	21.20	22.70	7.08%	Based on September 2023 CPI - Rounded
ENG	Geraldine Mary Harmsworth	Netball (Off Peak) Community Groups/Preferred Partners/Juniors	D	Fully flexible	13.70	14.70	7.30%	Based on September 2023 CPI - Rounded
ENG	Geraldine Mary Harmsworth	Netball (Off Peak) Local Schools and University	D	Fully flexible	21.20	22.70	7.08%	Based on September 2023 CPI - Rounded
ENG	Peckham Pulse Leisure Centre	Children's Parties - Big Day Soft Play Parties	D	Fully flexible	143.00	152.60	6.71%	Based on September 2023 CPI - Rounded
ENG	Peckham Pulse Leisure Centre	Soft Play per session	D	Fully flexible	2.95	3.20	8.47%	Based on September 2023 CPI - Rounded
ENG	Peckham Pulse Leisure Centre	Creche 30 mins	D	Fully flexible	2.30	2.50	8.70%	Based on September 2023 CPI - Rounded
ENG	Peckham Pulse Leisure Centre	Creche 60 mins	D	Fully flexible	4.30	4.60	6.98%	Based on September 2023 CPI - Rounded
ENG	Peckham Pulse Leisure Centre	Creche 90 mins	D	Fully flexible	6.50	7.00	7.69%	Based on September 2023 CPI - Rounded
ENG	Peckham Pulse Leisure Centre	Creche Hire per hour	D	Fully flexible	14.65	15.70	7.17%	Based on September 2023 CPI - Rounded
ENG	Peckham Pulse Leisure Centre	Hydro Pool Hire per hour	D	Fully flexible	128.20	136.80	6.71%	Based on September 2023 CPI - Rounded
ENG	Peckham Pulse Leisure Centre	Main Pool Hire per hour	D	Fully flexible	148.65	158.70	6.76%	Based on September 2023 CPI - Rounded
ENG	Peckham Pulse Leisure Centre	Studio 1 Hire per hour	D	Fully flexible	42.70	45.60	6.79%	Based on September 2023 CPI - Rounded
ENG	Peckham Pulse Leisure Centre	Studio 2 Hire per hour	D	Fully flexible	25.65	27.40	6.82%	Based on September 2023 CPI - Rounded
ENG	Peckham Pulse Leisure Centre	Room 4 Hire per hour	D	Fully flexible	14.65	15.70	7.17%	Based on September 2023 CPI - Rounded
ENG	Peckham Pulse Leisure Centre	Consultation Room Hire (day rate)	D	Fully flexible	41.20	44.00	6.80%	Based on September 2023 CPI - Rounded
ENG	Seven Islands Leisure Centre	Lane Hire	D	Fully flexible	28.80	30.80	6.94%	Based on September 2023 CPI - Rounded
ENG	Seven Islands Leisure Centre	Dance Studio	D	Fully flexible	48.75	24.70	-49.33%	Based on market demand

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG	Seven Islands Leisure Centre	Main Hall Hire (Peak)	D	Fully flexible	48.75	52.10	6.87%	Based on September 2023 CPI - Rounded
ENG	Seven Islands Leisure Centre	Main Hall Hire (Off Peak)	D	Fully flexible	34.50	36.90	6.96%	Based on September 2023 CPI - Rounded
ENG	Seven Islands Leisure Centre	Sauna	D	Fully flexible	7.15	7.70	7.69%	Based on September 2023 CPI - Rounded
ENG	Southwark Athletics Centre	Athletics track session Adult	D	Fully flexible	5.55	6.00	8.11%	Based on September 2023 CPI - Rounded
ENG	Southwark Athletics Centre	Athletics track session Junior	D	Fully flexible	3.10	3.40	9.68%	Based on September 2023 CPI - Rounded
ENG	Southwark Athletics Centre	Athletics track session FSG Adult	D	Fully flexible	3.10	3.40	9.68%	Based on September 2023 CPI - Rounded
ENG	Southwark Athletics Centre	Athletics track session FSG Junior	D	Fully flexible	1.20	1.30	8.33%	Based on September 2023 CPI - Rounded
ENG	Southwark Athletics Centre	Table Tennis Peak	D	Fully flexible	8.10	8.70	7.41%	Based on September 2023 CPI - Rounded
ENG	Southwark Athletics Centre	Table Tennis Off Peak	D	Fully flexible	7.65	8.20	7.19%	Based on September 2023 CPI - Rounded
ENG	Southwark Athletics Centre	Club Room Hire per hour Non Member	D	Fully flexible	42.70	45.60	6.79%	Based on September 2023 CPI - Rounded
ENG	Southwark Athletics Centre	Club Room Hire per hour Member	D	Fully flexible	36.90	39.40	6.78%	Based on September 2023 CPI - Rounded
ENG	Southwark Athletics Centre	Track Hire/site Club Booking exclusive use (per hour)	D	Fully flexible	91.95	98.20	6.80%	Based on September 2023 CPI - Rounded
ENG	Southwark Athletics Centre	Track Hire Meeting exclusive use (per hour)	D	Fully flexible	146.60	156.50	6.75%	Based on September 2023 CPI - Rounded
ENG	Southwark Athletics Centre	Track Hire Southwark school / charity /club shared use (per hour)	D	Fully flexible	36.90	39.40	6.78%	Based on September 2023 CPI - Rounded
ENG	Southwark Athletics Centre	Track Hire Southwark school / charity /club exclusive use (per hour)	D	Fully flexible	73.70	78.70	6.78%	Based on September 2023 CPI - Rounded
ENG	Southwark Athletics Centre	Track Hire non-Southwark school shared use (per hour)	D	Fully flexible	45.80	48.90	6.77%	Based on September 2023 CPI - Rounded
ENG	Southwark Athletics Centre	Track Hire non-Southwark school exclusive use (per hour)	D	Fully flexible	95.20	101.60	6.72%	Based on September 2023 CPI - Rounded
ENG	Southwark Athletics Centre	Physio Room Hire	D	Fully flexible	15.00	16.10	7.33%	Based on September 2023 CPI - Rounded
ENG	Southwark Athletics Centre	Exclusive Hire (Non Club or School)	D	Fully flexible	120.00	128.10	6.75%	Based on September 2023 CPI - Rounded
ENG	Southwark Athletics Centre	Inner Field Per Pitch Clubs	D	Fully flexible		41.90	0.00%	Based on market demand
ENG	Southwark Athletics Centre	Inner Field Charity	D	Fully flexible		33.50	0.00%	Based on market demand
ENG	Southwark Athletics Centre	Track Only Standard	D	Fully flexible		57.80	0.00%	Based on market demand
ENG	Surrey Docks Fitness & Watersports Centre	Recreation Watersports	D	Fully flexible	29.45	31.50	6.96%	Based on September 2023 CPI - Rounded
ENG	Surrey Docks Fitness & Watersports Centre	RYA Junior Sailing L1&2	D	Fully flexible	236.65	252.60	6.74%	Based on September 2023 CPI - Rounded
ENG	Surrey Docks Fitness & Watersports Centre	RYA Junior Sailing L3	D	Fully flexible	236.65	252.60	6.74%	Based on September 2023 CPI - Rounded
ENG	Surrey Docks Fitness & Watersports Centre	RYA Junior Sailing L4	D	Fully flexible	236.65	252.60	6.74%	Based on September 2023 CPI - Rounded
ENG	Surrey Docks Fitness & Watersports Centre	RYA Level 1	D	Fully flexible	220.00	234.80	6.73%	Based on September 2023 CPI - Rounded
ENG	Surrey Docks Fitness & Watersports Centre	RYA Level 2	D	Fully flexible	243.65	260.00	6.71%	Based on September 2023 CPI - Rounded
ENG	Surrey Docks Fitness & Watersports Centre	RYA Powerboat Level 2	D	Fully flexible	386.55	412.50	6.71%	Based on September 2023 CPI - Rounded
ENG	Surrey Docks Fitness & Watersports Centre	External Hire	D	Fully flexible	550.00	586.90	6.71%	Based on September 2023 CPI - Rounded
ENG	Surrey Docks Fitness & Watersports Centre	Single Dock Hire	D	Fully flexible	22.00	23.50	6.82%	Based on September 2023 CPI - Rounded
ENG	Surrey Docks Fitness & Watersports Centre	Club Room Hire Non Member	D	Fully flexible	65.80	70.30	6.84%	Based on September 2023 CPI - Rounded
ENG	Surrey Docks Fitness & Watersports Centre	Club Room Hire Member	D	Fully flexible	52.90	56.50	6.81%	Based on September 2023 CPI - Rounded
ENG	Surrey Docks Fitness & Watersports Centre	Studio Hire	D	Fully flexible	47.55	50.80	6.83%	Based on September 2023 CPI - Rounded
ENG	Surrey Docks Fitness & Watersports Centre	Greenland Dock half day hire	D	Fully flexible	1,123.00	1,198.30	6.71%	Based on September 2023 CPI - Rounded
ENG	Surrey Docks Fitness & Watersports Centre	Greenland Dock full day hire	D	Fully flexible	2,140.65	2,284.10	6.70%	Based on September 2023 CPI - Rounded

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG	The Castle Centre	Badminton / Table tennis (Peak)	D	Fully flexible	11.85	12.70	7.17%	Based on September 2023 CPI - Rounded
ENG	The Castle Centre	Badminton / Table tennis (Off-Peak)	D	Fully flexible	7.00	7.50	7.14%	Based on September 2023 CPI - Rounded
ENG	The Castle Centre	Badminton / Table tennis (Peak) FSG member	D	Fully flexible	10.50	11.30	7.62%	Based on September 2023 CPI - Rounded
ENG	The Castle Centre	Badminton / Table tennis (Off-Peak) FSG member	D	Fully flexible	5.68	6.10	7.39%	Based on September 2023 CPI - Rounded
ENG	The Castle Centre	Basketball Training	D	Fully flexible	23.70	25.30	6.75%	Based on September 2023 CPI - Rounded
ENG	The Castle Centre	Basketball Full Court (peak)	D	Fully flexible	112.80	120.40	6.74%	Based on September 2023 CPI - Rounded
ENG	The Castle Centre	Basketball Full Court (off peak)	D	Fully flexible	75.20	80.30	6.78%	Based on September 2023 CPI - Rounded
ENG	The Castle Centre	5-A-Side (Peak)	D	Fully flexible	112.80	120.40	6.74%	Based on September 2023 CPI - Rounded
ENG	The Castle Centre	5-A-Side (Off Peak)	D	Fully flexible	75.20	80.30	6.78%	Based on September 2023 CPI - Rounded
ENG	The Castle Centre	Main Pool Hire	D	Fully flexible	110.00	117.40	6.73%	Based on September 2023 CPI - Rounded
ENG	The Castle Centre	Main Pool Lane	D	Fully flexible	27.50	29.40	6.91%	Based on September 2023 CPI - Rounded
ENG	The Castle Centre	Studio 1 (Peak)	D	Fully flexible	41.60	44.40	6.73%	Based on September 2023 CPI - Rounded
ENG	The Castle Centre	Studio 3 (Peak)	D	Fully flexible	37.50	40.10	6.93%	Based on September 2023 CPI - Rounded
ENG	The Castle Centre	Silver Badminton Session	D	Fully flexible	4.00	4.30	7.50%	Based on September 2023 CPI - Rounded
ENG	The Castle Centre	Good Boost Swim Session	D	Fully flexible	4.00	4.30	7.50%	Based on September 2023 CPI - Rounded
ENG	<b>CULTURE TEAM</b>							
ENG	<b>LIBRARY SERVICE</b>							
ENG	<b>Fees items (exempt - out of scope VAT)</b>							
ENG		Adult Books (late returns) - per day (max £15)	D	Fully flexible	0.30	0.30	0.00%	Benchmarked Rates
ENG		Talking books (late returns) - per day (max £15)	D	Fully flexible	0.30	0.30	0.00%	Benchmarked Rates
ENG		Spoken word (late returns) - per day (max £15)	D	Fully flexible	0.30	0.30	0.00%	Benchmarked Rates
ENG		Language courses (late returns) - per day (max £15)	D	Fully flexible	0.30	0.30	0.00%	Benchmarked Rates
ENG		CDs & CD sets (late returns) - per day (max £15)	D	Fully flexible	0.30	0.30	0.00%	Benchmarked Rates
ENG		DVD's (late returns) - per day (max £15)	D	Fully flexible	1.30	1.40	7.69%	Based on September 2023 CPI - Rounded
ENG		Late returns on books, talking books and spoken word for library users under 17 years of age, registered disabled and housebound	D	Fully flexible	Free	Free		In line with benchmarking against other central London boroughs
ENG	<b>Fees items for Libraries-VARIABLE</b>							
ENG		Stock requests (stock items)	D	Fully flexible	0.60	0.65	4.17%	Benchmarked Rates
ENG		Stock requests (non-stock items)	D	Fully flexible	3.00	3.00	0.00%	No Increase - member of the SELMS consortium fee agreement
ENG		Special stock requests (British Library, special/academic libraries, stock from abroad)	D	Fully flexible	16.50	17.30	4.00%	Benchmarked Rates
ENG		Music scores sets - interloans			£25 (up to 40); £30 (over 40 parts)	£26 (up to 40); £31 (over 40 parts)		Benchmarked Rates
ENG		Language courses hire charges - (three weeks)	D	Fully flexible	1.35	1.50	11.11%	Based on September 2023 CPI - Rounded

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		DVD/Blu Ray hire charges - (old DVDs/Blu Rays (6 months+) per week)	D	Fully flexible	1.60	1.80	12.50%	Based on September 2023 CPI - Rounded
ENG		DVD/Blu Ray hire charges - (new DVDs/Blu Rays per week)	D	Fully flexible	3.10	3.40	9.68%	Based on September 2023 CPI - Rounded
ENG		CDs & CD sets hire charges	D	Fully flexible	1.00	1.00	3.45%	Benchmarked Rates
ENG		Photocopying: A4 (b&w) - per sheet	D	Fully flexible	0.20	0.20	4.17%	Benchmarked Rates
ENG		Photocopying: A3 (b&w) - per sheet	D	Fully flexible	0.35	0.35	0.00%	Benchmarked Rates
ENG		Photocopying: A4 (colour) - per sheet	D	Fully flexible	1.10	1.10	0.00%	Benchmarked Rates
ENG		Photocopying: A3 (colour) - per sheet	D	Fully flexible	2.20	2.20	0.00%	Benchmarked Rates
ENG		Printing from PC's: A4 (b&w) - per sheet	D	Fully flexible	0.20	0.20	0.00%	Benchmarked Rates
ENG		Printing from PC's: A4 (colour)	D	Fully flexible	1.10	1.10	0.00%	Benchmarked Rates
ENG		Printing from PC's: A3 (b&w) - per sheet	D	Fully flexible	0.35	0.35	0.00%	Benchmarked Rates
ENG		Library notice boards - three weeks	D	Fully flexible	4.80	5.20	8.33%	Based on September 2023 CPI - Rounded
ENG		Replacement library card fee - (Adults)	D	Fully flexible	2.70	2.90	7.41%	Based on September 2023 CPI - Rounded
ENG		Replacement library card fee - (Children)	D	Fully flexible	Free	Free	0.00%	Benchmarked Rates
ENG		Coffee vending machine	D	Fully flexible	1.20	1.30	8.33%	Based on September 2023 CPI - Rounded
ENG		Library, Archives and heritage author events/talks/performance (where charged)	D	Fully flexible	4.50	4.90	8.89%	Based on September 2023 CPI - Rounded
ENG		Library Archives and heritage author events/talks/performance (where charged): Southwark Presents card holders	D	Fully flexible	2.50	2.70	8.00%	Based on September 2023 CPI - Rounded
ENG	<b>Hall Hire- No comparator data for hall hires. VAT charged as appropriate for commercial hire</b>							
ENG		Hall Hire Tier 1 Commercial rate per hour (Dulwich, Peckham, John Harvard, Camberwell room 3, Canada Water rooms 3 and 6 or combined rooms, Una Marson combined meeting rooms)	D	Fully flexible	60.00	64.10	6.83%	Based on September 2023 CPI - Rounded
ENG		Hall Hire Tier 1 Community rate per hour (Dulwich, Peckham, John Harvard, Camberwell room 3, Canada Water rooms 3 and 6 combined rooms, Una Marson combined meeting rooms)	D	Fully flexible	30.00	32.10	7.00%	Based on September 2023 CPI - Rounded
ENG		Hall Hire Tier 3 Commercial rate per hour (Camberwell Meeting rooms 1&2 and Faraday Room Walworth Library)	D	Fully flexible	30.00	32.10	7.00%	Based on September 2023 CPI - Rounded

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Hall Hire Tier 3 Community rate per hour (Camberwell Meeting rooms 1&2 and Faraday Room Walworth Library)	D	Fully flexible	14.50	15.50	6.90%	Based on September 2023 CPI - Rounded
ENG		Hall Hire - per hour (Peckham second floor and Una Marson Community space)	D	Fully flexible	72.00	76.90	6.81%	Based on September 2023 CPI - Rounded
ENG		Hall Hire - per day (Peckham second floor and Una Marson Community space)	D	Fully flexible	360.00	384.20	6.72%	Based on September 2023 CPI - Rounded
ENG		Hall Hire Tier 2 Commercial rate per hour (Una Marson small meeting room, Grove Vale, Southwark Heritage Centre & Walworth Library activity room/meeting room, Canada Water rooms 1, 2, 4 and 5)	D	Fully flexible	36.00	38.50	6.94%	Based on September 2023 CPI - Rounded
ENG		Hall Hire Tier 2 Community rate per hour (Una Marson Small meeting room, Grove Vale, Southwark Heritage Centre & Walworth Library activity room/meeting room, Canada Water rooms 1, 2, 4 and 5)	D	Fully flexible	18.00	19.30	7.22%	Based on September 2023 CPI - Rounded
ENG		Out of hours hire of full library- half day	D	Fully flexible	300.00	320.10	6.70%	Based on September 2023 CPI - Rounded
ENG		Out of hours hire of full library- full day	D	Fully flexible	480.00	512.20	6.71%	Based on September 2023 CPI - Rounded
ENG		Hall hire out of hours security and staffing charge- per hour	D	Fully flexible	30.00	32.10	7.00%	Based on September 2023 CPI - Rounded
ENG		Hall Hire loan of laptop and projector	D	Fully flexible	£5 per booking for laptop and projector; £5 per booking for each additional laptop	£5 per booking for laptop and projector; £5 per booking for each additional laptop	0.00%	No change proposed. Low income item. No comparable benchmarking available
ENG	NEW	Discounts for long term room bookings and hire	D	Fully flexible	N/A	40%	New	This Discretionary discount may be applied for underused meeting rooms for a limited period or to long term bookings of 6 months and above and subject to review.
ENG	<b>Fees items for Archive and Heritage - Vatable</b>							
ENG		Provision of images or audio visual footage will be at management discretion.	D	Fully flexible				
ENG	<b>POSTAGE</b>							
ENG		Postal rates- small sized item (UK)	D	Fully flexible	cost recovery	cost recovery		cost recovery
ENG		Postal rates- medium sized item (UK)	D	Fully flexible	cost recovery	cost recovery		cost recovery
ENG		Postal rates- large sized item (UK)	D	Fully flexible	cost recovery	cost recovery		cost recovery
ENG		Postal rates- international	D	Fully flexible	cost recovery	cost recovery		cost recovery
ENG	<b>REPRODUCTION</b>							
ENG		Digital photographing of the collection (up to 5 images)	D	Fully flexible	2.50	2.50	0.00%	Benchmarked Rates
ENG		Digital photographing of the collection (per day)	D	Fully flexible	11.00	11.00	0.00%	Benchmarked Rates
ENG		JPEG images (mailed to requestors) - per image for those scanned for the first time	D	Fully flexible	21.50	23.00	6.98%	Based on September 2023 CPI - Rounded
ENG		JPEG images- community organisations (mailed to requestors) - per image for those scanned for the first time	D	Fully flexible	10.00	10.70	7.00%	Based on September 2023 CPI - Rounded
ENG		JPEG images (mailed to requestors) - per image for those already scanned	D	Fully flexible	11.00	11.80	7.27%	Based on September 2023 CPI - Rounded

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		JPEG images- community organisations (mailed to requestors) - per image for those already scanned	D	Fully flexible	5.00	5.40	8.00%	Based on September 2023 CPI - Rounded
ENG		Digital scanning by off-site storage provider	D	Fully flexible	cost recovery	cost recovery		
ENG	<b>PUBLICATION</b>							
ENG		Stills, images & info provided for planning documentation, commercial reports & surveys, up to 10 print copies and online (per image; management discretion)	D	Fully flexible	31.00	33.10	6.77%	Based on September 2023 CPI - Rounded
ENG		Stills, images & info provided for planning documentation, reports & surveys, non commercial purposes, up to 10 print copies and online (per image; management discretion)	D	Fully flexible	15.50	16.60	7.10%	Based on September 2023 CPI - Rounded
ENG		Stills, images & info provided for books, journals & partworks (per image; management discretion)	D	Fully flexible	85.00	90.70	6.71%	Based on September 2023 CPI - Rounded
ENG		Stills, images & info provided for books, journals & partworks- community organisations (per image; management discretion)	D	Fully flexible	40.00	42.70	6.75%	Based on September 2023 CPI - Rounded
ENG		Stills, images & info provided for book jackets & record sleeves	D	Fully flexible	150.00	160.10	6.73%	Based on September 2023 CPI - Rounded
ENG		Stills, images & info provided for book jackets & record sleeves- community organisations (per image; management discretion)	D	Fully flexible	72.00	76.90	6.81%	Based on September 2023 CPI - Rounded
ENG		Stills, images & info provided for other (post cards, greeting cards, giftware, posters, etc.)	D	Fully flexible	118.00	126.00	6.78%	Based on September 2023 CPI - Rounded
ENG		Stills, images & info provided for other, e.g. post cards, greeting cards, giftware, posters, newspapers, advertising, etc. - community organisations (per image; management discretion)	D	Fully flexible	56.00	59.80	6.79%	Based on September 2023 CPI - Rounded
ENG		Stills, images, and info provided for commercial website/online use, per image	D	Fully flexible	60.00	64.10	6.83%	Based on September 2023 CPI - Rounded
ENG		Stills, images, and info provided for non-commercial website/online use, per image	D	Fully flexible	29.00	31.00	6.90%	Based on September 2023 CPI - Rounded
ENG	<b>AUDIO-VISUAL BROADCAST</b>							
ENG		Audio-visual broadcasting usage per multiple of 30 seconds, commercial: UK rights - single transmission Fee doubled for worldwide broadcasting rights	D	Fully flexible	83.00	88.60	6.75%	Based on September 2023 CPI - Rounded
ENG		Audio-visual broadcasting usage per multiple of 30 seconds, non-commercial: UK rights - single transmission Fee doubled for worldwide broadcasting rights	D	Fully flexible	38.00	40.60	6.84%	Based on September 2023 CPI - Rounded

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Audio-visual broadcasting usage per multiple of 30 seconds, commercial: UK rights - unlimited broadcasts, 5 year period Fee doubled for worldwide broadcasting rights	D	Fully flexible	107.00	114.20	6.73%	Based on September 2023 CPI - Rounded
ENG		Audio-visual broadcasting usage per multiple of 30 seconds, non-commercial: UK rights - unlimited broadcasts, 5 year period Fee doubled for worldwide broadcasting rights	D	Fully flexible	52.50	56.10	6.86%	Based on September 2023 CPI - Rounded
ENG		Audio-visual broadcasting usage per multiple of 30 seconds, commercial: UK rights - unlimited broadcasts, 10 year period Fee doubled for worldwide broadcasting rights	D	Fully flexible	325.00	346.80	6.71%	Based on September 2023 CPI - Rounded
ENG		Audio-visual broadcasting usage per multiple of 30 seconds, non-commercial: UK rights - unlimited broadcasts, 10 year period Fee doubled for worldwide broadcasting rights	D	Fully flexible	160.00	170.80	6.75%	Based on September 2023 CPI - Rounded
ENG		Audio-visual broadcasting usage per multiple of 30 seconds, commercial: UK rights - unlimited broadcasts, unlimited period Fee doubled for worldwide broadcasting rights	D	Fully flexible	610.00	650.90	6.70%	Based on September 2023 CPI - Rounded
ENG		Audio-visual broadcasting usage per multiple of 30 seconds, non-commercial: UK rights - unlimited broadcasts, unlimited period Fee doubled for worldwide broadcasting rights	D	Fully flexible	300.00	320.10	6.70%	Based on September 2023 CPI - Rounded
ENG		Audio-visual broadcasting usage per multiple of 30 seconds, commercial: online streaming/online rights	D	Fully flexible	102.00	108.90	6.76%	Based on September 2023 CPI - Rounded
ENG		Audio-visual broadcasting usage per multiple of 30 seconds, non-commercial: online streaming/online rights	D	Fully flexible	50.00	53.40	6.80%	Based on September 2023 CPI - Rounded
ENG	<b>ROOM HIRE AND STAFF TIME</b>							
ENG		Research charge (for officer time spent on researching in response to specific requests) - First 15min free of charge; then charged in half hour increments	D	Fully flexible	28.00	28.00	0.00%	Benchmarked Rates
ENG		Hire of archives searchroom out of hours, commercial group (per hour; minimum hire for 1 hour)	D	Fully flexible	82.00	87.50	6.71%	Based on September 2023 CPI - Rounded
ENG		Hire of archives searchroom out of hours, non commercial group (per hour; minimum hire for 1 hour)	D	Fully flexible	41.00	43.80	6.83%	Based on September 2023 CPI - Rounded
ENG	<b>YOUTH AND PLAY SERVICE</b>							



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ENG		Admission charges made to children and young people at youth centres and Adventure Playgrounds	D	Fully flexible	Zero	Zero		It is proposed not to introduce a charge for this.
ENG	Hire of Damilola Taylor Centre							
ENG		Football Pitch/hr- commercial and government agency rate	D	Fully flexible	96.00	93.00	-3.13%	Benchmarked Rates
ENG		Football Pitch/hr- community rate including schools and third sector organisations	D	Fully flexible	49.00	50.00	2.04%	Benchmarked Rates
ENG		Dance Studio/hr- commercial and government agency rate	D	Fully flexible	42.00	44.90	6.90%	Based on September 2023 CPI - Rounded
ENG		Dance Studio/hr- community rate including schools and third sector organisations	D	Fully flexible	22.00	23.50	6.82%	Based on September 2023 CPI - Rounded
ENG		Main Hall / hour- commercial and government agency rate	D	Fully flexible	62.00	65.00	4.84%	Benchmarked Rates
ENG		Main Hall / hour- community rate including schools and third sector organisations	D	Fully flexible	33.00	35.00	6.06%	Benchmarked Rates
ENG		Gym Hire/hr	D	Fully flexible	42.00	44.90	6.90%	Based on September 2023 CPI - Rounded
ENG		Whole building hire- half day	D	Fully flexible	325.00	350.00	7.69%	cost recovery
ENG		Whole building hire- full day	D	Fully flexible	550.00	600.00	9.09%	cost recovery
ENG		Common Room - all hirers	D	D	13.00	13.90	6.92%	Based on September 2023 CPI - Rounded
ENG	All other Youth Centres and Adventure Playgrounds							
ENG	All Sites	Hall Hire (capacity 30+) Commercial and Government agency Peak Time = 5pm to 9pm and weekends 9am to 9pm	D	Fully flexible	78.00	83.30	6.79%	Based on September 2023 CPI - Rounded
ENG		Hall Hire (capacity 30+) Commercial and Government agency Off - Peak = Monday to Friday 9am to 5pm	D	Fully flexible	42.00	44.90	6.90%	Based on September 2023 CPI - Rounded
ENG		Hall Hire (capacity of 30+) Community Peak Time	D	Fully flexible	60.00	64.10	6.83%	Based on September 2023 CPI - Rounded
ENG		Hall Hire (capacity of 30+) Community Off - Peak	D	Fully flexible	38.50	41.10	6.75%	Based on September 2023 CPI - Rounded
ENG		Hall Hire (capacity 30+) Peak - Southwark Schools and third sector organisations working for the benefit of Southwark children and young people	D	Fully flexible	28.65	30.60	6.81%	Based on September 2023 CPI - Rounded
ENG		Hall Hire (capacity 30+) Off - Peak - Southwark Schools and third sector organisations working for the benefit of Southwark children and young people	D	Fully flexible	15.50	16.60	7.10%	Based on September 2023 CPI - Rounded
ENG		Room Hire (capacity less than 30) Commercial and Government agency - Peak	D	Fully flexible	48.00	51.30	6.88%	Based on September 2023 CPI - Rounded
ENG		Room Hire (capacity less than 30) Commercial and Government agency - Off - Peak	D	Fully flexible	36.10	38.60	6.93%	Based on September 2023 CPI - Rounded
ENG		Room Hire (capacity less than 30) Community Peak	D	Fully flexible	42.00	44.90	6.90%	Based on September 2023 CPI - Rounded
ENG		Room Hire (capacity less than 30) Community Off - Peak	D	Fully flexible	21.00	22.50	7.14%	Based on September 2023 CPI - Rounded
ENG		Room Hire (capacity less than 30) Peak - Southwark Schools and third sector organisations working for the benefit of Southwark children and young people	D	Fully flexible	17.75	19.00	7.04%	Based on September 2023 CPI - Rounded

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ENG		Room Hire (capacity less than 30) Off - Peak - Southwark Schools and third sector organisations working for the benefit of Southwark children and young people	D	Fully flexible	13.30	14.20	6.77%	Based on September 2023 CPI - Rounded
ENG	NEW	Discounts for long term room bookings and hire	D	Fully flexible	N/A	0.40	N/A	This D discount may be applied for underused meeting rooms for a limited period or to long term bookings of 6 months and above and subject to review.
ENG	Supervised sessions @ Adventure Playgrounds							
ENG	All Sites	Supervised Adventure Playground (inc Hall) <b>Small grp</b> (up to 10)	D	Fully flexible	114.00	121.70	6.75%	Based on September 2023 CPI - Rounded
ENG		Supervised Adventure Playground (inc Hall) <b>Large grp</b> (10-20)	D	Fully flexible	144.00	153.70	6.74%	Based on September 2023 CPI - Rounded
ENG		Supervised Climbing Wall (inc Hall) <b>Small grp</b> (up to 10)	D	Fully flexible	114.00	121.70	6.75%	Based on September 2023 CPI - Rounded
ENG		Supervised Climbing Wall (inc Hall) <b>Large grp</b> (10-20)	D	Fully flexible	144.00	153.70	6.74%	Based on September 2023 CPI - Rounded
ENG	<b>EVENT HIRES</b>							
ENG		Commercial event admin fee - VAT standard Rate	D	Fully flexible	243.00	259.30	6.71%	Based on September 2023 CPI - Rounded
ENG		Commercial events - officer fees above standard service provision - per hour - VAT standard Rate	D	Fully flexible	73.00	77.90	6.71%	Based on September 2023 CPI - Rounded
ENG		Community events - officer fees above standard service provision - per hour - VAT standard Rate	D	Fully flexible	31.00	33.10	6.77%	Based on September 2023 CPI - Rounded
ENG		Commercial events - officer fees above standard service provision off site - per hour - VAT standard Rate	D	Fully flexible	25.00	26.70	6.80%	Based on September 2023 CPI - Rounded
ENG		Community events - officer fees above standard service provision off site- per hour - VAT standard Rate	D	Fully flexible	11.00	11.80	7.27%	Based on September 2023 CPI - Rounded
ENG		Charity Community and Non Profit event admin fee - VAT standard Rate	D	Fully flexible	85.00	90.70	6.71%	Based on September 2023 CPI - Rounded
ENG		Small event Up to 499 capacity ; discounts available for Charity, Community & Non-Profit events in line with Events Discounts Table. Additional event days charged at 30% of the 1st day hire fee (£576). Event rig and de-rig days charged at 15% of the 1st day hire fee (£289). Overstay days charged as rig / de-rig days (£289).	D	Fully flexible	1,920.00	2,048.70	6.70%	Based on September 2023 CPI - Rounded

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Medium event From 500 to 2000 capacity ; discounts available for Charity, Community & Non-Profit events in line with Events Discounts Table. Additional event days charged at 30% of the 1st day hire fee (£2,167). Event rig and de-rig days charged at 15% of the 1st day hire fee (£1,084). Overstay days charged as rig / de-rig days (£1,084).	D	Fully flexible	7,223.00	7,707.00	6.70%	Based on September 2023 CPI - Rounded
ENG		Large event (Category 1) From 2001 to 5000 capacity	D	Fully flexible	Price on application	Price on application	6.70%	Introduction of new sub-categories within the Large event capacity to enable medium scale events to grow in scale more affordably above the 2000pp capacity charging threshold
ENG	NEW	Large event (Category 2) From 5001 to 7999 capacity	D	Fully flexible	Price on application	Price on application	6.70%	Introduction of new sub-categories within the Large event capacity to enable medium scale events to grow in scale more affordably above the 2000pp capacity charging threshold
ENG		Major event - 8,000 or more	D	Fully flexible	Price on application	Price on application	6.70%	Charges increased in line with CPI and rounded to the nearest £1.
ENG		Small funfairs & circuses up to 499 capacity. - VAT exempt. Additional event days charged at 30% of the 1st day hire fee (£763). Event rig and de-rig days charged at 15% of the 1st day hire fee (£382). Overstay days charged as rig / de-rig days (£382).	D	Fully flexible	2,541.00	2,711.30	6.70%	Based on September 2023 CPI - Rounded
ENG		Large funfairs & circuses up to 1000 capacity - VAT Exempt. Additional event days charged at 30% of the 1st day hire fee (£1270). Event rig and de-rig days charged at 15% of the 1st day hire fee (£635). Overstay days charged as rig / de-rig days (£635).	D	Fully flexible	4,233.00	4,516.70	6.70%	Based on September 2023 CPI - Rounded
ENG		Major circus 1001+ seats - VAT Exempt	D	Fully flexible	Price on application	Price on application	6.70%	
ENG		Private events with exclusive use of a space	D	Fully flexible	Price on application	Price on application	5.00%	
ENG		Events Damage deposit. or 20% of hire fee whichever is the greater - VAT Exempt	D	Fully flexible	605.00	645.60	6.71%	Based on September 2023 CPI - Rounded
ENG		Overstay fee	D	Fully flexible	15% of the first event hire fee per 24 hours	15% of the first event hire fee per 24 hours	6.70%	
ENG		Environmental impact fee	D	Fully flexible	The EIF is 10% of the site hire fee and is payable in addition to the site hire fee.	The EIF is 10% of the site hire fee and is payable in addition to the site hire fee.	6.70%	cost of delivering the service
ENG	Events - Trade space							
ENG		Commercial market stall - VAT standard Rate	D	Fully flexible	108.00	115.30	6.76%	Based on September 2023 CPI - Rounded
ENG		Commercial trade space (up to 3m) - VAT Exempt	D	Fully flexible	134.00	143.00	6.72%	Based on September 2023 CPI - Rounded
ENG		Commercial trade space (3m - 6m) - VAT Exempt	D	Fully flexible	237.00	252.90	6.71%	Based on September 2023 CPI - Rounded

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Non profit market stall - VAT standard Rate	D	Fully flexible	37.00	39.50	6.76%	Based on September 2023 CPI - Rounded
ENG		Non profit trade space (3m) - VAT Exempt	D	Fully flexible	49.00	52.30	6.73%	Based on September 2023 CPI - Rounded
ENG		Non profit trade space (3m - 6m) - VAT Exempt	D	Fully flexible	85.00	90.70	6.71%	Based on September 2023 CPI - Rounded
ENG		Supply of electricity - VAT standard Rate	D	Fully flexible	97.00	103.50	6.70%	Based on September 2023 CPI - Rounded
ENG	<b>Film Service (Fees shown below are exclusive of VAT. Appropriate VAT will be added at the time of invoicing/charging.)</b>				165.00	176.10	6.73%	
ENG	<b>Location Fee</b>	Charity - Low budget	D	Fully flexible	-	Price on application	5.00%	charges increased in line with CPI and rounded to the nearest £5, with some maximum ends of the ranges increased by more than CPI as per the % indicated in column G to align with other London boroughs
ENG		Small crew (fee per hour)	D	Fully flexible	200.00	215.00	7.50%	
ENG		Small crew (fee per half day)	D	Fully flexible	500-900	535-1,000	6.7%-11%	
ENG		Small crew (fee per full day)	D	Fully flexible	825-2,200	880-2,400	6.7%-9%	
ENG		Medium crew (fee per half day)	D	Fully flexible	550-1,000	585-1,200	6.7%-20%	
ENG		Medium crew (fee per full day)	D	Fully flexible	1,100-2,750	1,175-2,900	6.7%-40%	
ENG		Small/Med crew (fee per hour)	D	Fully flexible	-	-	6.70%	
ENG		Small/Med crew (fee per half day)	D	Fully flexible	-	-	6.70%	
ENG		Small/Med crew (fee per full day)	D	Fully flexible	-	-	6.70%	
ENG		Large crew (fee per half day)	D	Fully flexible	1,100-3,850	1,175-2,900	6.7%-40%	
ENG		Large crew (fee per full day)	D	Fully flexible	2,750-8,250	2,935-9,000	6.7%-9%	
ENG		Very Large crew (fee per half day)	D	Fully flexible	2,200-10,000	2,500-12,000	14%-20%	
ENG		Very large crew (fee per full day)	D	Fully flexible	3,850-17,000	4,110-20,000	6.7%-18%	
ENG	<b>Stills photography</b>	Small crew photography, up to 5 people (per hour)	D	Fully flexible	70-130	75-150	7%-15%	
ENG		Large crew photography (per hour)	D	Fully flexible	165-400	175-500	6%-25%	
ENG	<b>New Fee</b>	Small crew photography admin	D	Fully flexible	n/a	170.00	new fee	
ENG	<b>New Fee</b>	Large crew photography admin	D	Fully flexible	n/a	170-315	new fee	
ENG	<b>Permission for Temporary Structure/s</b>	Fee per half day	D	Fully flexible	400.00	400.00	0.00%	
ENG		Fee per full day	D	Fully flexible	675.00	675.00	0.00%	
ENG	<b>Admin Fees (one off)</b>	Charity / Student Crew	D	Fully flexible	40.00	40.00	0.00%	
ENG		Small Crew	D	Fully flexible	90.00	95.00	5.56%	
ENG		Medium Crew	D	Fully flexible	200.00	215.00	7.50%	
ENG		Large Crew	D	Fully flexible	260.00	280.00	7.69%	
ENG		Very Large Crew	D	Fully flexible	385.00	410.00	6.49%	

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Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG	Admin Fees (officer time, by hour)							
ENG	New Fee (Fixed amount instead of POA)	Charity - low budget	D	Fully flexible	N/A	30.00	0.00%	Previously not a fixed fee but by negotiation
ENG		Small Crew	D	Fully flexible	185.00	197.40	6.70%	Based on September 2023 CPI - Rounded
ENG		Medium Crew	D	Fully flexible	185.00	197.40	6.70%	Based on September 2023 CPI - Rounded
ENG		Large Crew	D	Fully flexible	240.00	256.10	6.71%	Based on September 2023 CPI - Rounded
ENG		Very Large Crew	D	Fully flexible	340.00	362.80	6.71%	Based on September 2023 CPI - Rounded
ENG		Film officer processing charge	D	Fully flexible	30% of each cost	30% of each cost billed to	6.70%	
ENG		Late notice applications	D	Fully flexible	Double admin	Double admin	6.70%	
ENG		Drones/UAS applications	D	Fully flexible	£165 - £330 admin	£165 - £330 admin	0.00%	No Change
ENG	Unit Base Fee - High Impact only							
ENG		Per Filming Day	D	Fully flexible	1,650 - 3,850	1760-4500	6.7%-17%	charges increased in line with CPI and rounded to the nearest £5 plus maximum end of range increased to align with other London boroughs
ENG	Parking Fees							
ENG		Admin Fee (per application)	D	Fully flexible	70.00	75.00	7.14%	Please note new categories of generator output in Column B to align with Non-Road Mobile Machinery categories
ENG		Parking bay suspensions (per bay suspension)	D	Fully flexible	60.00	63.00	5.00%	
ENG		Parking pay and display bay suspension (per bay suspension)	D	Fully flexible	50.00	53.00	6.00%	
ENG		Diesel generator fee (less than 37KW generator)	D	Fully flexible	25.00	25.00	0.00%	
ENG		Diesel generator fee (37KW - 75KW generator)	D	Fully flexible	50.00	50.00	0.00%	
ENG		Diesel generator fee (76KW - 130KW generator)	D	Fully flexible	100.00	100.00	0.00%	
ENG	New Fee	Diesel generator fee (131KW or more generator)	D	Fully flexible	n/a	200.00	new fee	
ENG	New Fee	Stage 1 or Stage 2 Generator Surcharge	D	Fully flexible	n/a	500.00	new fee	New fee
ENG								
ENG	Culture team (Fees shown below are exclusive of VAT)							
ENG		Internal project management fees. Project under £20,000.	D	Fully flexible	Minimum 10% of overall	Minimum 10% of overall	0.00%	No Change
ENG		External project management fees. Project under £20,000.	D	Fully flexible	Minimum 15% of overall	Minimum 15% of overall	0.00%	No Change
ENG		Internal and external project management fees. Project over £20,000.	D	Fully flexible	By negotiation	By negotiation	0.00%	No Change
ENG	PLANNING AND GROWTH DIRECTORATE							
ENG	Building Control							
ENG	Fees items (exempt or outside scope of VAT)							
ENG		Special and temporary structures licence	D	Flexible	246.25	246.25	0.00%	Benchmarked Rates
ENG		demolition notices	D	Flexible	562.50	562.50	0.00%	Benchmarked Rates

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		Applications to regularise unauthorised building work	M*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
ENG		Applications to revert an initial notice to the local authority	M*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
ENG	<b>Fees items - VTABLE</b>							
ENG		<b>( Note: All fees shown in the table below are Ex-VAT. Appropriate VAT will be added at the time of invoicing/charging.)</b>						
ENG		Extension less than 6sqm	M*	capped	812.50	812.50	0.00%	Benchmarked Rates
ENG		Extension less than 40sqm	M*	capped	1,062.50	1,062.50	0.00%	Benchmarked Rates
ENG		Extension between 40-60sqm	M*	capped	1,275.00	1,275.00	0.00%	Benchmarked Rates
ENG		for each additional 20sqm	M*	capped	187.50	187.50	0.00%	Benchmarked Rates
ENG		Basement as extension above plus	M*	capped	437.50	437.50	0.00%	Benchmarked Rates
ENG		Attached garage	M*	capped	Varies*	Varies*		Benchmarked Rates
ENG		Through lounge	M*	capped	337.50	337.50	0.00%	Benchmarked Rates
ENG		Removal chimney Breast	M*	capped	Varies*	Varies*		Benchmarked Rates
ENG		Installation of new Wc/Shower/Utility	M*	capped	337.50	337.50	0.00%	Benchmarked Rates
ENG		Garage Conversion	M*	capped	687.50	687.50	0.00%	Benchmarked Rates
ENG		Replacement windows up to 5 No Single dwelling	M*	capped	227.50	227.50	0.00%	Benchmarked Rates
ENG		per extra window	M*	capped	11.60	11.60	0.00%	Benchmarked Rates
ENG		re roofing	M*	capped	342.50	342.50	0.00%	Benchmarked Rates
ENG		new electrical wiring non competent persons)	M*	capped	410.00	410.00	0.00%	Benchmarked Rates
ENG		other work less than £5000	M*	capped	503.75	503.75	0.00%	Benchmarked Rates
ENG		Other work value £5000-£10000	M*	capped	597.50	597.50	0.00%	Benchmarked Rates
ENG		Other work value £10000-£20000	M*	capped	722.50	722.50	0.00%	Benchmarked Rates
ENG		Other work value £20000-£30000	M*	capped	891.25	891.25	0.00%	Benchmarked Rates
ENG		Other work value £30000-£40000	M*	capped	1,066.25	1,066.25	0.00%	Benchmarked Rates
ENG		Other work value £ 40000-£50000	M*	capped	1,222.50	1,222.50	0.00%	Benchmarked Rates
ENG		other work value £50000-£60000	M*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
ENG		other work value £60000-£70000	M*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
ENG		Other work value £70000-£80000	M*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
ENG		Other work value £80000-£90000	M*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
ENG		Other work value £90000-£100000	M*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
ENG		Other work value £100 000-£120000	M*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
ENG		Other work value £120000-£140000	M*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
ENG		Other work value £140000-£160000	M*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
ENG		Other work value £160000-£180000	M*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
ENG		Other work value £180000-£200000	M*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
ENG		Other work value Over £200000	M*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
ENG		1 New dwelling	M*	capped	1,171.25	1,171.25	0.00%	Benchmarked Rates
ENG		2 dwellings	M*	capped	1,555.00	1,555.00	0.00%	Benchmarked Rates
ENG		3 dwellings	M*	capped	1,941.00	1,941.00	0.00%	Benchmarked Rates
ENG		4 dwellings	M*	capped	2,121.00	2,121.00	0.00%	Benchmarked Rates
ENG		5 dwellings	M*	capped	2,511.00	2,511.00	0.00%	Benchmarked Rates
ENG		6 dwellings	M*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
ENG		7 dwellings	M*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
ENG		8 dwellings	M*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
ENG		9 dwellings	M*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
ENG		10 dwellings	M*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
ENG		more than 10 dwellings	M*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG		flat conversion to form 2 flats	M*	capped	1,171.25	1,171.25	0.00%	Benchmarked Rates
ENG		plus for additional flat	M*	capped	687.50	687.50	0.00%	Benchmarked Rates
ENG		Supplementary Charges	M*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
ENG		Building regulation chargeable advice	D	Flexible	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
ENG		Individually determined building regulation charges	M*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
ENG		request for basic conveyancing information with reference number provided	D	Flexible	12.50	12.50	0.00%	Benchmarked Rates
ENG		request for basic conveyancing information with no reference number provided	D	Flexible	58.75	58.75	0.00%	Benchmarked Rates
ENG		Request for research of information regarding a building regulation application	D	Flexible	58.75	58.75	0.00%	Benchmarked Rates
ENG		Administration fee for withdrawing or refunding a building regulation submission	D	Flexible	58.75	58.75	0.00%	Benchmarked Rates
ENG		Building regulation professional advice	D	Flexible	Officer's hourly rate including overheads	Officer's hourly rate including overheads		*See the Building (Local Authority Charges) Regulations
ENG		Special and temporary structures licence	D	capped	238.75	238.75	0.00%	Benchmarked Rates
ENG		Demolition notices	D	capped	345.00	345.00	0.00%	Benchmarked Rates
ENG	<b>Planning Pre- Application Fees</b>	<b>Fees items - VATABLE</b>						
ENG	<b>A1. Householder Enquiries</b>	Householder development (i.e. affecting a single dwelling) • Advice on likelihood of getting planning permission. • Extensions or change of use involving less than 100sqm of floor space • Shop fronts, signs and adverts for a shop or attached to a business premises	D	fully flexible	224.60	239.70	6.72%	Based on September 2023 CPI - Rounded
ENG	<b>A2. Householder Listed Building repairs</b>	Technical assistance with restoration / conservation works	D	fully flexible	Free	Free		
ENG	<b>A2a - Relevant green energy and energy efficient projects</b>	Householder and other small scale projects	D	fully flexible	Free	Free		
ENG		Confirmation email or letter providing technical advice	D	fully flexible	224.60	239.70	6.72%	Based on September 2023 CPI - Rounded
ENG	<b>A3. Householder Listed Building Development</b>	Development of a Listed Building Extensions or internal alterations	D	fully flexible	224.60	239.70	6.72%	Based on September 2023 CPI - Rounded
ENG	<b>A4. Householder Enquiries</b>	Site visit - 1 hour	D	fully flexible	224.60	239.70	6.72%	Based on September 2023 CPI - Rounded
ENG	<b>B - Small proposals</b>							

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG	Proposals involving 1-6 new dwellings; New build or extensions of 100-499sqm (any use class) including change of use. • Development of a listed building or affecting its setting • Telecoms Masts and Equipment • Advice on Conditions, Non-material amendments, Minor Material Amendments • Advertisement boards (not attached to a business premises)	For: • each new dwelling • each 100sqm of commercial floor space • Each condition • Each amendment	D	fully flexible	393.05	419.40	6.70%	Based on September 2023 CPI - Rounded
ENG	Follow-up meetings and letter	for: • each new dwelling • each 100sqm of commercial floor space • Each condition • Each amendment discussed at the meeting	D	fully flexible	224.60	239.70	6.72%	Based on September 2023 CPI - Rounded
ENG	<b>C - Medium sized proposals,</b>							
ENG	Proposals involving creation of 7-19 dwellings; New build or extensions of 500-999sqm (any use class) including change of use • Development of a listed building or affecting its setting • Advice on Conditions, Non-material amendments, Minor Material Amendments	(additional technical expertise including: viability, legal advice and S106 or sunlight/daylight will be charged separately)	D	fully flexible	3,369.00	3,594.80	6.70%	Based on September 2023 CPI - Rounded
ENG	Follow-up meetings and letter		D	fully flexible	2,246.00	2,396.50	6.70%	Based on September 2023 CPI - Rounded
ENG	<b>D - Major Development Proposals,</b>							
ENG	Proposals involving 20-49 dwellings; New build or extensions of 1000-9,999sqm (any use class) including change of use • Advice on Conditions, Non-material amendments, Minor Material Amendments	(additional technical expertise including: viability, legal advice and S106 or sunlight/daylight will be charged separately)	D	fully flexible	7,861.00	8,387.70	6.70%	Based on September 2023 CPI - Rounded
ENG	Follow-up meetings and letter		D	fully flexible	3,369.00	3,594.80	6.70%	Based on September 2023 CPI - Rounded



Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG	Advice on EIA scoping/screening for Major Development Proposals		D	fully flexible	3,369.00	3,594.80	6.70%	Based on September 2023 CPI - Rounded
ENG	<b>E - Large scale Major Development Proposals</b>							
ENG	<ul style="list-style-type: none"> <li>Proposals involving 50 or more dwellings;</li> <li>New build or extensions above 10,000sqm (any use class) ) including change of use</li> <li>Advice on Conditions, Non-material amendments, Minor Material Amendments</li> </ul>	(additional technical expertise including: viability, legal advice and S106 or sunlight/daylight will be charged separately)	D	fully flexible	15,722.00	16,775.40	6.70%	Based on September 2023 CPI - Rounded
ENG	Follow-up meetings and letter		D	fully flexible	4,492.00	6,000.00	33.57%	
ENG	<b>F - Planning Performance Agreements</b>							
ENG	<ul style="list-style-type: none"> <li>Appropriate for the largest or strategic development proposals in the borough, such as development relating to the delivery of Local Plan site allocations.</li> </ul>		D	fully flexible	To be Agreed and based on the council's current charging rates	To be Agreed and based on the council's current charging rates	N/A	No Change
ENG	<ul style="list-style-type: none"> <li>Specialists consultant fees will be chargeable in addition to the pre-application fee quoted</li> </ul>		D	fully flexible	To be Agreed and based on the council's current charging rates	To be Agreed and based on the council's current charging rates	N/A	No Change
ENG	Advice on EIA scoping/screening for Large Scale Major Development Proposals		D	fully flexible	4,492.00	4,793.00	6.70%	Based on September 2023 CPI - Rounded
ENG	Discharge of conditions for Categories D and F.	Charge per condition	D	fully flexible	561.50	599.20	6.71%	Based on September 2023 CPI - Rounded
ENG	Discharge of S106 obligations for Categories D and F.	Charge per obligation	D	fully flexible	561.50	599.20	6.71%	Based on September 2023 CPI - Rounded
ENG	Numbering new units / flat / commercial units	Charge per new unit created	D	fully flexible	39.60	42.30	6.82%	Based on September 2023 CPI - Rounded
ENG	Naming of a building	Charge per building	D	fully flexible	360.00	384.20	6.72%	Based on September 2023 CPI - Rounded
ENG	Naming of a new street	Charge per street	D	fully flexible	412.00	439.70	6.72%	Based on September 2023 CPI - Rounded
ENG	<b>Local Land Charges Fees for Local Authority Searches</b>							
ENG	LLC1 Official (Fee non VATable)		D	fully flexible	12.35	13.20	6.86%	Based on September 2023 CPI - Rounded
ENG	CON29R (Fee non VATable)		D	fully flexible	186.42	199.00	6.75%	Based on September 2023 CPI - Rounded
ENG	CON29R (Fee VATable)		D	fully flexible	223.70	238.70	6.70%	Based on September 2023 CPI - Rounded
ENG	Search fee (LLC1 & CON29R)		D	fully flexible	236.05	251.90	6.71%	Based on September 2023 CPI - Rounded
ENG	Enquiry 22 (Fee VATable)		D	fully flexible	13.48	14.40	6.86%	Based on September 2023 CPI - Rounded
ENG	Enquiry by Solicitor (Fee VATable)		D	fully flexible	33.69	36.00	6.86%	Based on September 2023 CPI - Rounded
ENG	Search Fee - each Additional parcel of land (Fee VATable)		D	fully flexible	33.69	36.00	6.86%	Based on September 2023 CPI - Rounded

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
ENG	Copy documents				Free on-line via Planning Register	Free on-line via Planning Register		No Change
ENG	<b>Property Services - Fees and Charges</b>							
ENG	Property Development & Disposals	Property Disposals	D	Capped	1% of Capital Value £0-£250k Deminimus £790	1.25% of Capital Value £0-£250k minimum £790	Additional 0.25%	Benchmarked Rates
ENG	Property Development & Disposals	Property Disposals	D	Capped	0.5% of Capital Value (£250k-£1m)	0.75% of Capital Value (£250k-£1m)	Additional 0.25%	
ENG	Property Development & Disposals	Property Disposals	D	Capped	0.25% of Capital Value £1m+	0.50% of Capital Value £1m+	Additional 0.25%	
ENG	Property Development & Disposals	Leasehold Enfranchisement - freehold sale	D	Capped	790.00	885.00	12.03%	Benchmarked Rates
ENG	Property Development & Disposals	Leasehold Enfranchisement - lease extension	D	Capped	1,050.00	1,180.00	12.38%	Benchmarked Rates
ENG	Portfolio Management	Assignments/ Subletting	D	Capped	790.00	885.00	12.03%	Benchmarked Rates
ENG	Portfolio Management	Change of use	D	Capped	790.00	885.00	12.03%	Benchmarked Rates
ENG	Portfolio Management	Alterations	D	Capped	790.00	885.00	12.03%	Benchmarked Rates
ENG	Portfolio Management	New Lease / occupational Licences	D	Capped	790.00	885.00	12.03%	Benchmarked Rates
ENG	Portfolio Management	Copy leases	D	Capped	58.00	61.90	6.72%	Based on September 2023 CPI - Rounded
HOUSING								
HOUSING	Handyperson Service	Assa keys	D	Fully Flexible	27.00	29.00	7.41%	CPI rounded to nearest £1 or 50p
HOUSING	Handyperson Service	Entry fobs	D	Fully Flexible	26.00	28.00	7.69%	CPI rounded to nearest £1 or 50p
HOUSING	Handyperson Service	Lock changes	D	Fully Flexible	Variable	Variable		
HOUSING	Handyperson Service	General works – people on a means tested benefit (per hour)	D	Fully Flexible	22.00	23.50	6.82%	CPI rounded to nearest £1 or 50p
HOUSING	Handyperson Service	General works – not on a benefit (for first hour)	D	Fully Flexible	44.00	47.00	6.82%	CPI rounded to nearest £1 or 50p
HOUSING	Handyperson Service	General works – not on a benefit (for additional hours)	D	Fully Flexible	33.00	35.50	7.58%	CPI rounded to nearest £1 or 50p
HOUSING	Handyperson Service	Initial appointments to survey/check etc.	D	Fully Flexible	10.00	11.00	10.00%	CPI rounded to nearest £1 or 50p
HOUSING	Handyperson Service	Replacing light bulbs	D	Fully Flexible	11.00	12.00	9.09%	CPI rounded to nearest £1 or 50p
HOUSING	Handyperson Service	Installation of key safes	D	Fully Flexible	44.00	47.00	6.82%	CPI rounded to nearest £1 or 50p
HOUSING	Handyperson Service	Installation of smoke alarms/change battery	D	Fully Flexible	15.00	16.00	6.67%	CPI rounded to nearest £1 or 50p

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
HOUSING	Handyperson Service	Plumbing in washer machine	D	Fully Flexible	44.00	47.00	6.82%	CPI rounded to nearest £1 or 50p
HOUSING	Handyperson Service	Galvanised rails (for first hour)	D	Fully Flexible	44.00	47.00	6.82%	CPI rounded to nearest £1 or 50p
HOUSING	Handyperson Service	Galvanised rails (for additional hours)	D	Fully Flexible	33.00	35.50	7.58%	CPI rounded to nearest £1 or 50p
HOUSING	Handyperson Service	Disconnect and plumb in washing machine at new property	D	Fully Flexible	60.00	64.00	6.67%	CPI rounded to nearest £1 or 50p
HOUSING	Handyperson Service	Carpentry work (hanging doors etc.) (Minimum charge or hourly rate will apply)	D	Fully Flexible	60.00	64.00	6.67%	CPI rounded to nearest £1 or 50p
HOUSING	Handyperson Service	Energy efficiency work – draught proofing/insulation etc. (per hour on means tested benefit)	D	Fully Flexible	22.00	23.50	6.82%	CPI rounded to nearest £1 or 50p
HOUSING	Handyperson Service	Energy efficiency work – draught proofing/insulation etc. (per hour - not on benefit)	D	Fully Flexible	44.00	47.00	6.82%	CPI rounded to nearest £1 or 50p
HOUSING	Handyperson Service	New homes development team (per hour)	D	Fully Flexible	50.00	53.50	7.00%	CPI rounded to nearest £1 or 50p
HOUSING	Handyperson Service	Mark up on materials purchased through the Handy Person service	D	Fully Flexible	20% on all materials	20% on all materials	N/A	
HOUSING	Handyperson Service	Painting/refreshing of one room (per day, materials excluded)	D	Fully Flexible	£200.00	213.5	6.75%	CPI rounded to nearest £1 or 50p
HOUSING	Handyperson Service	Painting a door (minimum charge or hourly rate will apply)	D	Fully Flexible	60.00	64.00	6.67%	CPI rounded to nearest £1 or 50p
HOUSING	Estate Parking	Visitor parking permits – ten visits	D	Fully Flexible	17.50	19.00	8.57%	CPI rounded to nearest £1 or 50p
HOUSING	Estate Parking	Visitor parking permits – sixty visits	D	Fully Flexible	86.00	92.00	6.98%	CPI rounded to nearest £1 or 50p
HOUSING	Estate Parking	Replacement of lost permit	D	Fully Flexible	10.00	11.00	10.00%	CPI rounded to nearest £1 or 50p
HOUSING	Estate Parking	Second bay parking	D	Fully Flexible	86.00	92.00	6.98%	CPI rounded to nearest £1 or 50p
HOUSING	Estate Parking	Area-wide permit (contractors and employees)	D	Fully Flexible	136.00	145.00	6.62%	CPI rounded to nearest £1 or 50p
HOUSING	Estate Parking	Southwark-wide permit (contractors and employees)	D	Fully Flexible	136.00	145.00	6.62%	CPI rounded to nearest £1 or 50p
HOUSING	Estate Parking	Business permits	D	Fully Flexible	136.00	145.00	6.62%	CPI rounded to nearest £1 or 50p
HOUSING	Estate Parking	Carers permits	D	Fully Flexible	37.50	40.00	6.67%	CPI rounded to nearest £1 or 50p
HOUSING	Estate Parking	Removal of illegally parked vehicle	M	Fixed	200.00	200.00	0.00%	
HOUSING	Estate Parking	Daily storage charge – removed vehicle	M	Fixed	40.00	40.00	0.00%	
HOUSING	Travellers	Travellers sites - single pitch	M	Capped	104.04	111.01	6.70%	CPI rounded to nearest £1 or 50p
HOUSING	Travellers	Travellers sites - double pitch	M	Capped	141.22	150.68	6.70%	CPI rounded to nearest £1 or 50p
HOUSING	Concierge charges	Concierge Castlemead charge	D	Fully Flexible	10.85 - 11.14	13.54	21.54 - 24.79%	

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
HOUSING	Concierge charges	Didbin concierge charge	D	Fully Flexible	10.90	11.63	6.70%	Full review of the service was carried out and the cost of the service will be charged equally amongst properties
HOUSING	Concierge charges	Churchyard Row concierge charge	D	Fully Flexible	7.45	7.95	6.71%	
HOUSING	Concierge charges	Bishopsmead concierge charge	D	Fully Flexible	0.00	4.37	New	
HOUSING	Concierge charges	Churchmead concierge charge	D	Fully Flexible	0.00	4.40	New	
HOUSING	Concierge charges	Draper House concierge charge	D	Fully Flexible	12.52 - 12.88	13.99	8.62 - 11.74%	
HOUSING	Concierge charges	Wollaston concierge charge	D	Fully Flexible	12.88	12.98	0.78%	
HOUSING	Concierge charges	Sherstone concierge charge	D	Fully Flexible	12.44 - 12.88	12.60	(2.17) - 1.29%	
HOUSING	Concierge charges	Grasmere concierge charge	D	Fully Flexible	12.33 - 12.88	13.95	8.31 - 13.14%	
HOUSING	Concierge charges	Windermere concierge charge	D	Fully Flexible	12.30 - 12.88	15.88	23.29 - 29.11%	
HOUSING	Concierge charges	Ambleside concierge charge	D	Fully Flexible	12.30 - 12.88	13.92	8.07 - 13.17%	
HOUSING	Hostels	Northcott House service charge	D	Fully Flexible	16.53	17.64	6.72%	CPI rounded to nearest £1 or 50p
HOUSING	Hostels	Hostel laundry charge	D	Fully Flexible	3.41	3.64	6.74%	CPI rounded to nearest £1 or 50p
HOUSING	Hostels	Hostels part-board charge	D	Fully Flexible	21.40	22.83	6.68%	CPI rounded to nearest £1 or 50p
HOUSING	Temporary Accommodation	Bed and Breakfast accommodation - Weekly	M	Fixed	27.20	27.20	0.00%	
HOUSING	Temporary Accommodation	Bed and Breakfast accommodation - Nightly	M	Fixed	190.38	190.38	0.00%	
HOUSING	Temporary Accommodation	Self Contained - One bedroom	M	Fixed	171.34			Rates vary and are determined by range of factors including location
HOUSING	Temporary Accommodation	Self Contained - Two bedroom	M	Fixed	228.47			Rates vary and are determined by range of factors including location
HOUSING	Temporary Accommodation	Self Contained - Three bedroom	M	Fixed	270.00			Rates vary and are determined by range of factors including location
HOUSING	Temporary Accommodation	Self Contained - Four bedroom	M	Fixed	373.84			Rates vary and are determined by range of factors including location
HOUSING	Temporary Accommodation	Self Contained - Five bedroom	M	Fixed	373.84			Rates vary and are determined by range of factors including location
HOUSING	Service Charge Loans	Discretionary service charge loan application	D	Flexible	700.00	747.00	6.71%	CPI rounded to nearest £1 or 50p
HOUSING	Service Charge Loans	Mandatory service charge loan application	M	Fixed	100.00	100.00	0.00%	
HOUSING	Service Charge Loans	Voluntary charge application fee	D	Fully Flexible	700.00	747.00	6.71%	CPI rounded to nearest £1 or 50p
HOUSING	Service Charge Loans	Additional discretionary loan application fee	D	Fully Flexible	475.50	507.50	6.73%	CPI rounded to nearest £1 or 50p
HOUSING	Service Charge Loans	Service charge loan arrears fee	D	Fully Flexible	57.50	61.50	6.96%	CPI rounded to nearest £1 or 50p

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
HOUSING	Right to Buy (RTB)	RTB natural redemption fee	D	Fully Flexible	128.00	136.50	6.64%	CPI rounded to nearest £1 or 50p
HOUSING	Right to Buy (RTB)	RTB premature; vol. SCL, discr. SCL	D	Fully Flexible	128.00	136.50	6.64%	CPI rounded to nearest £1 or 50p
HOUSING	Right to Buy (RTB)	Notices of assignment and notices of charge	D	Fully Flexible	10.00 - 30.00	10.00 - 30.00	N/A	
HOUSING	Right to Buy (RTB)	Pre-assignment pack	D	Fully Flexible	252.00	269.00	6.75%	CPI rounded to nearest £1 or 50p
HOUSING	Right to Buy (RTB)	Pre-assignment pack – expedited 48 hours	D	Fully Flexible	345.00	368.00	6.67%	CPI rounded to nearest £1 or 50p
HOUSING	Right to Buy (RTB)	Postponement of charge for home improvement	D	Fully Flexible	180.00	192.00	6.67%	CPI rounded to nearest £1 or 50p
HOUSING	Right to Buy (RTB)	Postponement of charge for all other reasons	D	Fully Flexible	252.00	269.00	6.75%	CPI rounded to nearest £1 or 50p
HOUSING	Right to Buy (RTB)	Remortgage	D	Fully Flexible	121.00	129.00	6.61%	CPI rounded to nearest £1 or 50p
HOUSING	Right to Buy (RTB)	Retrospective letter of postponement	D	Fully Flexible	368.00	393.00	6.79%	CPI rounded to nearest £1 or 50p
HOUSING	Right to Buy (RTB)	Expedition fee for remortgage	D	Fully Flexible	93.00	99.00	6.45%	CPI rounded to nearest £1 or 50p
HOUSING	Right to Buy (RTB)	Expedition fee for pre-assignment	D	Fully Flexible	93.00	99.00	6.45%	CPI rounded to nearest £1 or 50p
HOUSING	Homeowners- Document Copies	Reproduction copy of specification	D	Fully Flexible	28.00	30.00	7.14%	CPI rounded to nearest £1 or 50p
HOUSING	Homeowners- Document Copies	Copies of any other relevant documentation	D	Fully Flexible	0.10	0.10	0.00%	
HOUSING	Homeowners- Document Copies	Reproduction copy of lease/leasehold transfer	D	Fully Flexible	50.00	53.50	7.00%	CPI rounded to nearest £1 or 50p
HOUSING	Homeowners- Document Copies	Certified copy of lease/leasehold transfer	D	Fully Flexible	83.50	89.00	6.59%	CPI rounded to nearest £1 or 50p
HOUSING	Homeowners- Document Copies	Reproduction copy of section 125 notice	D	Fully Flexible	35.00	37.50	7.14%	CPI rounded to nearest £1 or 50p
HOUSING	Homeowners- Document Copies	Duplicate right-to-buy documentation	D	Fully Flexible	78.00	83.00	6.41%	CPI rounded to nearest £1 or 50p
HOUSING	Homeowners- Document Copies	Additional completion statement fee	D	Fully Flexible	94.50	101.00	6.88%	CPI rounded to nearest £1 or 50p
HOUSING	Homeowners- Other Administration	Section 146 notice fee	D	Fully Flexible	361.00	385.00	6.65%	CPI rounded to nearest £1 or 50p
HOUSING	Homeowners- Other Administration	Gas servicing administration fee	D	Fully Flexible	42.00	45.00	7.14%	CPI rounded to nearest £1 or 50p
HOUSING	Homeowners- Other Administration	EWS1 certificate fee	D	Fully Flexible	0.00	350.00	New	
HOUSING	Homeowners- Other Administration	Statement of Assurance fee	D	Fully Flexible	0.00	350.00	New	
HOUSING	Disposals	Ad-hoc or voluntary disposals of property or land	D	Fully Flexible	339.00	362.00	6.78%	CPI rounded to nearest £1 or 50p
HOUSING	Disposals	Purchase of properties freehold on short leases	D	Fully Flexible	339.00	362.00	6.78%	CPI rounded to nearest £1 or 50p
HOUSING	Disposals	Lease extensions	D	Fully Flexible	339.00	362.00	6.78%	CPI rounded to nearest £1 or 50p

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
HOUSING	Enfranchisement	Collective Enfranchisement – standard charge	D	Fully Flexible	339.00	362.00	6.78%	CPI rounded to nearest £1 or 50p
HOUSING	Enfranchisement	Lease-back of tenanted properties	D	Fully Flexible	790.00	843.00	6.71%	CPI rounded to nearest £1 or 50p
HOUSING	Enfranchisement	Individual enfranchisement	D	Fully Flexible	339.00	362.00	6.78%	CPI rounded to nearest £1 or 50p
HOUSING	Enfranchisement	Sale of freehold reversionary interest	D	Fully Flexible	339.00	362.00	6.78%	CPI rounded to nearest £1 or 50p
HOUSING	Landlords Consent for Alterations Permissions	Like-for-like replacements of kitchens/bathrooms	D	Fully Flexible	51.00	55.00	7.84%	CPI rounded to nearest £1 or 50p
HOUSING	Landlords Consent for Alterations Permissions	Change of boilers/radiators	D	Fully Flexible	99.00	106.00	7.07%	CPI rounded to nearest £1 or 50p
HOUSING	Landlords Consent for Alterations Permissions	Minor structural alterations	D	Fully Flexible	125.00	134.00	7.20%	CPI rounded to nearest £1 or 50p
HOUSING	Landlords Consent for Alterations Permissions	Major structural alterations	D	Fully Flexible	339.00	362.00	6.78%	CPI rounded to nearest £1 or 50p
HOUSING	Landlords Consent for Alterations Permissions	Retrospective permission for any alteration type	D	Fully Flexible	508.00	542.00	6.69%	CPI rounded to nearest £1 or 50p
HOUSING	Legal Discharge of Charge	Right of first refusal – pre-emption requests	D	Fully Flexible	129.00	138.00	6.98%	CPI rounded to nearest £1 or 50p
HOUSING	Equity Share	Equity Share - Administration fee	D	Fully Flexible	129.00	138.00	6.98%	CPI rounded to nearest £1 or 50p
HOUSING	Equity Share	Equity Share - Valuation fee	D	Fully Flexible	204.00	218.00	6.86%	CPI rounded to nearest £1 or 50p
HOUSING	Equity Loan	Equity Loan - Administration fee	D	Fully Flexible	129.00	138.00	6.98%	CPI rounded to nearest £1 or 50p
HOUSING	Equity Loan	Equity Loan - Valuation fee	D	Fully Flexible	204.00	218.00	6.86%	CPI rounded to nearest £1 or 50p
HOUSING	Other Administration	Deed of covenant	D	Fully Flexible	193.00	206.00	6.74%	CPI rounded to nearest £1 or 50p
HOUSING	Other Administration	Rent references	D	Fully Flexible	59.00	63.00	6.78%	CPI rounded to nearest £1 or 50p
HOUSING	Barrow Stores - Annual Rents	Bournemouth Road	D	Fully Flexible	985.5	1,051.50	6.70%	CPI rounded to nearest £1 or 50p
HOUSING	Barrow Stores - Annual Rents	Southwark Park Road - small	D	Fully Flexible	392	418.00	6.63%	CPI rounded to nearest £1 or 50p
HOUSING	Barrow Stores - Annual Rents	Southwark Park Road - large	D	Fully Flexible	985.5	1,051.50	6.70%	CPI rounded to nearest £1 or 50p
HOUSING	Barrow Stores - Annual Rents	Portland Street	D	Fully Flexible	1571	1,676.00	6.68%	CPI rounded to nearest £1 or 50p
HOUSING	Barrow Stores - Annual Rents	Kingston Mews - small	D	Fully Flexible	785.00	837.50	6.69%	CPI rounded to nearest £1 or 50p
HOUSING	Barrow Stores - Annual Rents	Kingston Mews - large	D	Fully Flexible	1,571.00	1,676.00	6.68%	CPI rounded to nearest £1 or 50p
HOUSING	Barrow Stores - Annual Rents	Northchurch	D	Fully Flexible	1,417.50	1,512.50	6.70%	CPI rounded to nearest £1 or 50p
HOUSING	Garages and Non-Residential Weekly Charges	Concessionary (Blue Badge & Elderly)	D	Fully Flexible	18.10	19.70	8.84%	As set out in draft HRA rent setting report
HOUSING	Garages and Non-Residential Weekly Charges	Standard	D	Fully Flexible	23.10	24.70	6.93%	CPI rounded to nearest £1 or 50p

Appendix F								
Department	Fee / Charge Description	Fee/charge additional description	Income Type M (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2023-24 Fee £	Proposed 2024-25 Fee £	Percentage increase in fees 2023-24 to 2024-25	Fee comparison position against other Local Authorities/ inflation factor used and other comments
HOUSING	Garages and Non-Residential Weekly Charges	Private	D	Fully Flexible	41.20	45.30	9.95%	As set out in draft HRA rent setting report
HOUSING	Garages and Non-Residential Weekly Charges	Small sites rate	D	Fully Flexible	12.60	13.40	6.35%	CPI rounded to nearest £1 or 50p
HOUSING	Garages and Non-Residential Weekly Charges	Larger than average	D	Fully Flexible	5.80	6.20	6.90%	CPI rounded to nearest £1 or 50p
HOUSING	Garages and Non-Residential Weekly Charges	Additional parking	D	Fully Flexible	5.80	6.20	6.90%	CPI rounded to nearest £1 or 50p
HOUSING	Garages and Non-Residential Weekly Charges	Water	D	Fully Flexible	0.50	0.50	0.00%	
HOUSING	Garages and Non-Residential Weekly Charges	Additional security	D	Fully Flexible	1.00	1.00	0.00%	
HOUSING	Garages and Non-Residential Weekly Charges	Stores	D	Fully Flexible	3.95	4.20	6.33%	CPI rounded to nearest £1 or 50p
HOUSING	Garages and Non-Residential Weekly Charges	Parking site	D	Fully Flexible	3.95	4.20	6.33%	CPI rounded to nearest £1 or 50p
HOUSING	Garages and Non-Residential Weekly Charges	Pram Sheds	D	Fully Flexible	0.50	0.50	0.00%	
HOUSING	Private Sector Housing	DFG charges (owner / occupiers)	D	Fully Flexible	17.5% cost of work	17.5% cost of work	N/A	Fees are based on a percentage of the capital grants that it dispenses. All clients who receive a grant or loan pay a fee for the work undertaken; this is an allowable expense and is taken into account when assessing the grant due to the client.
HOUSING	Private Sector Housing	DFG charges (housing associations)	D	Fully Flexible	20% of cost of work	20% of cost of work	N/A	
HOUSING	Private Sector Housing	Repair Grants and Loans for home owners and private tenants	D	Fully Flexible	15% of cost of work	15% of cost of work	N/A	
HOUSING	Private Sector Housing	Production of schedule	D	Fully Flexible	80.00	85.00	6.25%	CPI rounded to nearest £1 or 50p
HOUSING	Private Sector Housing	Administration fee – Landlord Grant	D	Fully Flexible	103.50	110.00	6.28%	CPI rounded to nearest £1 or 50p
HOUSING	Private Sector Housing	Administration fee – for private landlord energy saving grants	D	Fully Flexible	27.50	29.00	5.45%	CPI rounded to nearest £1 or 50p
HOUSING	Private Sector Housing	Administration fee – empty homes grant	D	Fully Flexible	103.50	110.00	6.28%	CPI rounded to nearest £1 or 50p

**APPENDIX G – DEBT WRITE OFF****Case details- Summary**

<b>Name &amp; address of ratepayer</b>	<b>Amount</b>	<b>Period</b>	<b>Reason for write off</b>
Meet In Place Southwark Ltd	292,849.08	11/02/20 to 22/08/21	Company dissolved

**Statement of account****Amount billed**

<b>Period</b>	<b>Amount £</b>
11/02/20-31/03/20	25,770.50
01/04/20-31/03/21	191,520.00
01/04/21-22/08/21	<u>75,558.58</u>
<b>Total amount billed</b>	<b>292,849.08</b>

Payments received 0.00

**Balance outstanding £292,849.08**

**Notices issued**

<b>Date</b>	<b>Details</b>
10/02/21	Bill for period 11/02/20-31/03/21
01/03/21	Reminder notice for period 11/02/20-31/03/20
15/03/21	Bill for period 01/04/21-31/03/22
08/04/21	Reminder notice for period 01/04/20-31/03/21
04/05/21	Reminder notice for period 01/04/21-31/03/22
25/05/21	Summons for period 11/02/20-31/03/22
07/12/21	Bill for period 11/02/20-22/08/21 following vacation of property

**Details of Case history**

The company occupied offices on part of the second floor of the Blue Fin Building, 110 Southwark Street. The business rates team were notified on 25/01/21 of the occupation of the floor by Meet In Place Southwark Ltd and a bill was issued.

On 09/03/21, the ratepayers' agents made an application for Expanded Retail Discount. This was introduced by the government in March 2020 in response to the coronavirus pandemic. Since the property was used for the provision of pre-booked meeting rooms and conference facilities, it did not meet the criteria to be granted the discount and the application was refused.

The ratepayer and their agents disagreed with this decision and following the issue of the summons on 25/05/21, the business rates team received a letter from



solicitors acting on behalf of the ratepayer challenging this. Recovery action was withheld while this was considered.

The information provided was reviewed by the Operations Manager (Income) who upheld the decision to refuse the relief. On 13/08/21, the business rates team received a letter before action from the solicitors acting for the ratepayer. This was sent to the Council's solicitor for his advice, but before any response could be sent the business rates team received notification that the company were going to commence liquidation proceedings.

The company went into liquidation on 23/08/21. Their rate liability was terminated and a proof of debt was lodged with the company dealing with the liquidation. There was no dividend paid to unsecured creditors and the company was dissolved on 14/02/23.

**CABINET AGENDA DISTRIBUTION LIST (OPEN)****MUNICIPAL YEAR 2023-24**

**NOTE:** Original held by Constitutional Team; all amendments/queries to  
[Paula.thornton@southwark.gov.uk](mailto:Paula.thornton@southwark.gov.uk)

Name	No of copies	Name	No of copies
<b>Members (paper copies)</b>		<b>CMT</b>	
Kieron Williams	1	Althea Loderick	1
Jasmine Ali	1	Clive Palfreyman	1
		David Quirke-Thornton	1
		Caroline Bruce	1
<b>Members - <u>ELECTRONIC VERSIONS (NO HARD COPY)</u></b>		Doreen Forrester-Brown	1
Evelyn Akoto		Stephen Gaskell	1
Stephanie Cryan		<b>Officers</b>	
Helen Dennis		Allan Wells	1
James McAsh		Ian Young	1
Darren Merrill		<b>Others</b>	
Natasha Ennin		Paula Thornton, Constitutional Officer	6
Catherine Rose			
Martin Seaton			
Ian Wingfield			
Irina Von Wiese			
Suzanne Abachor			
Victor Chamberlain			
Ellie Cumbo			
Jon Hartley			
Laura Johnson			
Sunny Lambe			
Margy Newens			
Bethan Roberts			
Chloe Tomlinson			
		<b>Total: 17</b>	
		<b>Dated: 27 November 2023</b>	